

Introducing ClickSave

This program combines two useful utilities, each of which possesses its own (optional) tray icon.

ClickSave lets you start your screen saver using one of several different methods. It also allows you to use your system tray to launch your favourite applications and documents. DeskLaunch gives you fast access to the icons on your desktop - this is handy if you find it annoying when you have to minimize your applications to get at them.

This program is SHAREWARE. This means that although the **unregistered** version is freely distributable for evaluation purposes, if you intend to keep it, you must purchase the full version. You may not distribute the licensed (registered) version.

Other features:

- Tray manager which lets you add special folders, such as the Control Panel to your tray
- Log off, shut down, or restart your machine quickly from the tray
- Log off or shut down automatically when the system is idle
- Show display properties
- Show your desktop by minimising all windows
- Browse your folders quickly
- Very low impact on your system compared with other utilities

Buying ClickSave

For more help, hints and tips, frequently asked questions and information on newer releases, please take a look at the web site:

<http://www.geocities.com/SiliconValley/Haven/6200/ClickSave.html>

Take control of your screen saver

Normally Windows waits for a specified period before launching the screen saver; ClickSave enables you to start it at any time, so allowing you to lock your display by enabling a password.

The easiest way to start the screen saver is to leave the mouse pointer over the top-left corner of the screen for a few seconds. You can modify which corner is active in the [ClickSave Settings dialog](#).

Holding down the CTRL key whilst the cursor is over the HotCorner temporarily disables the screen saver for as long as the mouse stays there. This is handy, for example, when you are defragmenting your hard disk. To disable it for longer periods (e.g. when playing games), right-click the ClickSave icon in the [tray](#), and check the **Disable screen saver** option.

All screen saver and display setup options are available by selecting the **Display properties** menu item in the [ClickSave menu](#).

The System Tray

Most of ClickSave's functionality is accessed from the system tray at the bottom-right of your screen. There are two (optional) icons:

ClickSave - control your screen saver and add your favourite programs and documents by dragging them onto the system tray. Right-click to access the menu, double-click to start the screen saver.

DeskLaunch - access the icons on your desktop by right-clicking this icon and selecting from the menu; double-clicking clears your applications out of the way, so you can access the desktop directly.

You can also opt to display the ClickSave launcher icons on the system tray, effectively turning your tray into a toolbar (see illustration) - simply drag icons onto the tray to add them.

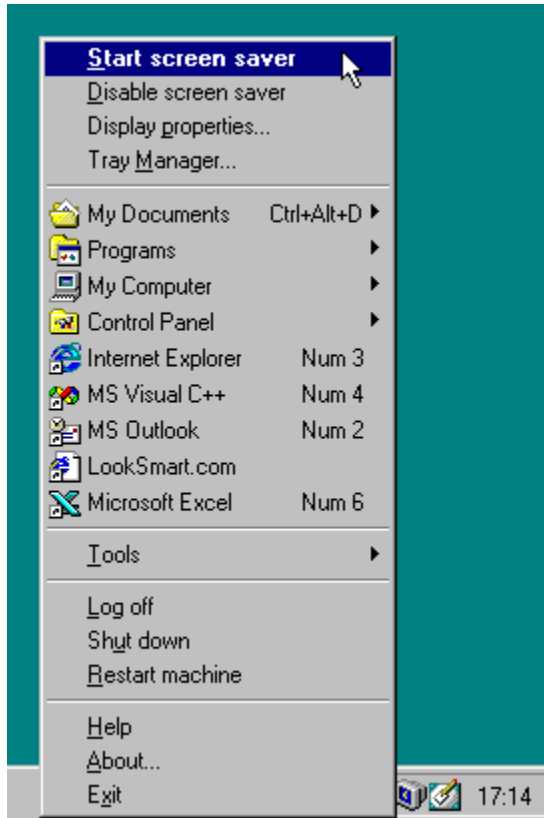


To edit the menu items, select the 'tray manager' option in the menu itself, or if you have the launcher icons on your tray, right-click to get their context menu (note that the actions refer to the shortcuts, not the objects themselves, so if you select 'delete', the icon is removed from the tray - your actual document or program is safe!) You can change the icons for shortcuts via the context menu: select **properties**, then the 'Shortcut' tab, then press the 'Change Icon...' button.

