CyberQWK off-line mail reader

Welcome to the CyberQWK off-line mail reader help system. Through out this help file are many pictures of parts of this software. Clicking on any of these pictures as if actually using the software will display help for that function. In this way you will become more accustom to the software in a visual way.

Using the Mail Reader

Overview

Introduction
Using this Help File
Mail Packet Types

Commands

Menus and Toolbar

Keyboard

Sending Messages

Courtesy

Post Dialog Box

Attached Files

Extract Attached Files

New Files Manager

Options

Overview

<u>User</u>

Directories

Editor

<u>Viewer</u>

<u>Open</u>

Close

Registration

How to Register Order Form

In this help file other companies and products are mentioned. The author of this program has no affiliation with these companies or products mentioned.

Introduction

The CyberQWK off-line mail reader allows a bbs caller to read or send mail while off-line using a mail door. The CyberQWK off-line mail reader is designed to work especially with the OLMS mail door. It will work normally with other mail doors but will not have some of the features that the OLMS mail door provides it with. Depending on the bbs and the door they use, it also allows file transfers through the mail.

By using a off-line mail reader you will end up spending less time online doing mail related tasks. This will give you more time to play games, chat and over all have more fun while online.

The different features of this mail reader depend greatly on the mail door and mail packet type that is used with it. The following displays the features that might be available under different circumstances. They also depend on whether the sysop of the bbs you are calling have the feature enabled or not in their bbs configuration.

- Request files for downloading with mail
- Upload files using mail
- Attach files to messages
- Extract attached files from messages
- Validate whether the message can be entered in that area
- Display names, subjects, and conferences up to 256 characters long
- Configure some mail door options off-line

The following list of features do not rely on the bbs or mail packet type

- * Custom setup and uninstall
- * Auto forwarding of messages
- * Send group messages with a carbon list
- * Grep for text
- * Encoded file inserts
- * Full search and replace methods
- * Context sensitive help (F1 key)
- * Encoding/Decoding of file inserts
- * Full support (registered users only)

In this help file other companies and products are mentioned. The author of this program has no affiliation with these companies or products mentioned.

Using This Help File

Throughout this help file are many pictures of parts of the CyberQWK off-line mail reader. These pictures all contain hyper links to help on that item. Clicking with the mouse on buttons and edit boxes ect.. will display help on that item.

Context sensitive help is also available from CyberQWK directly. By selecting a item you need help with and pressing the **F1** key. This help file will be opened to the help on that particular item.

Menus and Toolbar

The following hyper link picture depicting the main menu and toolbar displays all menus and buttons available. Depending on whether a mail packet is open and what window has the current focus some items may not be available or enabled.



Popup Quick Menus

A right mouse click will display a popup quick menu. The menu commands will depend on the selected window clicked. Each menu that is created is divided into sections. The top of the menu contains, general commands relating to that window. The bottom of the menu contains commands available from all popup quick menus. Between these two sections are special commands for the window if it has any.

Keyboard Commands

There are many different keyboard short cuts available while performing different functions. Not all keyboard short cuts are available from every window. Most keyboard short cuts are displayed beside the appropriate command in the main menus. If a menu item does not have a short cut key it does not have one. With all this in mind it is easy to learn the keyboard short cuts with out referring to the help all the time.

CyberQWK can be used entirely without the use of a mouse. This is extremely uncommon for a piece of windows software. For people trying to get used to windows programs and are use to using a Dos program to handle their mail off-line. You will find that the transition will be quite quick. Most keyboard commands that other Dos mail readers use have been made available. If you have become accustom to using a windows text editor. You will find that the Message Editor is like a enhanced version of the windows Notepad program. Because not all commands are available from each of the window types CyberQWK has. The commands have been grouped by window types. Most commands will only be available with a mail packet open of course.

The following keyboard commands are available from all windows.

F4 - Open a mail packet

F5 - Close current open mail packet

F6 - Open Reply Packet F7 - Create New Reply Packet

Ctrl + F - New Files Ctrl - O - Options

Ctrl - E - Exit the program

Message Viewer Keyboard Commands:

Space Bar - Page down or Next message
Right Arrow - Move to next message
Left Arrow - Move to previous message
Alt + Right Arrow - Move to next conference
Alt + Left Arrow - Move to previous conference

 $\begin{array}{cccccc} Ctrl + R & - & Reply to message \\ Ctrl + N & - & New message \\ Ctrl + P & - & Post message \\ Shift+Ctrl+F12 & - & Print message \\ Ctrl + G & - & Grep messages \\ \end{array}$

