

Save in Picture It! format?

This picture was originally opened in a file format other than .MIX.

It was converted to the .MIX format so that you could work on it in Picture It!.

Click	If you want to
Yes	Save the current picture in the .MIX file format.
Yes to All	Saves all open pictures in the .MIX file format.
No	Save your picture in its original file format.

Changing monitor settings

Click	If you want to
Yes	Change your display settings and restart your computer.
No	Retain your current display settings.

Save changes

Click	If you want to
Yes	Save your picture, including all your changes.
No	Close your picture without saving your changes.

Tell me more about connecting devices

The device or drive you have selected is not available.

Verify that:

- The disk is in the drive.
- Your computer is connected to the device.

For more information on connecting drives and devices, refer to your computer's documentation.

Low disk space

Your computer is running out of disk space and you may not be able to save your work. Picture It! needs 30 to 50 megabytes of storage space on the hard drive of your computer.

To free up disk space, you can:


- Delete any unnecessary files from your computer's hard drive.
- Empty the Recycle Bin.
- Move files to a removable disk or another hard drive.

Cannot open picture

If you created or worked on your picture in another program, its file format will be other than .MIX.

Explore the different file types Picture It! can open. If you don't see your file type listed:

- 1 Start the program you used to originally create the picture.
- 2 Open your picture.
- 3 Save it again in one of the file formats Picture It! can open, such as .BMP.

 Opening a picture created in a different program

Tell me about file names

Picture It! file names must be less than 256 characters in length, including spaces and punctuation. There may also be characters which are not allowed, depending on your operating system. Refer to your operating system's documentation for more information.

How do I free disk space?

You can:

- Delete any unnecessary files from your computer's hard drive.
- Empty the Recycle Bin.
- Move files to a removable disk or another hard drive.

Program could not start

Your computer does not have enough disk space or memory for Picture It! to start. Try:

- Closing any open programs.
- Deleting any unnecessary files from your computer's hard drive.
- Emptying the Recycle Bin.
- Moving files to a removable disk or another hard drive.

Reserved file name

Your file name cannot end in .CON, .AUX, .PRN, .LPT*, or .COM*.

Please type a different file name.

Directory not found

The directory path you typed in the **Options** dialog box, under **Path to my pictures**, is not valid.

1 On the **View** menu, click **Options**.

2 You can either:

- In **Path to my pictures**, type a new path.

—or—

- Click **Browse**, and then click the folder you want.

Low memory

Your computer is running out of memory.

To regain more memory:

- Quit all unnecessary programs on your computer.

—or—

- Close some of your pictures in Picture It!

Making combined pictures more compatible

The pictures you combine in a collage may have different tints, resolutions, focus, or other variations.

You can try some of the following methods to give the objects you're using a more uniform look.

- ▶ Softening the edges
- ▶ Correcting the tint
- Changing the brightness or contrast

Copying an object

1 On the Stack, click the object you want to copy.

- Where's the Stack?

2 On the **Edit** menu, click **Copy**.

3 On the **Edit** menu, click **Paste**.

To make than one copy of the object, click **Paste** as many times as you'd like.

4 Move the copy to its new position.

- How?

Adding color to a black and white picture

To add color to a black and white picture, use the Tint tool.

- 1 On the Workbench, click **Paint & Color Effects**, and then click **Correct Tint**.
- 2 On the Tint tool, click the color you want to add to the picture.
- 3 To increase the level of the color you selected, drag the slider to the right.

What you should know about copyrights

Picture It! features make it easy and fun to transform photographs and digital art into unique projects of your own. Sooner or later, you'll probably want to include professionally made photographs and digital art. Before you do, be aware of the limitations on using these materials.

- What is a copyright?
- How should I take copyrights into account?

What is a copyright?

A copyright gives exclusive ownership rights to the individual who created an original work. These rights are protected by U.S. law and international agreements.

How should I take copyrights into account?

In Picture It! whenever you use a picture that you didn't take or a piece of art that you didn't make, consider that it may be copyrighted. If you're not sure, ask. It's often quick and easy to get permission to use someone else's material, and it can avoid problems down the road.

- Copyrights for professional photographic portraits
- Copyrights for photographs in published materials
- Copyrights for online photographs or digital art

Copyrights for professional photographic portraits

School pictures, wedding photographs, and those holiday pictures taken in department stores are all generally taken by professional photographers. Before you scan these images for your own use, make sure that you get permission from the photographer.

Copyrights for photographs in published materials

If you want to scan a picture from a magazine or book, or take a picture of something you see in a video, get permission from the publisher or check with your copy shop staff first.

Copyrights for online photographs or digital art

Digital art can be copyrighted just as art in printed sources. Before you download art you find on the World Wide Web, make sure you get permission from the author or artist that created the work, not just the person who posted it online.

Mouse and keyboard shortcuts

- Keyboard shortcuts: The basics
- Keyboard shortcuts: Viewing and editing a picture
- Mouse shortcuts

Keyboard shortcuts: Undoing and deleting

To	Press
Undo the previous action	CTRL+Z
Redo the previous action	CTRL+Y
Delete a selected item	DELETE

Keyboard shortcuts: Nudging objects

Click in the picture pane before nudging an object.

To nudge something	Press
To the left	ç
To the right	è
Up	é
Down	ê

Keyboard shortcuts: Opening, saving, printing, and quitting Picture It!

To	Press
Create a new collage	CTRL+N
Open an existing picture or collage	CTRL+O
Print part or all of a picture	CTRL+P
Save changes to a picture	CTRL+S
Quit Picture It!	ALT+F4
Open Picture It! Help	CTRL+F1

Mouse shortcuts

To	Try
Resize an object, keeping its center	Pressing CTRL and dragging a Resize handle
Scroll in any direction in the picture pane	If you have a 3-button mouse, pressing the middle button while moving the mouse that direction
Skew an object	Holding down ALT and dragging a Stretch handle

If you have an IntelliMouse™

To	Try
Zoom in	Rotating the wheel forward
Zoom out	Rotating the wheel back
Scroll in any direction in the picture pane	Holding down the wheel while moving the mouse that direction

Keyboard shortcuts: Working in Windows

To	Press
Quit Picture It! or close a task pane	ALT+F4
Switch to another program	ALT+TAB
Switch to the Windows Start menu	CTRL+ESC

Keyboard shortcuts: Choosing menus and commands

To	Press
Highlight the menu bar	ALT or F10

After you have highlighted the menu bar, you can do the following:

To	Press
Choose the menu or command with an underlined letter	The key for the underlined letter
Move between menus	è or ç
Move between commands on a menu	é or ê
Choose a highlighted menu or command	ENTER
Cancel the highlighted command	ESC
Open Help	F1

Keyboard shortcuts: Moving and making choices in task panes

To	Press
Move to the next option, text box, or list box	TAB
Move to the previous option	SHIFT+TAB
Move to an option with an underlined letter	ALT+ the key for the underlined letter
Move to the first item or character in a list or text box	HOME
Move to the last item or character in a list or text box	END
Open or close a list box	F4
Move between items in a list box	é or ê
Choose or clear a check box	SPACEBAR
Extend the highlight in a text box one character to the left or right	SHIFT+ç or SHIFT+è
Move the selected slider control left or right	ç or è
Extend the highlight to the last character in a text box	SHIFT+END
Extend the highlight to the first character in a text box	SHIFT+ HOME
Close the dialog box or task pane and keep the changes you made	ENTER
Close the dialog box or task pane and not keep the changes you made	ESC or ALT+F4

Keyboard shortcuts: The basics

- Working in Windows
- Choosing menus and commands
- Moving and making choices in task panes

Keyboard shortcuts: Viewing and editing a picture

- Undoing and deleting
- Nudging objects
- Opening, saving, printing, and quitting Picture It!