To configure your tray menu items, use the **Tray Manager** in the control panel

The ClickSave Menu

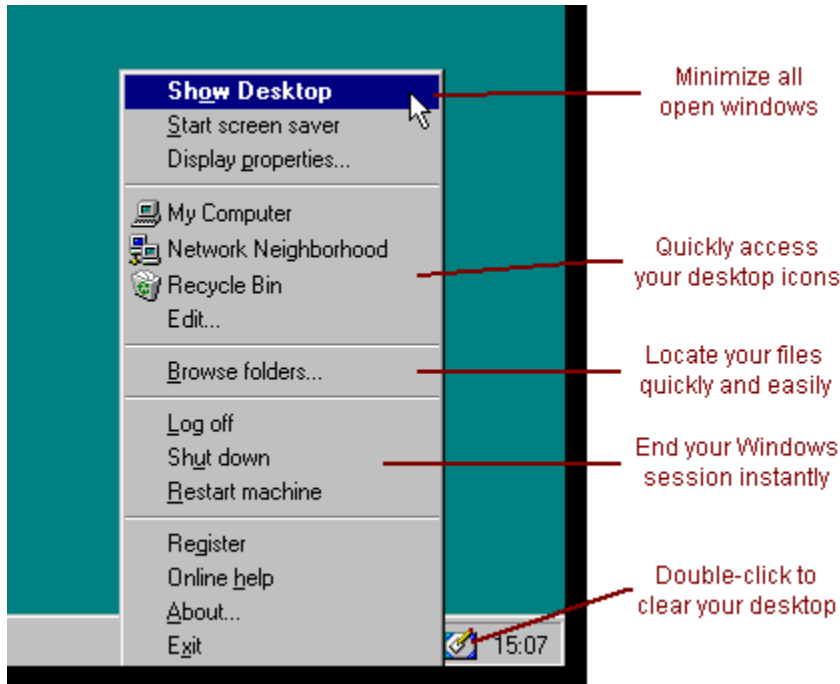
The menu is accessed by right-clicking the icon in the Taskbar Tray. You can add your own items to the menu by putting shortcuts or documents in the Tray Icons folder in your Windows directory, or drag the icons from the desktop or from explorer onto the tray, or into the ClickSave settings dialog.



The DeskLaunch Menu

DeskLaunch feature gives you quick and easy access to the icons on your desktop by right-clicking the icon in the Taskbar Tray. If you want to minimise all currently visible windows, just double-click the icon. You can also browse and open folders from an easy to use dialog box, or browse your computer and other folders via the cascading menus.

By default, the DeskLaunch menu shows the contents of your desktop, but you can change where it looks in the Advanced Properties dialog.



Manipulating tray icons

You can create shortcuts to your programs and documents by simply dragging them to the [Tray](#). To launch them, just double-click on the icon that appears. As the icons are shortcuts, and not actual copies of your files, you can safely delete them using either the [Tray Manager](#), or by selecting the delete option from the context menu that appears when you right-click them. You can also access more advanced editing options by selecting the '**Edit...**' option in the ClickSave menu.

The icon itself can also be changed to one of the standard system icons, or to one you have designed yourself. Click [here](#) for details.

Configuring ClickSave

The settings dialog allows you to set most of ClickSave's top level features. It can be accessed through your display properties (in the Control Panel, or via the [ClickSave Menu](#)). Other features can be configured using the [Tray Manager](#)

[Click here to access the display properties dialog](#)

Run ClickSave – enable ClickSave when you log in

Start screen saver – start screen saver when you log in

Tip of the day – show the tip of the day when you start ClickSave

Startup delay - if you experience startup problems due to icons referring to network drives, for example, set ClickSave to defer loading the icons.

Timeout action – select the default action when the system times out. You can start the screen saver, as usual, log the current user out or shut down the system (privileges required under NT).

Force log off/shut down – If you use the auto log off or shut down options, checking this item will cause applications that try to prevent Windows from exiting, to be terminated. **Warning** – this could potentially lead to loss of data.

Power off – If your computer supports the power off feature, you can use this item to switch your machine off when it shuts down automatically.

Enable HotCorner – The Hot Corner is the active corner on the screen that activates the screen saver when the mouse is left there.

HotCorner size – you can change the size of the hot area that activates the screen saver. Make sure you don't make it too large!

HotCorner Delay – specify how long the mouse must be left over the Hot Corner before the screen saver is activated.

Hot key – define a hot key that activates the screen saver.

Tray manager – go to the [Tray Manager](#)

Enhancing system security

Basic security in the form of the screen saver password is available using the display properties dialog. However, system administrators may prefer users who have left their desks for extended periods to be logged out automatically after a specified time.