 $\begin{array}{cccc} Ctrl + C & - & Copy \\ Ctrl + A & - & Select All \\ Ctrl + W & - & Wordwrap \end{array}$

Message Editor Keyboard Commands

Ctrl + ZUndo Ctrl + CCopy Ctrl + XCut Ctrl + VPaste Ctrl + ASelect All Ctrl + WWordwrap Ctrl + I Import text Ctrl + SSign message Ctrl + U - Insert UUencoded file

Ctrl + T - Delete word at cursor
Ctrl + Y - Delete line at cursor

Insert - Toggle insert/overwrite mode
End - Go to end of line

Home - Go to start of line
Ctrl + End - Go to end of message
Ctrl + Home - Go to start of message

ESC - Cancel message

Mail Packet Types

The CyberQWK off-line mail reader requires mail packet files to be of the QWK file format or the extended QWKE file format. If the mail door the bbs uses supports sending and receiving messages in the QWKE file format, there will be a option in the mail doors option menu, on the bbs. The QWKE mail packet format is recommend to be used. The CyberQWK off-line mail reader will enhance the reading and entering of your mail by allowing better display and validation process.

The QWKE file format allows the door and reader to communicate more information between the door and reader. Documentation for the QWKE specification by Peter Roca can be obtained from various sources on the Internet or from the MCC BBS in London Ontario. Using a search string of QWKE should locate it quickly.

The CyberQWK off-line mail reader seamlessly integrates the QWKE extensions depending on whether the bbs has them turned on or not. The extensions allow CyberQWK to perform the following

Use Names, Subjects and Conference names up to 256 characters. Receive and send files through the mail easily. Validate posts. - Less bounced mail. All this allows less time on the BBS for handling mail. More time on the BBS for games and chatting.

If the extensions are not detected the CyberQWK off-line mail reader will work normally but may not be able to do most of the above.

A added benefit is that I am also a member of MCC BBS and always will be. I use this mail reader for all mail communications and certainly prefer it over a Internet News Reader. Why waist time and money obtaining them with my PPP account. When I can obtain them all with others that are not obtainable with a PPP account in one package for handling off-line. As long as their is a MCC BBS this mail reader will be available to its members free of charge. You can think of this mail reader as a part of the MCC community. And as such it will grow and be enhanced by all of its members inputs. Whether they be likes or dislikes input from all MCC members will be excepted. If there is controversy over something it will be added to the options to allow turning it off or on. If you are a programmer and think you have a better or more optimized method of doing something in the reader. Or wish to just have your own addition implemented. Then feel free to let me know. I will gladly not only except help but will also give it. The package is written in Delphi but adding any other languages DLL's or OBJ files can be done. With full credit given of course. I will NOT accept offers to customize individual members packages. If it's added to the mail reader all MCC members must benefit from it. A shareware version will also be produced. So royalties and title agreements will have to be handled on a individual basis.

The QWK - format is copyrighted 1987 by Sparkeware. The QWKE - format is copyrighted 1994 by Peter Roca.

Open Mail Packet... Close Mail Packet

Open Reply Packet New Reply Packet

Explore Attached Files
New Files...

Properties

<u>Print</u>

Printer Setup...

<u>Exit</u>

The Open Reply Packet command displays a open file dialog box. The directory will be the same as the Reply Directory set in the Options. All packets with the extension of **.REP** will be displayed. The reply packet opened must not have its name changed. This name is used to obtain information about the BBS it is for. When ever a mail packet is opened the information about the BBS is saved in a special subdirectory under CyberQWK's main directory. Reply packets do not contain this information internally so it is obtained from this directory. As the name of this directory is the same name of the reply packet created it can not be opened if it has been changed.

NoteAfter the Reply Packet has been opened. CyberQWK will create temporary files to simulate a regular mail packet being opened. This allows handling of the reply packet as if a normal mail packet had been opened. When it

is closed the reply packet opened will be replaced with the newly created reply packet.

The Create New Reply Packet command will display the BBS List dialog box. The list will contain all names of BBS's CyberQWK knows about. After selecting a BBS CyberQWK will create temporary files to simulate a normal mail packet being opened. As the mail packet will contain no messages the Post Dialog box will be displayed.

Note

CyberQWK only knows about BBS's that mail packets have been opened in the past. If CyberQWK has never opened a mail packet for a particular BBS it will not be in the list.