Undoing a change

If you	Then
Are still in the task pane	Click Cancel or Reset .
Have clicked Done , but made no other changes yet	On the Edit menu, click Undo .
Have made other changes to your project	On the File menu, click Return to Last Save . -or- On the File menu, click Close . When asked to save, click No . Now you can reopen your picture. Caution: You will lose whatever work you've done since the last time you saved.

Undoing a change

If you	Then
Are still in the task pane	Click Cancel or Reset .
Have clicked Done , but made no other changes yet	On the Edit menu, click Undo .
Have made other changes to your project	Select the object that has the effect you want to undo, and then return to the task pane where you added the effect. Click the first picture in the preview list (no effect), and then click Done .

Softening the edges of an object

1 On the Stack, click the object you want to change.

- Where's the Stack?

2 On the Workbench, click **Edge Effects**, and then click **Soft Edges**.

3 Follow the instructions in the task pane.

Troubleshooting

- What if I change my mind?

Closing a project

- On the Filmstrip, right-click the picture and then click **Close**.

—or—

- On the **File** menu, click **Close**.

Tip: To close all the projects that are on the Filmstrip, click **Close All** on the **File** menu.

Quitting Picture It!

- On the **File** menu, click **Exit**.
- or—
- Click the small "x" in the upper-right corner of your screen.

Opening a picture of your own

- 1 On the Workbench, click **Get Picture**, and then click **My Picture**.
- 2 Follow the instructions in the task pane.

Troubleshooting

- What if I don't see any pictures?

Tips

- Looking for a specific file format
- Opening more than one picture at a time

What do you want to do next?

- Fix imperfections

I don't see any pictures

Here are some things to try if you don't see any pictures in the preview pane:

- To look in a different disk drive or folder, click the drive letter and folder name you want from the list in step 1 of the **My Picture** task pane.
- To start fresh and look in the default disk drive and folder location, click **Cancel** and then follow the procedure for opening a picture.

Looking for a specific file format

To look for files with a specific file format extension (for example, .BMP), click the file format you want from the **Display this type of picture** list in step 1 on the **My Picture** task pane.

Opening more than one picture at a time

To open multiple pictures at once, hold down CTRL and click each picture you want. Then click **Open**, or drag them onto the Filmstrip.

Downloading a picture from a digital camera

- 1 Plug in and turn on your digital camera.
- 2 On the Workbench, click **Get Picture**, and then click **Digital Camera**.
- 3 Follow the instructions in the task pane.

Troubleshooting

- Digital camera problems

What do you want to do next?

- Change the picture's size or position
- Fix imperfections

Digital camera problems

What is the problem?

- Nothing happened when I downloaded
- I got a message that there was no camera installed

No Camera Installed error message

Just plugging in your digital camera isn't enough. Be sure to follow the camera manufacturer's directions, and install all the software that was included with your camera.

Nothing happened when I downloaded

Make sure your camera:

- Is plugged in securely to your computer.
- Is turned on.
- Contains fresh batteries.

Scanning a picture

- 1 On the Workbench, click **Get Picture**, and then click **Scan Picture**.
- 2 Follow the instructions in the task pane.

Troubleshooting

- Scanning problems

Tips

- Tips for better scanning
- What you should know about copyrights

What do you want to do next?

- Change the picture size or position
- Fix imperfections

Tips for better scanning

- Clean the scanner glass with household window cleaner. Make sure it is dry before you place your picture on the glass.
- Dust your picture before placing it in the scanner. This could save some touchup later on.
- If your picture is very light or very dark, try clearing the **Correct Brightness and Contrast** check box in the task pane. This feature works best when there is a broad range of contrast in the picture.
- If you are scanning a physical object, **Custom Scan** will give you the best results. Do not attempt to scan an object that is more than two inches high, as it will be difficult for the scanner to focus correctly on anything taller.

Scanning problems

What is the problem?

- Nothing happened when I scanned
- The scan took a very long time
- It scanned too much or too little of my picture
- The scanned image is really washed out
- The scanned image doesn't look the way it should
- I got a message there was no scanner installed
- I got a different error message
- My computer froze or crashed

Nothing happened when I scanned

Try scanning with another software program, such as *Microsoft Publisher*. If you can scan with a different program, try reinstalling *Picture It!* If you still can't scan, try reinstalling your scanner software.

The scan took a very long time

If you are using a three-pass flatbed scanner to scan a color picture, use **Custom Scan** instead of **Smart Task Scan**. If you're not sure if your scanner is a three-pass model, listen and see if the scanning bar makes three complete passes over your picture.

Any scanner can take a long time to scan a complex picture with many objects.

The scanned image doesn't look the way it should

Check README.hlp and see if there is any specific information for your scanner.

You can also call your scanner manufacturer (or visit their World Wide Web page) and check for an updated version of their scanning software.

It scanned too much or too little of my picture

If you are using a flatbed scanner, and the color of your scanner lid and your picture edges are the same, Picture It! was not able to correctly identify the edges of your picture.

Put your picture on the scanner bed, and cover the entire scanner bed (not just your picture) with fabric or paper of a different color.

If you are still having problems, check README.hlp and see if there is any specific information for your scanner.

The scanned image is really washed out

If you scanned your picture using the **Correct Brightness and Contrast** feature, try turning it off and scan again.

No scanner installed error message

Just plugging in your scanner isn't enough. Be sure to follow the scanner manufacturer's directions, and install all the software that accompanied your scanner.

I got a different error message

The scanning software probably doesn't support the TWAIN calls needed by Picture It! Call your scanner manufacturer (or visit their World Wide Web page), and check for an updated version of their scanning software.

My computer froze or crashed

If you are using **Smart Task Scan**, try using **Custom Scan** instead. Since some scanners do not support the TWAIN calls *Picture It!* needs for **Smart Task Scan**, you still may be able to successfully scan with **Custom Scan**.

If you're still experiencing problems, call your scanner manufacturer (or visit their Web page), and check for an updated version of their scanning software.

