

# COMPANY NAME

## COMPANY NAME IN FULL

123 Any road, Anytown, USA 12345

Tel: 123-456-7890 Fax: 123-456-7891

### Sold to:

Company

Street

City

Tel

Fax

Statement date:

Invoices outstanding:

Company

office use

Balance due:-

Inv #	Invoice Date	Due date	Your ref	Paid
<p><b>If there is any overdue balance owed please pay by return. We reserve the right to instigate collection proceedings on debts not paid by due date on invoice.</b></p>				

Note: In certain instances ?? sales tax apply in these cases you will be charged, unless you provide a valid ?? sales tax resale certificate.

**TOTAL AMOUNT DUE:**

**COMPANY TERMS AND CONDITIONS OF SALE AND ARE AVAILABLE UPON REQUEST**