The properties dialog box displays information about the current open mail packet.

	ly Packet is create	

New Files Manager

The New Files manager is only available if the mail packet has a newfiles.dat file contained in it. This will depend on whether the send new files option is set in the BBS off-line mail door being used. The New Files Manager will parse this information for easier displaying and selecting of files for requesting from the BBS. If the BBS the mail packet comes from does not support the requesting of files off-line that function will not be available to you. Otherwise the New Files Manager will work and look the same.

The New Files Manager window is divided into two panes. On the left will be a file list with the new files available from the BBS listed. In the right pane will be the description and file information of the selected file in the new files list. As files are selected in the new files list in the left pane the description in the right pane will change appropriately. The last line of the files description will contain the files size and date.

Requesting a new file from the BBS:

Either double click the filename in the left pane or use the right click quick menu and select request file from the menu. Alternatively you can press the Enter key on the selected file. A confirmation dialog box will appear with the selected files name and size displayed. Selecting yes will include a special control message to the off-line mail door that you wish to receive this file. When uploading your Reply Packet to the door it will process this message and inform you that there are files tagged for download.

Requesting any file from the BBS:

This function is only available from the right click quick menu. A input dialog box will be displayed asking for the filename to request from the BBS. Enter the filename plus extension of the file you wish to request. A control message identical to requesting a new file will be included in the Reply Packet to be sent to the BBS. If the file is not found on the BBS the mail door will inform you otherwise a prompt that there are files tagged for download will be displayed to you.

Getting the files requested from the BBS:

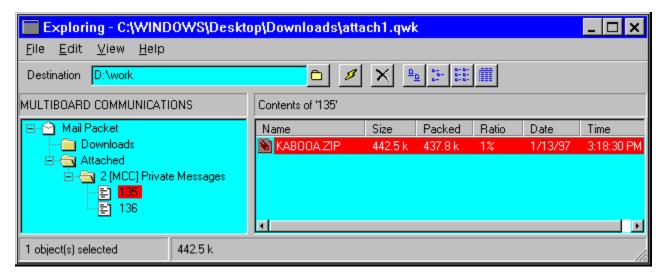
The BBS off-line mail door will compress the requested files into a mail packet for download. Simply open the mail packet and extract the attached files with the <u>Attached Files Manager</u>.

Attached File Explorer

The Attached File Explorer is only available if the mail packet has added files contained in it. If the mail packet does not have any added files it will not be available from the File menu. If the mail packet has added files that are not attached to messages. And the auto extract attached files is not selected in the Open page of the options. The Attached Files explorer will be started automatically with the Downloads folder selected when the mail packet is opened.

When a message has attached files to it. Their file names will be displayed in the messages header and the attached file button in the far right of the status line will be active. This button is red and has a paper clip on it. Pressing this button starts (or displays if already running) the Attached File Explorer with the its tree expanded and the message selected.

The Attached Files Explorer looks and works similar to the standard Win95 Explorer. Double clicking a object opens that object. If the object is a file it will be extracted to a temporary folder and opened. If the file is not a executable file it will be opened with its associated program.



Important Note

Deleted files are removed from the mail packet permanently. The Attached Files Explorer will mark them as deleted and will still display them in the right window in future instances. But because the files no longer actually exist with in the mail packet they can not be managed. Their display is only for reference that the file did exist at one time in the mail packet.

The left window shows a tree hierarchy of containers (folders) the added files are in. Navigating this tree is just like using the standard Win95 Explorer. As the tree represents the structure of the mail packet the top node is the mail packet itself. Two sub nodes are on the next level of the tree. These are the containers (folders) the added files will be associated with.

Downloads

This folder will contain all files that are not attached to any messages but were added to the mail packet by the mail door. These are requested files that mail door was notified by in a reply packet.

Attached

This folder is the root container for all conferences that contain messages with attached files. Each of its sub folders will be conferences and each of the conferences sub folders will be messages.

The right window displays all objects that the selected folder contains. The four different display modes of icon, small icon, list, and detail are supported like in the standard Win95 Explorer. Double clicking a object within this window opens the object. If the object is a file it will be extracted to a temporary directory and opened by the associated program of that file type. Right clicking this widow will display a popup menu of the most commonly used command available from the main menu. Most commands are only available when object file(s) are selected. All commands will only work for file object types. The column headers for this pane while in detail mode will be different depending on the objects contained in the right pane.

Folders:

The columns will display folder name, number of total messages it contains, and number of total files it contains.

Conference:

The columns will display conference name, number of total messages it contains, and number of total files it contains.

Messages:

The columns will display the message number, who it is from, and the subject of the message.