Zooming in or out

- 1 In the lower-right corner of the main window, find the Zoom And Scroll tool.
- 2 Click the Zoom In indicator ("A" below) for a closer look, or click the Zoom Out indicator ("B") to see more of the picture.



After zooming, you'll notice that a box appears inside the Zoom And Scroll tool.

This outlines the part of your picture that appears in the picture pane. To quickly view a different part of your picture in the picture pane, click the spot in the small picture where you want the center of the box to be. The display in the picture pane will move accordingly.

Note: Zooming in or out does not affect the size of your printed picture.

Using the Tint tool

You can use the Tint tool to increase or decrease the amount of a selected color in your picture.

- 1 On the ring, click the color you want to add or remove.
- 2 To increase the level of the color you selected, drag the slider to the right.
—or—
To decrease the level of the color you selected, drag the slider to the left.

Troubleshooting

- What if I change my mind?

Changing brightness or contrast in part of a picture



[Play movie: Improving contrast](#)

- 1 On the Stack, click the object you want to change.
- Where's the Stack?
- 2 On the Workbench, click **Paint & Color Effects**, and then click **Brightness & Contrast**.
- 3 You can either
- Use the **Smart Task Fix** to adjust brightness or contrast automatically.

—or—

- Make adjustments yourself with the **Brightness & Contrast** tool.

Troubleshooting

- What if I change my mind?

Changing brightness or contrast in the whole picture



[Play movie: Improving contrast](#)

- 1 On the Workbench tab, click **Paint & Color Effects**, and then click **Brightness & Contrast**.
- 2 If there are two tabs, click the **Whole Picture** tab.
- 3 You can either
 - Use the **Smart Task Fix** to adjust brightness or contrast automatically.
 - or—
 - Make adjustments yourself with the **Brightness & Contrast** tool.

Troubleshooting

- What if I change my mind?

Using the Smart Task Fix to adjust brightness or contrast automatically

At the top of the **Brightness & Contrast** task pane, click **Smart Task Fix**.

Picture It! will automatically adjust the brightness and contrast.

- What if I don't like the results?
- How do I get to the **Brightness & Contrast** task pane?

Using the Brightness & Contrast tool

To make adjustments with the Brightness & Contrast tool, move the yellow and blue balls, either by dragging or by clicking the spot on the circle where you want the ball to be.

To adjust	Move
Brightness	The small blue ball toward or away from the center of the circle.
Contrast	The small blue ball around the inner circle.
Richness (color intensity)	The large yellow ball around the outer circle.

You can fine-tune the brightness ("A" below), contrast ("B"), and richness ("C") by clicking the arrows to the right of each box or by typing a number.



Make someone a star

Here's a cropping idea that's guaranteed to make any kid's day:

- 1 Get a picture of him, go to the **Crop** task, and use the star shape.
- 2 Print the star with his smiling face in the middle.

- Where's the **Crop** task?

Where's the Stack?

 [Play movie: Stacking Picture It! objects](#)

The Stack runs along the right side of the screen. It displays all of the objects in a collage.

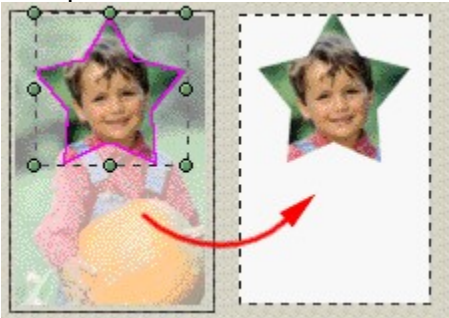


Cropping the whole picture

If you want to crop a collage, make sure your project is finished first. Once it's cropped, you won't be able to modify the individual objects.

- 1 On the Workbench, click **Size & Position**, and then click **Crop**.
- 2 If there are two tabs, click the **Whole Picture** tab.
- 3 Follow the instructions in the task pane.

Note: The area inside the pink outline will remain in the picture; everything else will be cut out of the picture.



Troubleshooting

- What if I change my mind?

Tips

- Make someone a star

Cropping part of a picture

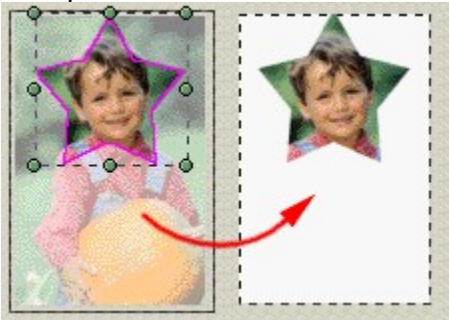
1 On the Stack, click the object you want to crop.

● Where's the Stack?

2 On the Workbench, click **Size & Position**, and then click **Crop**.

3 Follow the instructions in the task pane.

Note: The area inside the pink outline will remain in the picture; everything else will be cut out of the picture.



Troubleshooting

▶ What if I change my mind?

Tips

▶ Make someone a star

Correcting the tint in the whole picture



[Play movie: Correcting color tint](#)

- 1 On the Workbench, click **Paint & Color Effects**, and then click **Correct Tint**.
- 2 If there are two tabs, click the **Whole Picture** tab.
- 3 You can either

Use the **Smart Task Fix** to automatically fix the tint.

—or—

Make adjustments yourself with the Tint tool.

Troubleshooting

What if I change my mind?

Correcting the tint in part of a picture

▶ [Play movie: Correcting color tint](#)

1 On the Stack, click the object you want to change.

▶ [Where's the Stack?](#)

2 On the Workbench, click **Paint & Color Effects**, and then click **Correct Tint**.

3 You can either

▶ [Use the **Smart Task Fix** to automatically fix the tint.](#)

—or—

▶ [Make adjustments yourself with the Tint tool.](#)

Troubleshooting

▶ [What if I change my mind?](#)

Using the Smart Task Fix to automatically fix the tint

▶ [Play movie: Correcting color tint](#)

With the **Correct Tint** task pane open, click something in your picture that should be white.

Picture It! will automatically fix the tint.

▶ [What if I don't like the results?](#)

▶ [How do I get to the **Correct Tint** task pane?](#)

Repairing red eye

1 On the Stack, click the photo you want to touch up.

▶ Where's the Stack?

2 On the Workbench, click **Touchup**, and then click **Fix Red Eye**.

3 Follow the instructions in the task pane.

Troubleshooting

▶ What if I change my mind?

Undoing red eye repair

 Click **Cancel** or **Reset**.

Picture It! Help

What do you want to do?

- Open, scan, or download a picture
- Fix imperfections
- Combine pictures
- Change something's size or position
- Work with color
- Add an edge
- Print my picture
- Save my picture

Opening, scanning, or downloading a picture

What do you want to do?

- Open a picture
- Scan a picture
- Download a picture from a digital camera
- Download a picture from PhotoNet

Fixing imperfections

What do you want to do to your picture?