To enable automatic logout, users can change the timeout action in the settings dialog. When Windows activates the screen saver, ClickSave can either log the current user out, or shut down the machine completely. This provides a much more secure route to locking the workstation.

Example: Adding the Control Panel to your tray

In the following topics we will show you just a few examples of how versatile ClickSave can be.

The Tray Manager not only allows you to quickly edit the list of icons in the tray, it also allows you to add special 'folder' icons, that appear as cascading menus, just the way the DeskLaunch menu does.

The Control Panel is just one of many options, but is perhaps one of the most useful. To add it to your tray, right-click on the ClickSave icon, and select 'Display properties...'. Click the ClickSave tab and then the Tray Manager button. Then select 'Control Panel' from the list on the left, and click 'Add >>'. After confirming your selection, you should now be able to access your control panel from the icon in the tray.

If you have Internet Explorer, why not try adding your **Internet History** to the tray?

Next example

Example: Displaying your Start Menu anywhere on the screen

You can display either the ClickSave or the DeskLaunch menu anywhere on the screen using the middle mouse button (if you don't have one, you can emulate one with CTRL-Right Click). What's more, the DeskLaunch menu can be configured to show not just the desktop, but also many other special folders. In this example, we'll show you how to:

1. Enable middle mouse button emulation
2. Bring up your DeskLaunch menu anywhere on the screen
3. Configure the DeskLaunch menu to display your Start Menu structure

1. Go into the Advanced Properties dialog via the ClickSave tab in the Display Properties dialog and check the middle mouse button emulation checkbox. If you exit the dialog now and apply the changes, CTRL-Right Click (or just Right Click with Scroll Lock on) will emulate a middle mouse button in any applications that use it.
2. Set the middle mouse button action at the top left of the Advanced Properties dialog to the third option (DeskLaunch menu). This overrides the middle mouse button in most applications so that the menu comes up instead. Some applications override the middle mouse button themselves, in which case you can use the emulation keys instead.
3. Now select the '**DeskLaunch menu contains:**' drop-down box, and choose 'Start Menu' from the list. Click OK, then OK and try it out!

Try out some of the other options and see what you think!

[Next example](#)

Sample configurations

Different people have different tastes – that's why ClickSave has been made so configurable, yet the aim has always been to keep things simple.

Some people like the idea of clicking on tray icons to start their programs; others prefer to keep their trays uncluttered, and have their many shortcuts listed in a menu. You can clear most of the icons away by unchecking the 'Launchers' item in the [settings dialog](#); all your programs will still be available via the ClickSave menu.

If you're worried that that might slow down accessibility, you can have the best of both worlds and retain fast access to the icons by enabling the [middle mouse menu](#). If you don't have a middle mouse button, don't worry, ClickSave can handle that too! With this feature enabled, you might even want to get rid of the ClickSave tray icons altogether, as all configuration can be done via the control panel.

Why not let us know how you like to use ClickSave by visiting the guest forum at <http://www.geocities.com/SiliconValley/Haven/6200/geobook.html>? Suggestions are always welcome!

Advanced Properties

The advanced properties dialog can be accessed via the Tray Manager Control Panel applet.

[Click here to access the advanced settings](#)

DeskLaunch menu contains:

The DeskLaunch menu normally shows your desktop icons. You can change where it looks by selecting one of the listed. For example, you can show your start menu, control panel, programs or favorites.

Enable menu icons

You can disable the graphics on the menus to speed up operation on slow machines. Note that this disables the launcher icons as well.

Cache menus

Do not update the menus every time you select them. This speeds up menu accesses, but can mean that sub-directories are not kept up to date.

Tray clicks

Single clicks - tray icons execute on a single click instead of a double click

Swap buttons - when checked, left clicks activate the menus and right clicks execute the icons.

Hide desktop icons

Hide the desktop window.

Middle Mouse Button Emulation

If you have a middle mouse button, you can use it to display either the ClickSave or DeskLaunch menus wherever you are in the screen. Even if you don't have a three button mouse, you can emulate a middle mouse button with ClickSave by selecting the option in this dialog.

Either of the following actions is interpreted as a middle button press when emulation is on:

- Click the right mouse button when **scroll lock** is on
- Hold down CTRL and press the right button

Tray Manager

The tray manager allows you to delete tray icons, or to add special folders, such as the Control Panel, to your tray. It is accessed from the button at the bottom of the [Settings dialog](#), from the menus or via the Control Panel. Other items can be added using [Internet History 98](#), included in the full version.

