

| EMPID | LAST | FIRST | DOH | SALARIED | DEPTNUM |
|-------|---------|---------|----------|----------|---------|
| 67543 | Mordocs | Arthur | 8/13/88 | 1 | 2323 |
| 65437 | Smith | Wendy | 12/21/89 | 0 | 3434 |
| 43546 | Stolper | Paul | 6/2/88 | 1 | 7456 |
| 32355 | Martin | Bonnie | 12/7/86 | 1 | 3299 |
| 87548 | Crow | Janet | 7/3/88 | 1 | 2323 |
| 43357 | Clarke | Henry | 12/9/84 | 0 | 2323 |
| 11241 | Aubry | Cynthia | 6/23/81 | 1 | 1122 |
| 78950 | Kaplan | Barbara | 2/2/85 | 1 | 2223 |
| 66357 | Hunt | Steven | 10/20/87 | 0 | 1122 |
| 19941 | Donovan | Joan | 2/14/90 | 0 | 7456 |

If you want your range to look like this,
choose Style

Gallery and select the Note Pad template.