- Repair red eye
- Correct the tint
- Change the brightness or contrast
- Remove unwanted parts of the picture

Correcting the tint or color

What do you want to do?

My picture has a funny tint to it, and I want to fix it

Cropping or removing an object from a picture

What do you want to do?

Crop the edges of a picture

Changing something's size or position

What do you want to do?

- Resize it
- Move it
- Rotate it
- Flip it
- Stretch it
- Crop it to a different shape

Moving an object

Where do you want to move it?

- To a different position in the current picture
- In front of or behind another object
- To another picture

Moving an object to another picture

What do you want to move?

- The whole picture (everything that's in the Stack)
- Part of the picture (a single object in the Stack)

Flipping something

What do you want to flip?

The whole picture

Part of it

Rotating something

What do you want rotate?

The whole picture

Part of it

Working with color

What do you want to do?

- Correct the tint
- Change the brightness or contrast

Adding an edge

What do you want to add?

A soft edge

Printing a picture

What do you want to do?

Print a picture on my own printer

Saving my picture

What do you want to do?

- Save a picture
- Close a picture
- Save a picture as wallpaper
- Store pictures at PhotoNet

Saving pictures

What do you want to do?

- Save a picture
- Save it with a different name
- Save it in a different location
- Save it so I can use it in a different program

Combining pictures

First open the pictures you want to combine. Then combine pictures and arrange them the way you want them.

What do you want to do?

- ▶ Open a picture
- ▶ Move a picture or object to another picture
- ▶ See some tips for making your pictures work together

Opening a picture

What do you want to open?

One of my own pictures

Changing the color of your picture

What do you want to do?

Add color to a black and white picture

Correcting the tint

What do you want to correct?

The whole picture

Part of it

Changing the brightness or contrast

What do you want to change?

The whole picture

Part of it

Cropping a picture

What do you want to crop?

- The whole picture
- Part of it

Resizing objects

What do you want to do?

- Resize it
- Stretch it
- Crop it to a different shape

Moving, flipping, or rotating something

What do you want to do?

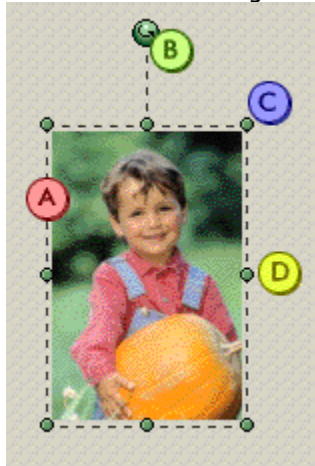
- Move it
- Rotate it
- Flip it

How do I move or resize the cookie cutter shape?

▶ [Play movie: Moving and resizing](#)

The area inside of the cookie cutter shape defines the area you want to cut out of the picture. To change which part of the picture you keep, move or resize the shape.

To	You
Move the cookie cutter shape	Click inside the selection box ("A" below) and drag it to a new position.
Resize the height and width proportionately	Drag any corner handle ("C" below) inward to reduce the size, or outward to enlarge it.
Stretch either the height or width	Drag any side handle ("D" below) inward to reduce the height or width, or outward to enlarge it.



Tips

To more precisely position the cookie cutter shape, try:

▶ [Keyboard shortcuts: Changing and nudging items](#)

What's the Retriever?

When you click a picture on the Filmstrip, the Retriever appears. The Retriever previews what that picture would look like if you switched to it, and includes a "mini-Stack" showing all the objects in the picture.

To add a single object from the picture in the Retriever, drag the object from the Stack in the Retriever ("A" below) to the picture pane.

To replace, or "switch" the picture in the picture pane with the picture in the Retriever, click **Switch to** ("B" below).

To add the whole picture in the Retriever to the picture in the picture pane, click the button in the lower-right corner of the Retriever ("D" below).



Should I save my project as a finished or active collage?

A finished collage is smaller than an active collage. It is the electronic equivalent of permanently "gluing down" all the objects in your collage, and you will not be able to do things such as move objects in your picture later on.

Smaller files:

- Require less storage space on your hard drive.
- Print out faster.
- Can be transmitted faster in an e-mail message.

How do I drag an object on the Stack?

 [Play movie: Stacking Picture It! objects](#)

The higher up an object is in the Stack, the closer to the front it appears in the picture pane.


To move something forward, click it and drag it upwards in the Stack. To move it backward, click and drag it downward.

How do I trace the eyes?

If you haven't already, zoom in on the eyes. Then click where you want to start tracing, and drag along the inside edges of the eye. Don't worry about returning to the exact spot you started; Picture It! will connect the starting and ending points for you.

If you aren't totally satisfied with the results, follow the instructions in the task pane to adjust the edge.

Tips

 [How do I zoom in to see more detail?](#)

How do I zoom in to see more detail?

Find the Zoom And Scroll tool in the lower-right corner of your screen. Click the Zoom In indicator ("A" below) as many times as necessary to get a good look at the object you want.



If you've zoomed to a part of the picture that doesn't include the object, use the Scroll tool ("C" below) to go right where you want. Click the area you want to see, and the Scroll tool takes you there.



What if the eye discoloration isn't red?

The term "red eye" refers to any discoloration in the picture caused by the flash reflecting off of the eye. In humans, this discoloration is usually red. In animals, it's often green.

Whatever the discoloration is, follow the same directions in the task pane.

Should I use Smart Task Scan or Your scanner software?

Click **Smart Task Scan** if you are using a flatbed scanner, and if:

- You want Picture It! to automatically locate the edges of your picture.
- You want Picture It! to select the best resolution.
- Your picture is in good condition.

Click **Your scanner software** if:

- You want to control the settings for resolution, picture region, brightness, contrast, and color adjustment.
- Your picture is in poor condition and will require fine-tuning.

How do I scan with a flatbed scanner?

- 1 Lift the scanner lid.
- 2 Place the picture face down on the scanner glass.
- 3 Close the scanner lid.

Note: Your picture doesn't need to be even with the edge of the scanner. If you are using **Smart Task Scan**, Picture It! will automatically straighten the picture. You can also rotate the picture in Picture It! after the scan is complete.

How do I scan with a sheet-fed or hand-held scanner?

Follow the detailed instructions provided by your scanner manufacturer.

How to describe your scanner to Picture It!

Click	If your scanner
Flatbed scanner	Has a flat glass surface on which to lay the picture during scanning.
Other	Is a sheet-fed, hand-held, or film scanner. If you're unsure, click this option.

Do you want Picture It! to adjust the level, size, and brightness/contrast after the scan is complete?

Click **Yes** if you want some help adjusting the straightness (level), crop size, or brightness and contrast of your picture as soon as the scan is complete.

Click **No** if you want to wait and make changes later in Picture It!

Should I use Smart Task Download or Custom Download?