Files:

The columns will display the filename, uncompressed size, compressed size, ratio of compression, file date, and file time.

Destination folder on your hard drive to extract files to.

Displays the Browse for Folder dialog box. The selected folder is were files will be extracted to.

Extract selected files to destination folder.

Delete selected files.

Warning The selected files will be permanently removed from the mail packet.

Delete all files in the right window.

Warning The files will be permanently removed from the mail packet.

Displays the name of the BBS the mail packet is from.

Displays the name of the selected tree container (folder)

This panel will display either the number of objects in the right window or the number of objects selected in the right window.

This panel will display the total size of all selected objects.

The Attached Files Explorer is closed.

The selected files are extracted to a temporary folder and opened with the program that is associated with that	file
type.	me

All files in the right window will be selected.

All selected files become unselected and all unselected files become selected.

Open
Extract
Delete Delete All
Close

Select Destination Select All Invert Selection Tool bar Status bar Large Icons Small Icons List Detail Refresh

Display of left and right window pains will be updated to correctly display changes that might of been made.	

Objects in right window pain will be displayed in detail. needed.	Columns can be adjusted by dragging to view info if

Objects in right window pain will be displayed as a list.

Turns display of toolbar on or off.

Turns display of statusbar on or off.

Objects in right window pain will be displayed as large icons.

Objects in right window pain will be displayed as small icons.

Help Topics About Displays CyberQWK's help file.

Next Conf Prev Conf

Open Conf List Close Conf List Close the Conference List if it is open.

The Conference List window displays all conferences that contain messages in the mail packet. At the top of the window is a adjustable column header. Dragging with the mouse will adjust the size of the columns in the window for easier viewing. Each line will contain the number, name and number of messages in the conference.

Next Msg Prev Msg

Open Viewer

Close Viewer

<u>New...</u>

Reply...

Edit

<u>Delete</u>

Extract attached files
Export to file...
Extract encoding

<u>Uudecode 664</u> <u>Mime Base64</u> Mime Version 1.0 Base64 encoded file inserts will be scanned for in message displayed in the Message Viewer. If one is found the Browse for Folder dialog box will be displayed. The folder selected is were the unencoded file will be created. At present CyberQWK only supports encoded inserts contained in a single message.

The edit message command is only available when viewing messages in the Reply Conference. The Post Dialog box will be displayed with the post information of the message allowing changes to be made. When the OK button is pressed the Message Editor will start with the message loaded for changes. The message can now be edited, posted and will replace the old message. The Reply button also performs this function when in the Reply Conference.

The delete message command is only available when viewing messages in the Reply Conference. The message will be tagged and not added to the reply packet when the mail packet is closed. The deleted message will displayed colored red. The Cancel button also performs this function when in the Reply Conference.

Note

Deleting a message for the second time undeletes the message.

The message contained within the Message Viewer will be scanned for uuencoded labels. If encoded labels are found a dialog box will be displayed that requires you to enter were to deposit the decoded file. CyberQWK requires the uuencoded insert to have a **begin** and **end** tag. If these tags are not available the start and finnish of the encoded insert can not be determined. At present CyberQWK only supports encoded inserts contained in a single message.

The current message is saved to a text file. A save file dialog box will be displayed. Save the message to a text file just like saving a normal text file. The text file saved will also contain the information in the message header at the top of the viewer.

Displays the Message Viewer window.

Closes the Message Viewer window if its open.

Toolbar
Status bar
Window
Tag lines
Keywords, Filters, Twits...
Add/Set conference...
Drop current conference

Reader options...

Tagline Manager

The Tagline Manager allows the customization of the tagline file used by CyberQWK. Using the Tagline Manager allows adding, editing, and removing taglines without damaging the tagline file.

Cascade
Tile
Arrange Icons
Minimize All
Close All

All open windows will be cascaded from the top left down to the bottom right of CyberQWK's main window.			

All open windows will tiled the same size within CyberQWK's main window.

All minimized windows icons will be a	arranged along the bottom o	f CyberQWK's main window	from left to right.

All open windows will be closed.

All open windows will be minimized.

Contents Help on Help Send Author Msg

About...

Opens this help file to the main contents page.

Opens windows help on using windows help files.

Displays a dialog box with assorted information about this program.