[Click here to access the tray manager](#)

Command Line Options

ClickSave can be run from a script, from the command line ('Run' in the start menu) or from a shortcut with the following command line parameters:

ClickSave [/switch]

- /I** Start the screen saver immediately
- /S** Access the settings dialog
- /** Exit Windows – n can be a combination of the following values (add together to combine):
 - 1 Shut down
 - 2 Reboot
 - 4 Force
 - 8 Power off
- ?/** Command line help

Creating your own icons

The icons usually appear as shortcuts, similar to the ones you can add to your desktop. Such icons are indicated with a small arrow in a white box in the corner. If you right-click on these, you should get the context menu for the icon. From here, select the properties option. In the dialog box that appears, there should be a 'shortcut' tab, in which there is a change icon option.

You will be given a series of default icons for the object, but other icons can be extracted from various sorts of files (usually .exe and .dll files). A good one to try is shell32.dll in your c:\windows\system folder. If you want to create your own icon files (.ico), this is also possible, using one of the icon editors that is generally available.

Internet History 98

The full version of the tray suite comes packaged with Internet History 98, a useful tool for managing the way you use the internet. Although designed mainly for Internet Explorer users, Internet History has several features of interest to everyone.

Up to four icons can be added to the tray – just right-click to access the menus:



- **Favorites** – access all your IE favorites (bookmarks) directly from the tray
- **History** – go straight to your recently accessed web pages, sorted by day, week and site (IE only)
- **User** – cascading menu showing the contents of any specified directory
- **Dial-up** – quickly start up your dial-up connections

HotLaunch

One of the major new features in the Tray Suite is HotLaunch. HotLaunch enables you to assign a hot key to any of the shortcuts in your tray menu.

[Click here to configure your hot keys](#)

Just select an item and type in a key combination to assign to it. Note that you can use any of the keypad keys or function keys. Other keys should normally be qualified with CTRL, ALT or SHIFT.

If you want to have a hot key for a program or file, but don't want it to appear in your tray menu, you can add it to the list by dragging the item from explorer, straight into the HotLaunch configuration window.

Click [Here](#) for more



Assigning Hot Keys to other icons

If you want to have a hot key for a program or file, but don't want it to appear in your tray menu, you can add it to the list by dragging the item from explorer, straight into the HotLaunch configuration window.

You can also use the 'Send To' feature – just right-click the icon and select **Send To->ClickSave Menu or Hot Key**.

Shortcuts and Link Files

ClickSave uses normal Windows shortcuts to refer to the items in the menu and tray. It also introduces a second type of shortcut, known as a **link file**. Link files refer to folders, and instead of displaying them as shortcuts in the menus, it actually expands the folder's contents into cascading submenus.

When you drag folders to the tray, or into the tray manager, you will be given the option of creating either a shortcut or a link. In the tray manager, shortcut and link icons are overlaid with  and  respectively.

To convert a shortcut into a link file or vice versa, add or remove the @ character at the beginning of the filename – you will need to do this from the explorer view, obtained by clicking the **Edit...** button in the tray manager.

Setting the icon sort order

Items in the tray and menu are normally sorted alphabetically, as they are in explorer. If you want to change the ordering, you can do so by going to the advanced edit from the **tray manager**. Just click on the 'Edit...' button.

ClickSave normally ignores characters at the start of filenames enclosed by underscores: for example **_010_Control Panel** would always be displayed as **Control Panel**. You can use this to change the alphabetical position of an item:

_a_Microsoft Word

_b_Control Panel

_c_Internet Explorer

Note that folders always appear before files.

Scheduling a shutdown

You can use the [command line options](#) in combination with the task scheduler (supplied with later releases of Windows) to schedule a shutdown.

Buying ClickSave

ClickSave is Shareware – you may distribute the unregistered version freely, and may use it unlicensed for a period of 15 days. If you want to continue to use ClickSave after the trial period is over, the registered version can be purchased online, or by mail for just \$15.95 (GB£9.95).

The full version enables all the features, removes the splash screens and now includes Internet History 98, a useful tool for managing your Internet access.

Secure online registration:

<http://www.shareit.com/programs/101143.htm>, or go to <http://www.shareit.com> and enter the program number there: 101143.