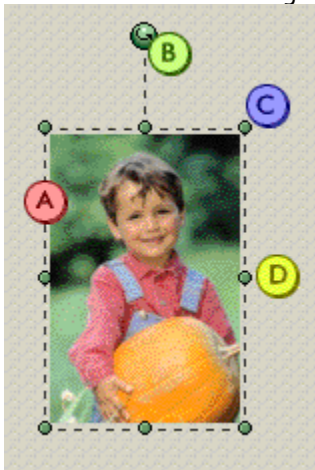
Click	If you want to
Smart Task Download	Quickly and easily download your pictures.
Custom Download	Control the settings for deleting pictures, downloading pictures, and changing camera settings.

How do I move, rotate, and resize an object?

▶ [Play movie: Moving and resizing](#)

Although you may not be able to see your whole picture, the selection box ("A" below) shows you its location and size. You can then move or resize it to change which part of it shows.

To	You
Move an object	Click inside the selection box ("A" below) and drag it to a new position.
Rotate an object	Drag the large green ball ("B" below) to the right or left.
Resize the height and width proportionately	Drag any corner handle ("C" below) inward to reduce the size, or outward to enlarge it.
Stretch either the height or width	Drag any side handle ("D" below) inward to reduce the height or width, or outward to enlarge it.



Tips

To more precisely position an object, try:

▶ [Keyboard shortcuts: Changing and nudging items](#)

Where's the Filmstrip?

The Filmstrip is located near the bottom of your screen, below the canvas and to the right of the task pane. All the pictures you opened during the current session are shown on the Filmstrip.



How do I use the Brightness & Contrast tool?

 [Play movie: Improving contrast](#)

To adjust	Click or drag
Brightness	The small blue ball toward or away from the center of the circle
Contrast	The small blue ball around the inner circle
Richness (color intensity)	The large yellow ball around the outer circle

What if I have a black and white picture?

 [Play movie: Correcting color tint](#)

If you want to add color to a black and white photograph, use the Tint tool.

Related topics

 [Correcting the tint](#)

What if there's no white in my picture?

Try zooming in to see if you can find a white spot in your picture.

On the Zoom tool located in the lower-right corner of your screen, click the Zoom In indicator ("A" below). Move the Scroll box ("C" below) until it is over a part of your picture that contains some light areas, and click a white spot in the picture.

If you still can't see any white spots, click on a gray area instead. If you don't like the **Smart Task Fix** result, click **Reset** and then use the Tint tool to adjust the colors in your picture yourself.



How do I use the Tint tool?

 [Play movie: Correcting color tint](#)

The Tint tool increases or decreases the level of a selected color in your picture.

On the ring, click the color you want to add or remove. If you want to increase the amount of the color you selected, drag the slider to the right. If you want to decrease the amount of the color you selected, drag the slider to the left.

What's color management?

Color management is a Windows feature that helps your printer match the colors that appear on your screen.

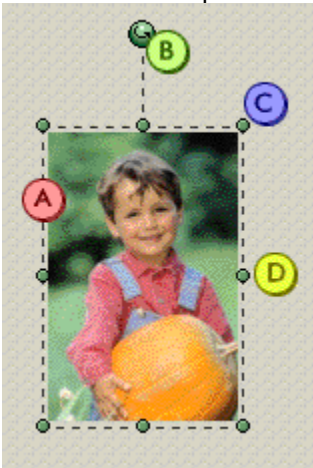
If you don't like the results, click in the **Use Color Management** box to uncheck it, and try printing again.

If the **Use Color Management** check box is grayed, don't worry about it. Some printers don't support the type of color management that Picture It! uses, and some don't support it at all.

How do I change the position of the object?

- ▶ [Play movie: Moving and resizing](#)
- ▶ [Play movie: Stacking Picture It! objects](#)

To	You
Move an object	Click inside the selection box ("A" below) and drag it to a new position.
Resize the height and width proportionately	Drag any corner handle ("C" below) inward to reduce the size, or outward to enlarge it.
Resize an object and retain the same center point	Press CTRL, and drag any corner handle ("C" below) inward to reduce the size, or outward to enlarge it.
Stretch either the height or width	Drag any side handle ("D" below) inward to reduce the height or width, or outward to enlarge it.
Rotate an object	Drag the large green ball ("B" below) clockwise or counterclockwise.
Skew an object	Press ALT, and drag any top or bottom handle.
Move an object in front of another	On the Stack, drag the object up to the one you want to put it in front of.
Move an object behind another	On the Stack, drag the object down to the one you want to put it behind.



Tips

To more precisely position an object, try:

▶ [Keyboard shortcuts: Changing and nudging items](#)

Related topics

▶ [Where's the Stack?](#)

New command (File menu)

Starts a new project.

Open command (File menu)

Opens or finds a picture and displays it in the picture pane.

Close command (File menu)

Closes the picture displayed in the picture pane.

Close All command (File menu)

Closes all open pictures.

Save command (File menu)

Saves the picture in the picture pane with its existing name, location, and file format.

Save As command (File menu)

Saves the picture in the picture pane with the file name, location, and format you specify.

Save All command (File menu)

Saves all open pictures (all pictures displayed on the Filmstrip).

Return to Last Save command (File menu)

Undoes any changes you've made to a picture since last saving.

Scan Picture command (File menu)

Scans a picture into Picture It!

Digital Camera command (File menu)

Loads a digital camera picture into Picture It!

Print command (File menu)

Prints the picture displayed in the picture pane.

File list (File menu)

Lists the most recently opened files.

Exit command (File menu)

Closes Picture It!

Undo command (Edit menu)

Reverses or deletes your last action.

Redo command (Edit menu)

Reinstates your last action. This is only available after you have used the **Undo** command.

Cut command (Edit menu)

Removes selected pictures or words from their location on the picture pane.

Copy command (Edit menu)

Copies selected pictures or words on the picture pane.

Paste command (Edit menu)

Places an item that you have cut or copied onto the picture pane.

Delete command (Edit menu)

Deletes the selected object.

Select All command (Edit menu)

Selects an entire picture or collage.

Stack command (View menu)

Displays or hides the Stack.

Object Handles command (View menu)

Displays or hides the object handles and the rotate lever.

Microsoft Picture It! Help Topics command (Help menu)

Displays the online Help contents screen.

Show Index command (Help menu)

Displays the online Help index screen.

Introduction To Picture It! command (Help menu)

Launches an introductory demonstration of Picture It! features.

About Microsoft Picture It! command (Help menu)

Displays the version number of Picture It!, copyright information, and your copy's serial number.

Picture pane

In Picture It! the picture pane displays your picture or collage. It's where you do most of your work.

If the picture is too big to fit in the picture pane, either change its size with the Zoom tool or scroll the picture up and down and side to side.

Preview pane

The preview pane shows either previews or file names of the pictures in the current location.

To work with a picture, click and drag the file name or preview to the Filmstrip, or double-click the picture and it will appear on the Filmstrip.