Use this to communicate with the author. The editor will start with Author. Enter your message and press the <u>Post</u> button.	the required post information to contact the

Open Packet

CyberQWK supports regular QWK and QWKE packet formats. They must be compressed with a compression program compatible with Pkwares PKZip 2.04g program for the mail reader to be able to open them. At present the CyberQWK off-line mail reader will only work with zipped mail packets. CyberQWK uses a internal compression library from Xceed Software to manage zipped files.

Close Packet

The current mail packet will be closed. If there are any replies or new messages a reply packet will be created in the reply directory. This directory can be set in the <u>Options Dialog Box</u> under directories. If not changed the default installation directory is used.

Conference list window



This window displays information about the conferences contained in the mail packet. Double clicking or pressing the enter key displays the Message List window for the selected conference. The columns can be adjusted for better viewing by dragging the columns header.

Message list window



This window displays information about the messages contained in the current conference. Double clicking or pressing the enter key displays the message in the Message Viewer. The columns can be adjusted for better viewing by dragging the columns header.

Message Viewer

Displays the currently selected message. The viewer is divided in two parts. The top displays the messages header with information about the message. Depending on whether the mail packets format is <u>QWK or QWKE</u> it will be displayed differently and show more or less information. The bottom displays the messages text in a scrollable window like notepad but doesn't allow changes to be made. The text can still be selected and copied to the clipboard though.

Message Editor

The Message Editor is a basic editor just like note pad. It has a message header attached to it at the top displaying the information entered in the <u>Post Message Dialog</u>. While the Message Editor is open the <u>Edit</u> menu is available. The Message Editor is identical to the <u>Message Viewer</u> except you are allowed to change the text in the message. This is why it is important to have the windows different colors. The appearance of the editor can be set in the <u>Options Dialog Box</u>.

Enter New message

The CyberQWK off-line mail reader will display the <u>Post Message Dialog</u>. Most fields in this dialog must be valid before it will close. CyberQWK will now start its <u>Message Editor</u> passing it the information contained in the <u>Post Message Dialog</u>.

Enter Reply message



The <u>Post Message Dialog</u> will be displayed. The information required is mostly the same as posting a message on a BBS.

Post Message

This command is only available from the <u>Message Editor</u>. A confirmation dialog box will be displayed asking whether to send the message contained in the <u>Message Editor</u> to the receiver.

Print

This command will send the current message being viewed to the printer.

Print setup

This command displays the print managers options settings dialog box.

Previous Conference



Move to previous conference in the mail packet. The short cut key Alt+left arrow also performs this command.

Next Conference

Move to next conference in the mail packet. The short cut key Alt+right arrow also performs this command.

Previous Message

Move to previous message in the mail packet. The left arrow key can also perform this command.

Next Message

Move to next message in the mail packet. The right arrow key can also perform this command.

<u>Undo</u>

Copy Cut

<u>Paste</u>

Delete
Upper Case
Lower Case

Select All

<u>Wordwrap</u>

Turn word-wrap on and off. The menu item will have a check mark beside it if word-wrap is turned on.

All text will be selected.

Selected text will be converted to lower case.

Selected text will be converted to upper case.

Selected text will be deleted.

To paste text you have cut or copied, place the insertion point where you want to paste the text. Then, on the Edit menu, click Paste.

The last function performed is reversed.

o copy text so yo ght button quick	ou can paste a copy of menu, click Copy.	f it in another loc	ation, select the	text. Then, on the	Edit menu or fro	om the

To Cut text so you can paste a copy of it in another location, select the text. Then, on the Edit menu or button quick menu, click Cut.	from the right

Registering CyberQWK

The CyberQWK off-line mail reader comes in two types. It is released as shareware and demoware. The differences between the two are as follows:

Shareware release

CyberQWK is not freeware. A limited license is given to evaluate this program for 30 days. After this evaluation period expires you must either register this program or discontinue using it. The shareware release will still work after the 30 day evaluation period. But if not registered the startup delay boxes time will increase for every day not registered. Eventually the delay will be so long that using the program will be more of a nuisance than is bearable.

Demoware release

BBS Site licenses of the CyberQWK off-line mail reader are available to sysops. The program supplied to the BBS for posting is a fully functional package. But will only work with mail packets created with their BBS. Registered paying subscribers of their BBS are entitled to free registration keys for the program. These registration keys have a time limit equal to the expiration of the users BBS expiration date. After the expiration date has lapsed a new key will be supplied to the user only if his subscription has been renewed with the BBS. If CyberQWK detects a valid registration key the program will work with mail packets from any BBS. Of course these BBS users can also receive a unlimited time limit registration key by sending a check or money order to the author.

