

The *Power Utility Pak* for Excel is a collection of utilities that virtually every user of Microsoft Excel for Windows can put to use immediately -- and use on a daily basis.

For specific information, select a help topic below.

✓ **Overview:**

A description of what's included in the *Power Utility Pak*.

✓ **The Utilities:**

Complete instructions for using each of the utilities included in the package.

✓ **New Worksheet Functions:**

How to use the new *Power Utility Pak* worksheet functions.

✓ **Enhanced Shortcut Menus:**

About the new commands available on the shortcut menus that appear when you right-click an object.

✓ **Configuring the Power Utility Pak:**

Instructions for configuring the *Power Utility Pak*.

✓ **Technical Support:**

How to get help if you need it.

✓ **Technical Information:**

For technically-minded users, a description of how the *Power Utility Pak* works.

Overview

The *Power Utility Pak* is an add-in that works in conjunction with Microsoft Excel 5.0 or later. It consists of three parts:

1. A set of 17 utilities that add new features to Excel. You can access these using the *Power Utility Pak* toolbar, or from the menu.
2. A collection of 17 new worksheet functions that can be used just like Excel's built-in functions.
3. Enhanced shortcut menus. These are the menus that appear when you right-click an object.

[Complete On-Line Help is available to registered users.]

See Also...

[The Utilities](#)

[New Worksheet Functions](#)

[Enhanced Shortcut Menus](#)

[Configuring the Power Utility Pak](#)

The Utilities

The Power Utility Pak includes 17 utilities, accessible from a custom toolbar or from Excel's menu. For information about a particular utility, choose from the list below.

[Text Tools](#)

[Select By Value](#)

[Interactive Zooming](#)

[Reminder Note](#)

[Object Align, Size and Space](#)

[Calculator](#)

[3D Cell Shading](#)

[Date and Time](#)

[Insert-a-Date](#)

[Perpetual Calendar](#)

[Reminder Alarm](#)

[Time Tracker](#)

[Object Properties](#)

[Super GoTo](#)

[Workbook Contents](#)

[Save With Backup](#)

[Batch Printing](#)

Text Tools

[Complete On-Line Help is available to registered users.]

Select by Value

[Complete On-Line Help is available to registered users.]

Interactive Zooming

[Complete On-Line Help is available to registered users.]

 **Reminder Note**

[Complete On-Line Help is available to registered users.]

Object Align, Size and Space

[Complete On-Line Help is available to registered users.]

Calculator

[Complete On-Line Help is available to registered users.]

3D Cell Shading

[Complete On-Line Help is available to registered users.]

Date and Time

[Complete On-Line Help is available to registered users.]



Insert-a-Date

[Complete On-Line Help is available to registered users.]

Perpetual Calendar

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Reminder Alarm

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Time Tracker

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Object Properties

[Complete On-Line Help is available to registered users.]

Super GoTo

[Complete On-Line Help is available to registered users.]

Workbook Contents

[Complete On-Line Help is available to registered users.]

Save With Backup

[Complete On-Line Help is available to registered users.]

Batch Printing

[Complete On-Line Help is available to registered users.]

New Worksheet Functions

The *Power Utility Pak* includes 17 new functions that you can use in your worksheets. These functions work exactly like Excel's built-in functions. You can even use Excel's Function Wizard to select the function you need and get help with the arguments.

Note: In this help file, the functions are grouped into four categories. However, if you use the Function Wizard, look for them under the Power Utility Pak category.

To learn more about the new worksheet functions, choose a category from the list below.

[Text functions](#)

[Date functions](#)

[Information functions](#)

[Other functions](#)

See Also...

[The Utilities](#)

[Enhanced Shortcut Menus](#)

Text Functions

These functions add new capabilities when dealing with text information in cells.

[Contains](#)

[IsLike](#)

[ParseName](#)

[RemoveSpaces](#)

[Scramble](#)

[SelectOne](#)

See Also...

[Date functions](#)

[Information functions](#)

[Other functions](#)

CONTAINS function

[Complete On-Line Help is available to registered users.]

ISLIKE function

[Complete On-Line Help is available to registered users.]

PARSENAME function

[Complete On-Line Help is available to registered users.]

REMOVESPACES function

[Complete On-Line Help is available to registered users.]

SCRAMBLE function

[Complete On-Line Help is available to registered users.]

Date Functions

These functions add new capabilities when dealing with date information in cells.

[DaysInMonth](#)

[MonthWeek](#)

See Also...

[Text functions](#)

[Information functions](#)

[Other functions](#)

DAYSINMONTH function

[Complete On-Line Help is available to registered users.]

MONTHWEEK function

[Complete On-Line Help is available to registered users.]

Information Functions

These functions return various types of information about your system.

[DOSVersion](#)

[ExcelDir](#)

[FileName](#)

[GetINISetting](#)

[User](#)

[WindowsDir](#)

[WindowsVersion](#)

See Also...

[Text functions](#)

[Date functions](#)

[Other functions](#)

DOSVERSION function

[Complete On-Line Help is available to registered users.]

EXCELDIR function

[Complete On-Line Help is available to registered users.]

FILENAME function

[Complete On-Line Help is available to registered users.]

GETINSETTING function

[Complete On-Line Help is available to registered users.]

USER function

[Complete On-Line Help is available to registered users.]

WINDOWSDIR function

[Complete On-Line Help is available to registered users.]

WINDOWSVERSION function

[Complete On-Line Help is available to registered users.]

Other Functions

These three functions add new capabilities to your worksheet formulas.

[NoExtremesAvg](#)

[SelectOne](#)

[StaticRand](#)

See Also...

[Text functions](#)

[Date functions](#)

[Information functions](#)

NOEXTREMESAVG function

[Complete On-Line Help is available to registered users.]

SELECTONE function

[Complete On-Line Help is available to registered users.]

STATICRAND function

[Complete On-Line Help is available to registered users.]

Enhanced Shortcut Menus

[Complete On-Line Help is available to registered users.]

See Also...

[The Utilities](#)

[New Worksheet Functions](#)

[Configuring the Power Utility Pak](#)

Configuring the Power Utility Pak

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See Also...

[The Utilities](#)

[New Worksheet Functions](#)

[Enhanced Shortcut Menus](#)

Technical Support

[Complete On-Line Help is available to registered users.]

See Also...

[Technical Information](#)

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