Move Forward Or Backward command (Edit menu)

Opens a task pane to change an object's place on the Stack.

Menu Previews command (View menu)

Displays or hides previews for the buttons on the Workbench.

Display Settings command (View menu)

Opens the Windows Display Properties dialog box to the Settings tab.

Stack

 [Play movie: Stacking Picture It! objects](#)

The Stack displays all of the objects in a collage.

The higher up an object is in the Stack, the closer to the front it appears in the picture pane.

To move something forward, click it and drag it upward in the Stack. To move it backward, click and drag it downwards.

Zoom And Scroll tool

Click the Zoom In indicator ("A" below) as many times as necessary to get a good look at the object you want.

If you've zoomed to a part of the picture that doesn't include the object, use the Scroll tool ("C") to go right where you want. Click the area you want to see, and the Scroll tool takes you there.



Filmstrip

This is where all your open pictures are displayed.

- ▶ To display a picture on the Filmstrip, double-click it and it appears in the picture pane.
- ▶ To add a picture on the Filmstrip to the picture that's currently displayed in the picture pane, drag it from the Filmstrip to the picture pane.
- ▶ How?

Microsoft Picture It! Home Page

Connects you to the Picture It! Home Page on the World Wide Web.

Microsoft Home Page

Connects you to the Microsoft Home Page on the World Wide Web.

Display Settings dialog box

Optimum settings to run Picture It! are 24-bit color, and minimum 800 by 600 pixels.

Warning: After changing settings you may need to restart your computer. You should save your work and close any other programs before doing so.

To change your settings:

- 1 In the **Color palette** box, click **High Color (16 bit)** or higher.
- 2 In the **Desktop area** box, move the slider to at least **800 by 600 pixels**.
- 3 Click **Apply**, and then **OK**. If necessary, follow the directions for restarting your computer.

Export Options dialog box

Convert to lists the available color options. Some options (for example, **True Color**) take up hard disk space.

Compression type lists the available compression options for saving hard disk space.

Compression level sets the desired level, either by dragging the slider or typing in the box.

Export size lists available sizes for your picture.

Custom size allows you to define your own size by typing numbers in the **Width** and **Height** boxes.

Maintain aspect ratio keeps the original proportions of your picture as you adjust the size.

Options

Use this dialog box to change Picture It! settings.

Settings with a check mark are turned on. Click them if you want to turn them off.

Show Introduction displays the Introduction to Picture It! that you see the first time you run Picture It!

Play Picture It! sounds turns on sounds for various mouse and keyboard actions.

Show Tool Tips displays small labels over screen controls when you hold the pointer over them.

Show alert to change screen settings displays an alert message if your screen resolution settings are not optimized for Picture It! The alert message gives you the option of automatically changing the settings.

Path to my pictures is the place Picture It! looks first when you choose the **My Picture** command from the **Get Picture** button.

Browse displays the contents of your computer's hard drive. From here you can select the path to your pictures.

Require CTRL to zoom with Microsoft IntelliMouse changes the wheel action of the Microsoft IntelliMouse. When this box is unchecked, rolling the wheel zooms in or out of a picture. When checked, rolling the wheel scrolls up or down, and rolling the wheel while holding down the CTRL key zooms in or out.

If you do not have the Microsoft IntelliMouse installed, this option does not appear.

Advanced options displays another dialog box with options for picture resolution and compression.

Advanced Options

Use this dialog box to change resolution and compression settings for Picture It!

Settings with a check mark are turned on. Click them if you want to turn them off.

Resolution determines the visual quality of the picture you are working on.

Professional is the highest quality but uses the most disk space. **Photographic** is in the middle, and **Computer Display** is the lowest quality but uses less disk space.

Compression determines the quality of the picture being saved.

Higher compression results in lower quality but saves disk space, and lower (or no) compression offers higher quality but uses more disk space.

Opening a picture created by a different program

- 1 On the Workbench, click **Get Picture**, and then click **My Picture**.
- 2 In step 1, make sure **All Picture Files** is visible in the **Display this type of picture** box. If it is not, click the arrow on the right of the **Display this type of picture** box, and then click the file format you want from the list.

Note: If you still can't see your picture in the preview pane, then Picture It! cannot open that file type. Start the program that was used to create the picture, open it, and save the picture again in a file format Picture It! can open, such as .BMP.

- 3 Follow the remaining instructions in the task pane, and then click **Open**.

Switching to another open picture

▶ On the Filmstrip, double-click the picture you want to view in the picture pane.



Setting your picture size and orientation

In step 1, click **Portrait** if you want your picture to be taller than it is wide, or **Landscape** if you want it to be wider than it is tall.

In step 2, click the print size you want for your picture. You can choose a standard photographic size such as 4 x 6, or you can choose **Fit to Page** so your picture fill as much of the page as possible when it is printed. If you want your picture to be a specific dimension, click **Custom Size**, and type the size you want in the **Height** and **Width** boxes.

Saving a picture

- ▶ On the Workbench, click **Save, Print, & Send**, and then click **Save**.

Note: If you are saving your picture for the first time, or if you opened it with a file format other than .MIX, follow the instructions in the task pane.

Troubleshooting

- ▶ Saving problems

Tips

- ▶ Which file format should I use?
- ▶ When should I use Save options?

Saving a picture with a new name

Saving a picture with a new name creates a copy of the picture.

- 1 On the Workbench, click **Save, Print, & Send**, and then click **Save As**.
- 2 In step 3, type a new name for your picture.
- 3 Click **Save**.

Troubleshooting

▶ _____ Saving problems

Tips

▶ _____ Which file format should I use?

▶ _____ When should I use Save options?

Saving a picture in a different place

- 1 On the Workbench, click **Save, Print, & Send**, and then click **Save As**.
- 2 In step 1, click the arrow on the right of the **Click a folder** box, and click a disk drive from the list. Then click a folder from the list.
- 3 Click **Save**.

Troubleshooting

▶ Saving problems

Tips

▶ What file format should I use?

▶ When should I use Save options?

Saving a picture for use in a different program

- 1 On the Workbench, click **Save, Print, & Send**, and then click **Save As**.
- 2 In step 2, click the arrow on the right of the **Save as this type** box, and then click the file format you want from the list.
- 3 Click **Save**.

Troubleshooting

- ▶ Saving problems

Tips

- ▶ Which file format should I use?
- ▶ When should I use Save options?

Saving problems

What is the problem?

- My computer's out of storage space
- I saw a No Write Access message
- I saw a Device Not Available message

My computer's out of storage space

If you see a message that says something like "Not enough disk space," you can try:

▶ Saving your picture to a different disk drive, such as a floppy, a second hard drive, or a removable Zip drive. In step 1 of the **Save As** task pane, click the arrow on the right of the **Click a folder** box, and then click the drive you want. Click a folder from the list, and then click **Save**.

Note: A floppy disk may not have enough space to hold a picture that contains a large number of objects.