Registered Bulletin Board Systems

The following list of BBS's have purchased site licenses for their users. Valid paying subscribers can receive a registration key for this program for free. Clicking on the BBS's name jumps to how to receive a key for that system.

• Multiboard Communications Center

How to Register

The CyberQWK off-line mail reader requires a specially encoded registration key to eliminate the startup delay dialog box. The cost of a registration key is \$20.00 for individual users in Canadian funds. A special BBS site license can be also purchased by individual BBS's for their users. The registration key will work with all future versions of the program. If the registration key required for future versions is changed one will be supplied for all registered users. The registration key will be sent encoded within a E-Mail message. Upon receiving this message within a mail packet. The mail reader will decode it and install it after verifying it is a valid key. If you wish to receive the program and registration key on disk please include the appropriate amount on the order form to cover shipping and handling. All disks will be sent by Federal Express. The latest version of the program will be sent to you.

To receive a individual registration key please send a check or money order in Canadian funds to:

Dale Clarke
Stryder Software Development
756 Kipps Lane Unit 111
London Ontario Canada
N5Y 4X9

Please make all checks and money orders out to Dale Clarke and include a filled out printed <u>order form</u>. Registration can only be processed with a printed <u>order form</u> included.

CyberQWK Order Form

Registration Information:

When ordering, please follow these simple guidelines

- Print or type your responses clearly. Do not assume we will know what city, state/province, or country you are in. This is especially important for foreign orders, where it is more difficult for us to guess what a city or state might be. Do not use abbreviations such as UK, DN, FR, etc. It will avoid confusion and greatly accelerate processing your order.
- Make sure you include this form with your order. Processing your registration can not be done with out this form.
- We can only accept US or Canadian checks or money orders. Please do not send EuroChecks or request bank transfers. All checks must be drawn on a US or Canadian bank.
- If you are sending a check or a bank draft, and this file is more than 6 months old (past August 1997), please make sure that the price has not changed before you order.
- If you send a bank draft, please do not have the bank send it automatically. You must include an order form with the bank draft.

Please fill in the form below and send back for immediate service. Please print clearly.

Name:		
Street:		
City:	State/Prov:	
Country:	Zip/PC:	
E-Mail address:		

Description	Price (Canadian\$)	Units	Total
CyberQWK off-line mail reader	\$20.00		
Shipping and Handling for Disks			
Canada	\$10.00		
United States	\$20.00		
Other	\$40.00	•••••	
	Sub-	Total	
	Ontario residents add 6	5.5% PST	
	Tota	l	

- All registrations will be processed within 24 hours of receiving payment.
- Disks if requested will be sent by Federal Express

MCC Paying Subscribers

Multiboard Communication Center BBS paying subscribers are entitled to free registrations. If you are a paying subscriber to the Multiboard Communications BBS simply send a message to the author requesting a registration key. To simply send a message to the author use the <u>Send Author Msg</u> command available from the Help menu.

PLEASE DO NOT SEND INQUIRIES TO MCC STAFF

Enter into the body of the message that you wish to receive a registration key or that you need a new one and WHY.

Upon receiving a request for registration and confirmation that you are a MCC paying subscriber. A registration key will be encoded and sent to you through the MCC message system. The CyberQWK off-line mail reader upon receiving this message will automatically register and update your copy with the registration key. The registration key will contain encrypted information including your name and its expire date. The expire date will be the same as your BBS subscription expire date and the registration key will no longer work after this date. If you renew your BBS subscription simply notify the Author and a new key will be sent to you in the same manner with the revised expire date.

Find Find Next Replace Goto Line

<u>Grep</u>

Find

Search for specified text in the <u>Message Viewer</u> or <u>Message Editor</u>. The find dialog box will stay on top for easy access. It is best to move the find dialog box to a position were it will not obscure the text while searching. The find features the options to search for "case sensitive" or "whole words only" in both the up and down directions. If the text is found the cursor will move to its location and highlight the found text.

Find Next

If the <u>Find</u> or <u>Replace</u> function has been used, and a search string has been entered, the next occurrence of the text is searched for in the direction specified previously.

Replace

Search for specified text in the <u>Message Viewer</u> or <u>Message Editor</u> and replace with new text. The Replace dialog box will stay on top for easy access. It is best to move the Replace dialog box to a position were it will not obscure the text while searching. Pressing the <u>Find Next</u> button will search for the specified text entered in the find field. If the text is found the cursor will move to its location and highlight the found text. Pressing the Replace button will replace the found text with the text entered in the replace field.