If you do not have access to the Internet, you can register via phone, fax or postal mail. Please print out the form, and fax or mail it to one of the following addresses:

ShareIt!
Element 5 AG
Sachsenring 69
50677 Koeln
Germany

ShareIt! Inc.
P.O. Box 844
Greensburg, PA 15601-0844
U.S.A.

Phone: +49-221-240-7279
Fax: +49-221-240-7278
E-Mail: register@shareit.com

Phone: 1-800-903-4152
Fax: 1-724-850-8187

Eurocheques and UK sterling cheques for £9.95 (GBP9.95) can also be sent directly to the author:

W.M.D. Bradley
110 Sydenham Avenue
Belfast
BT4 2DT
United Kingdom

[Click here for a form you can print out](#)

Registration form for ClickSave

Program No.: 101143

Last name: _____

First name: _____

Company: _____

Street and #: _____

City, State, postal code: _____

Country: _____

Phone: _____

Fax: _____

E-Mail: _____

How would like to receive the registration key/full version?

e-mail - postal mail

How would you like to pay the registration fee of \$15.95:

credit card - wire transfer - EuroCheque - cash

Credit card information (if applicable)

Credit card: Visa - Eurocard/Mastercard - American Express - Diners Club

Card holder: _____

Card No.: _____

Date of Expiration : _____

Date / Signature _____

DeskLaunch normally displays the contents of your desktop in its menu. You can change this to any of the listed folders. Although ClickSave allows you to put these folders in your tray directly via other methods, this feature enables you to select the folder that is displayed anywhere on the screen when middle mouse button support is enabled.

Specify whether icons are displayed in the menus or not. Disabling this speeds up menus on slower machines, but also disables the tray launchers.

Caches menus in memory for faster access on slow machines.

Specify whether a single or double left click executes the tray item. Right-clicks show the context menu

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Swap the action of the left and right mouse buttons when you click on a tray icon.

Hide the icons on your desktop altogether. Note that this limits the functionality of the desktop, but reduces clutter. It is necessary to reboot after changing this option.

Specify whether the middle mouse button is overridden in all applications. You can display either the ClickSave or the DeskLaunch menu anywhere on the screen when you click the middle mouse button.

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Specify whether the middle mouse button is overridden in all applications. You can display either the ClickSave or the DeskLaunch menu anywhere on the screen when you click the middle mouse button.

If you don't have a three button mouse, this option lets you emulate a middle mouse button with CTRL-Right Click, or if Shift Lock is on, just a Right Click.

Show your Internet Explorer favorites via the tray.

Show all the web sites you have recently visited in Internet Explorer via the tray.

Show your dial-up networking connections in the tray.

Show a user-defined folder in the tray.

Specify a folder to place on the tray.

Browse for a folder.

Enable or disable the hot keys.

Clear the hot key for this item.

Delete the current hot key. If the item is contained within the tray manu, it will be removed from there as well.

Lists the hot keys associated with items in the tray menu, as well as other hot keys that were set.

The hot key combination associated with the current item. Use function keys or numeric keypad keys. You can also use other keys qualified with Control, Alt and Shift.

Special folders are locations such as the Control Panel, or My Computer. Adding them to your tray menu allows you to display the folder's contents in a submenu.

Add the selected special folder to the tray menu list.

Add a virtual link to a folder so you can display its contents in the tray menu.

Add a shortcut to a program or document.

Remove the selected item from the tray menu list.

Advanced edit allows you to edit the items in an explorer view.

The launcher items are the items that are displayed in the main ClickSave tray menu. They also appear as icons in the tray if you have that option switched on.

Show the ClickSave icon in the tray.

Show the DeskLaunch icon in the tray.

Show the ClickSave menu icons in the tray.

Run ClickSave when you begin your Windows session.

Start the screen saver when ClickSave starts

Show the 'Tip of the Day' dialog on startup.

Delay loading of ClickSave to enable required network drives to mount, and to ensure that the icons appear after other tray icons.

The timeout action specifies what happens when Windows tries to launch the screen saver.

Power down instead of shutdown, if supported.

Force applications to close even if this would cause loss of data.

Enable HotCorners. The Hot Corner is the active corner on the screen that activates the screen saver when the mouse is left there.

Specify the size of the active area in the corner of the screen that activates the screen saver

Specify how long the mouse must remain in the corner of the screen before the screen saver starts.

Specify which corner activates/deactivates the screen saver when the mouse pointer is left there. Holding down CTRL when activating temporarily disables the screen saver.

Specify the key combination that can be used to launch the screen saver.

Launch the tray manager from the control panel.