▶ Deleting any unnecessary files on your disk drive, and then saving your picture again. A good place to check for unnecessary files is the Temp folder in your Win95 folder.

▶ Emptying the Recycle Bin on your desktop, and then saving your picture again.

I saw a No Write Access message

If you get a message that says something like "Cannot write to the disk," the device is probably write-protected. If you're saving to a:

- ▶ Floppy disk, take it out of the drive. Turn it over and push the write-protection slider towards the middle of the disk.
- ▶ Zip disk, use the Zip utility to remove the write protection.

I saw a Device Not Available message

If you get a message that says something like "Device not available," it could be that:

- ▶ There's no disk in your floppy or Zip drive. Insert a disk, and try saving again.
- ▶ The device is turned off or has been disconnected from your computer. Turn it on, or reconnect the device.

Which file format should I use?

If you are planning on using your picture in a program other than Picture It!, you'll probably need to save it in a file format other than .MIX.

You can save your pictures in any of the file formats listed in the table below. The most common programs or uses for each file format are also listed to help you decide the format you want.

File extension	File format	Programs/ Common uses
.BMP	Windows bitmap	Microsoft Paint. Often used for desktop backgrounds.
.FPX	Kodak FLASHPIX	Some newer imaging applications. Found on high-quality photo CD-ROMs, and very similar to the Picture It! .MIX format.
.JPG	JPEG (Joint Photographic Expert Group)	Very common, compressed file format that works well for photos. Because these files are quite small, use for e-mail or posting to Web sites.
.PNG	Portable Network Graphics	Supported by newer imaging applications. Works well for photos, clip art, and sending in e-mail.
.TIF	Tagged Image File Format	Supported by most imaging applications. Used for some clip art CD-ROMs.
.GIF	Graphics Interchange Format	Palettized images, often dithered, best used for clip art and

		"solid" images rather than for photos.
.PCX	PC Paintbrush	Older graphics file format.
.TGA	Targa	Older graphics file format.

When should I use Save options?

If you are saving your picture with a file format other than .MIX or .FPX, you can click **Options** on the **Save As** task pane to specify any of the following settings:

Use	To
Convert to	Change to a different color option.
Export Size	Select from a list of proportional image sizes (in pixels). The higher the numbers, the greater the size. If you're printing, use high numbers. If you're sending in e-mail or size is a problem, use smaller numbers.
Compression type	Select a compression type.
Custom size	Specify the exact image dimensions (in pixels).
Width & Height	Specify the image height and width (in pixels).
Maintain aspect ratio	Maintain the original proportions of the image. If unchecked, you can change the height and width separately to stretch or squash the picture.
Compression level	Increase or decrease the degree of image

compression.
Increasing the
compression
level reduces the
image quality as
well as the file
size.

Closing a picture

▶ On the Filmstrip, right-click the picture, and then click **Close**.

—or—

▶ On the Workbench, click **Save, Print, & Send**, and then click **Close This Picture**.

Saving a picture as wallpaper

When you save the current picture as wallpaper, its size and color depth are optimized for your current display settings.


- 1 On the Workbench, click **Save, Print, & Send**, and then click **Save As Wallpaper**.
- 2 Follow the instructions in the task pane.

Changing the file format of a picture

The standard file format for Picture It! is a .MIX file, but you can easily change a picture to a different file format.

- 1 On the Workbench, click **Save, Print, & Send**, and then click **Save As**.
- 2 Follow the instructions in the task pane. In step 2, click the small arrow on the right of the **Save as this type** box, and then click the file format you want.

Tips

 Which file format should I use?

Cropping to a specific size

- 1 On the Workbench, click **Size & Position**, and then click **Crop**.
- 2 If necessary, click the rectangle opening.
- 3 Click **Enter exact proportions for the shape**.
- 4 Click the arrows to the right in the **width** and **height** boxes for the dimensions you want.
- 5 Click **Done**.

Tips for printing on your black-and-white laser printer

If your printouts are darker than you expect, and the white areas look gray, you can try changing your printer's dithering method. This option may not be available on all printers.

- 1 Click the Windows **Start** button.
- 2 Click **Settings**, and then click **Printers**.
- 3 Right-click the icon for your printer, and then click **Properties**.
- 4 Click the **Graphics** tab.
- 5 In the **Dithering** box, click **Coarse**.
- 6 Click **OK**.

Note: You may have to restart Windows for the change to take effect.

For further information and other technical issues, see the Readme file.


Printing the current picture


- 1 On the Workbench, click **Save, Print, & Send**, and then click **Print This Picture**.
- 2 Follow the instructions in the task pane.

Troubleshooting

 [Printing problems](#)

Tips

 [Getting the print size you want](#)

 [Improving your print quality](#)

Getting the print size you want

In step 4 of the **Print This Picture** task pane, choose the dimensions for your printout.

To	Click
Print your picture as large as possible on the page	Fit to Page.
Print your picture in a standard photographic size	The arrow to the right of the Click a print size box, and then click the size you want.
Print your picture with the dimensions you want	The arrow to the right of the Click a print size box, click Custom Size , and then type the height and width you want.
Keep the same relative shape of your picture	After choosing Custom Size , type in one of the dimensions you want and click Maintain proportions.

Improving your print quality

Picture It! makes three print qualities available; good, better, and best. Which options are available to you depends on the actual print size of your picture and the resolution of the original image. The larger the print size, the higher the resolution must be to support "better" and "best" print qualities.

To see the quality options for the print size you selected, click the arrow to the right of **Click a print quality** box. To change the print size so that more print quality options are available, in step 4 of the **Print This Picture** task pane, click the arrow to the right of the **Click a print size** box, and click a smaller print size.

Also, using premium grade paper will significantly enhance the quality of your prints. If you have trouble locating high quality paper, contact your printer manufacturer for suggested sources.

Printing problems

What is the problem?

- Nothing happened when I printed
- I wanted my picture on a different size paper
- My computer displayed a general protection fault, invalid page fault, or exception error message

Nothing happened when I printed

Make sure:

- Your printer is plugged into a power source.
- Your printer is turned on.
- Your printer is securely connected to your computer.
- The correct printer driver for your printer was installed. Try printing from another program to verify.

I wanted my picture on a different size paper

In step 1 of the **Print This Picture** task pane, click **Change printer settings**, and then click the paper size you want.

My computer displayed a general protection fault, invalid page fault, or exception error message

- ▶ Try printing from another program to see if you can print anything.
- ▶ Try printing the same picture from another paint program, such as Microsoft Paint.
- ▶ If another printer is available, try printing the same picture to it.
- ▶ Print a different picture to the same printer.
- ▶ Check the age of the printer driver. If it is more than one year old, contact your printer manufacturer and try to get an updated one.
- ▶ If a new driver isn't available, remove the existing printer driver and reinstall it.