Goto Line

Entering a valid number in the Goto Line field of the Goto Line dialog box moves the cursor to the specified line.

Grep

A input dialog box will be displayed. Enter the text you wish to search for and press the Ok button. All messages in the mail packet will be searched for the specified text. If any messages are found with the specified text The Message List window will be displayed containing all found messages.

Cancel

The Cancel Message function is only available while in the <u>Message Editor</u>. The message being edited will be canceled and the <u>Message Editor</u> will close.

If auto Sign is checked in the $\underline{Options}$ this will not be available. The Sign function is only available while editing messages. Your signature entered in the $\underline{Options}$ will be inserted at the end of the message when it is Posted. Some news groups do not allow signatures or require the to only be of a maximum length .

Import Text is used to import a standard ascii text file into the message being ediwhile in the Message Editor.	ited. This function is only available
while in the Message Editor.	

Import Uuencode is used to insert a binary file or large text file inside a message. The file to be inserted will be prompted for with a standard Open File dialog box. After selecting the file the mail reader will convert the file to a Base 64 encoding standard and insert it into the message.

Keywords

If the mail packet is <u>OWKE</u> and the door that created the mail packet was OLMS. Then the ability to set keywords found in messages to include in mail packets will be available. The mail reader will create a special control message that will be included your reply packets to be sent to the mail door. On receiving this message the mail door will adjust what keywords to search for when creating mail packets.

Filters

If the mail packet is <u>OWKE</u> and the door that created the mail packet was OLMS. Then the ability to set filters to screen messages out in mail packets will be available. The mail reader will create a special control message that will be included your reply packets to be sent to the mail door. On receiving this message the mail door will adjust what filters to screen messages for when creating mail packets.

Twits

If the mail packet is <u>QWKE</u> and the door that created the mail packet was OLMS. Then the ability to not include messages from certain people in mail packets will be available. The mail reader will create a special control message that will be included your reply packets to be sent to the mail door. On receiving this message the mail door will adjust what people that you do not wish to receive messages from when creating mail packets.

Add/Set Conference

If the mail packet is <u>QWKE</u> and the door that created the mail packet was OLMS this function will be available. This function may or may also be available with other mail doors. If the door supports this function it will be available in the menu. If OLMS is not the door that created the mail packet some options will not be available in the Add/Set Conference dialog box. A drop down list at the top of the dialog box will display what conferences are available from the BBS. The mail reader will create a special control message that will be included your reply packets to be sent to the mail door. On receiving this message the mail door will add or adjust the conference when creating mail packets.

Drop Conference

If the mail packet is <u>QWKE</u> and the door that created the mail packet was OLMS this function will be available. This function may also be available with other mail doors. If the door supports this function it will be available in the menu. A dialog box will be displayed asking that you wish to drop the current conference from future mail packets. The mail reader will create a special control message that will be included your reply packets to be sent to the mail door. On receiving this message the mail door will drop the specified conference from being included in future mail packets.

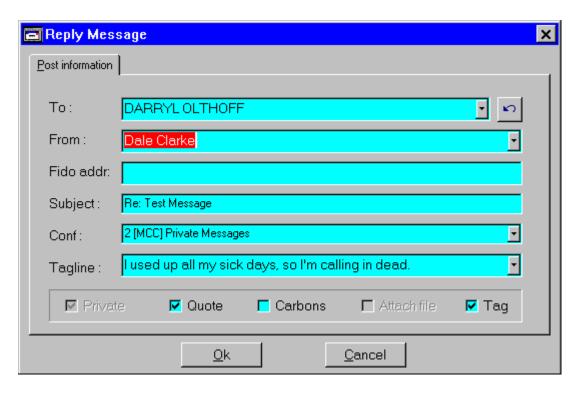
Options

The options dialog is grouped into multiple pages . Each page contains options for different areas of the mail reader.



Some fields of these pages must contain valid information for CyberQWK to operate correctly. If a required field does not contain valid information. The Options dialog box will not close even when canceled. A prompt will be displayed describing the field is required. The page will be displayed and the required field will be selected.

The Post Dialog



Some fields in this dialog box must contain valid information or it will not close unless canceled. Required fields -

To: Subject: Conf:

The information required to post a message is very similar to information requested by most message systems editors.

If the mail packet is <u>QWKE</u> the "To:", "From:", "Subject:", "Conf:" fields are not limited by 25 characters. Remember that the bbs door program has to determine who the message is for, out of the "To:" field. A drop down list is provided for sending messages to previous receivers. If a conference is limited by the types of post some fields may not be available. For example if the conference only supports message to be posted public the private check box will be disabled.

