



## Tips & Tricks

href="http://www.microsoft.com/pages/deskapps/word/ia/support.htm"

href="#tiptrick\_local\_Web"

href="#tiptrick\_streamline"

---

### Creating a local web

You can create a “local web” by linking a group of Word documents using relative hyperlinks. When you post these documents on a local server, you post LOADWLL.DOT in the same subdirectory as your documents. Then other users on the network can open your documents and follow your links, even if they have not installed Internet Assistant.

For information on how to author Word documents for local webs, choose Internet Assistant for Word Help from the Help menu, and then see “Creating Hyperlinks” under “Using Internet Assistant.”

href="#top\_of\_tips\_doc"

---

### Streamlining Internet Assistant

You can improve Internet Assistant’s performance in Web Browse view in several ways:

- Choose Load Images [off] from the View menu.
- Choose Full Screen from the View menu. Press ALT, T to view toolbars while in Full Screen view.
- Make sure SPEEDUP.DOC is located in the subdirectory where Word is installed. SPEEDUP.DOC is loaded when you install Word for Windows. It is also available through Microsoft Product Support.

href="#top\_of\_tips\_doc"

---