The menu bar title will reflect the type of Message, Reply Message, Edit Message.	message being entered. This will be one of the following New

The To: field is were you enter the name of the receiving person. The BBS has to recognize this name if the message is being posted to a local conference.

Required Field : This field must contain information for the Post Dialog Box to close. A prompt will be displayed if this field is empty or formatted incorrectly.

The To: field contains a drop down list with all names of messages entered in the past. While this list is being displayed it will change to the corresponding names as the To: field is edited.

The Invert Button will cycle the To: field between the previous sender and receiver. If the to field has changed to neither of these two names it will default to the previous receiver. Acting like a undo.

This button is only available when replying to a message.

The From: field will display your name. This field is replaced by the mail door when the messages are uploaded. If the To: field contains a Internet address and you have declared a Internet address in the options this will be displayed instead. If the field is greater in length than the standard field length of 25 and the mail packet is of type <u>QWKE</u> then this field will be inserted in a <u>QWKE</u> tag. This allows <u>QWKE</u> compatible viewers and editors to display names up to 256 characters.

The From: field contains a drop down list that will contain the declared user option entries. This allows a easy change of how you wish your name to be displayed between normal and alias.

The Fido addr: field is were you enter the fido address of the receiver when using Net mail. only except valid fido address formats.	This field will

The Subject: field is were you enter a description of the message. If the mail packet is \underline{OWKE} the subject can be up to 256 characters long. If the mail packet is standard \underline{OWK} then the subject can only contain 25 characters.

Required Field : This field must contain information for the Post Dialog Box to close. A prompt will be displayed if this field it is empty. It is a common courtesy to always enter a subject.

The Conf: field specifies the conference were to post the message. If the mail packet is <u>QWKE</u> only valid conference can be entered and a prompt that the conference does not exists if it can not be validated will be displayed.

Required Field : This field must contain information for the Post Dialog Box to close. A prompt will be displayed if this field it is empty. This field must at least contain a number at its start .

The Conf: field has a drop down list that contains all the conferences information from the BBS. If only send received conferences is set in the mail door only conferences sent will be displayed. If you wish to use the QWKE validations of the mail reader. It is best to have the mail door set to send all conferences. While the conference list is being displayed and the Conf: field is changed. The highlighted conference will move to the corresponding number entered.

The Tag: field is were you enter the tag line to use for this message. Tag lines are turned off by default to save on message band width. To enable a tag line for this message click the <u>Tag checkbox</u>.

The Tag: field has a drop down list that will contain all the tag lines in the tag line file.

is turned on.	

The Private Checkbox allows setting the Private or Public flag for this message.

<u>QWKE</u>:

If the conference selected does not allow both private and public messages this checkbox will be disabled and set automatically depending on the type of messages the conference allows.

The Quote Checkbox is only enabled when entering a reply. It is turned on by default.

About the Editors Quoter:

If the text in the viewer is word wrapped and appears chainsawed. It will also be chainsawed in the editors quotes.

The quoter will us the standard ">" sign for all inserted quotes preceded by the previous senders initials. The initials may sometimes be incorrect or blank if the previous senders name is not a standard name format.

The quoter will only add quotes to lines that do not already contain quotes with the standard ">" sign.

The Carbon Checkbox is used to inform the editor that this message is for more than one receiver. If this checkbox is checked when you are finished editing the message and select the post command. The Carbon Copy Manager will be displayed for entering the other receiver names. Only ONE message is posted to the BBS message system to the initial receiver. The message system will send a copy of this message to the rest of the receivers with their name in the To: field.

The Attached File Checkbox is used to inform CyberQWK that you wish to attach files to this message. If the information from the BBS does not allow attached files to be included in off-line mail this checkbox will be disabled and the Attach File Manager Page will not be displayed in the Post Dialog Box. All selected files in the Attached File Manager Page will be added to the reply packet when it is created. Some mail systems only allow ONE file to be attached to a message. In this case only the first file will be attached to the message on the mail system and the mail door should inform you that the rest were discarded. In this case it is best to uuencode small files within messages or attach only one file per message.

If this checkbox is disabled and the Attach File Page is not present in the Post Dialog. The only way to send files to this BBS's mail system is by using a MIME insert.

Selecting the Ok button will start the <u>Message Editor</u> to create a message using this Post Information.

Selecting the Cancel button discards this Post Information and returns you to the <u>Message Viewer</u>. The ESC key will also perform this.