Moving an object

▶ [Play movie: Moving and resizing](#)

1 On the Stack, click the object you want to move.

▶ [Where's the Stack?](#)

2 In the picture pane, drag the object until you like the new position.

▶ [How?](#)

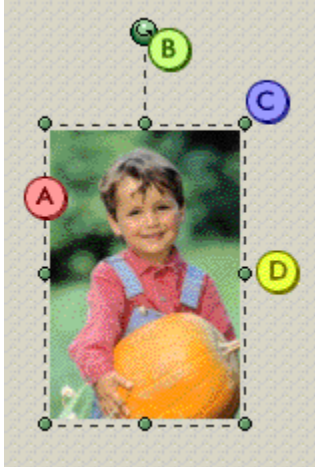
Resizing an object

▶ [Play movie: Moving and resizing](#)

1 On the Stack, click the object you want to resize.

▶ [Where's the Stack?](#)

2 In the picture pane, drag one of the corner selection handles ("C" below) inward or outward.

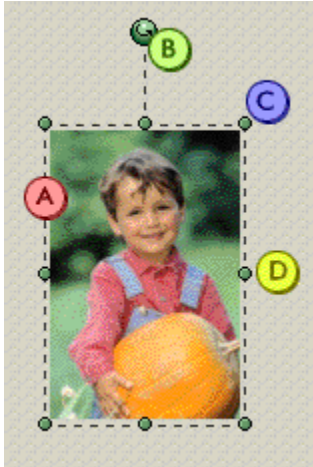


Stretching an object

1 On the Stack, click the object you want to stretch.

▢ Where's the Stack?

2 In the picture pane, drag the side selection handles ("D" below) outward until you like the shape.



Flipping a picture

- 1 On the Workbench, click **Size & Position**, and then click **Flip**.
- 2 If there are two tabs, click the **Whole Picture** tab.
- 3 Follow the instructions in the task pane.

Troubleshooting

- ▶ What if I change my mind?

Flipping part of a picture

1 On the Stack, click the object you want to flip.

▶ Where's the Stack?

2 On the Workbench, click **Size & Position**, and then click **Flip**.

3 Follow the instructions in the task pane.

Troubleshooting

▶ What if I change my mind?

Rotating a picture

▶ [Play movie: Moving and resizing](#)

- 1 On the Workbench, click **Size & Position**, and then click **Rotate**.
- 2 If there are two tabs, click the **Whole Picture** tab.
- 3 Follow the instructions in the task pane.

Tips

▶ [Rotating the quick way](#)

Troubleshooting

▶ [What if I change my mind?](#)

Rotating part of a picture

▶ [Play movie: Moving and resizing](#)

1 On the Stack, click the object you want to rotate.

▶ [Where's the Stack?](#)

2 On the Workbench, click **Size & Position**, and then click **Rotate**.

3 Follow the instructions in the task pane.

Tips

▶ [Rotating the quick way](#)

Troubleshooting

▶ [What if I change my mind?](#)

Moving an object forward or backward

▶ [Play movie: Stacking Picture It! objects](#)

The higher up an object is in the Stack, the closer to the front it appears in the picture pane.

▶ To move an object forward, click and drag it upward in the Stack. To move it backward, click and drag it downward in the Stack.

▶ [Where's the Stack?](#)

Moving an object to another picture

1 Make sure that both the pictures you're working with are open on the Filmstrip.

 How do I open a picture?

2 On the Filmstrip, double-click the picture to which you want to add the object.


3 On the Filmstrip, single-click the picture containing the object you want to add.

The Retriever appears on your screen. It has its own Stack, which shows all the objects in the picture.

4 Drag the object you want to move from the Stack in the Retriever to the picture pane.

Moving the whole picture to another picture

1 Make sure that both pictures are open on the Filmstrip.

 How do I open a picture?

2 On the Filmstrip, double-click the picture to which you want to add the object.

3 Drag the picture you want to add from the Filmstrip to the picture displayed in the picture pane.

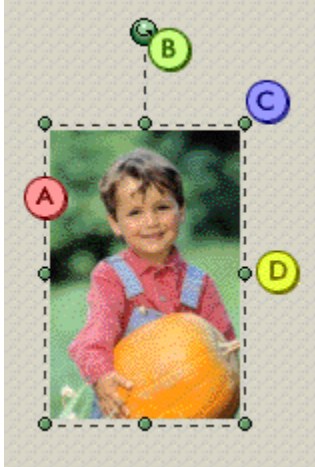
Rotating the quick way

▶ [Play movie: Moving and resizing](#)

1 On the Stack, click the object you want to rotate.

▶ [Where's the Stack?](#)

2 In the picture pane, drag the rotate handle ("B" below) clockwise or counterclockwise.



A medium border.

A narrow border.

A one-page calendar for the month.

A one-page calendar for the quarter.

A one-page calendar for the year.

A selection of ready-made phrases for your edge.

A selection of designer edges.

A selection of textured edges.

A selection of traditional looks for your edge.

A Smart Task that automates the process.

Click a white area in your picture to remove a color cast.

A tool that helps you trace the object.

A tool that helps you edit the cutout.

A wide border.

Additional options for changing text appearance.

Adds a new dimension of illusion.

Adds a picture that's stored on your computer, scanned, or downloaded from a digital camera.

Adds a picture to My Pictures, from your computer, a network, a disk, or a CD-ROM.

Adds another object to the collage.

Adds new pictures to the slide show.

Adds text.

Adds the entire picture that you selected.

Adds the object that you selected on the Stack.

Aligns text along the left edge.

Aligns text along the right edge.

Allows you to decide how to add new images to your Catalog.

Any descriptive name or phrase for your picture file.

Any descriptive name or phrase for your picture file.

Any descriptive word or phrase. Picture It! will attach the appropriate extension (for example, *.MIX, *.GIF, or *.JPG).

Applies a color filter.

Applies decorative effects.

Applies distortion automatically.

Applies the selected level of edge softness to your cutout.

Attaches your finished work to an e-mail message.

Automatically removes red eye (eye discoloration in a photo caused by a camera's flash).

Categories of ready-to-use collages or backgrounds.

Categories of ready-to-use frame patterns.

Categories of ready-to-use mat textures.

Centers text.

Changes an existing slide show.

Changes the hue (color) by moving the ball from 0 to 359 degrees around the ring.

Changes settings for saving the picture file. The settings available depend on the file type you select.

Changes settings for the selected printer (refer to your printer documentation).

Changes the description of a picture or folder.

Changes the edge color.

Changes the frame's color, saturation (color purity), and brightness.

Changes the mat's color, saturation (color purity), and brightness.

Changes the rotation angle in small steps.

Changes the rotation to the angle you type in the box below.

Changes the text color.

Changes the wheel action of the Microsoft IntelliMouse. When this box is unchecked, rolling the wheel zooms into or out of a picture. When checked, rolling the wheel scrolls up or down, and rolling the wheel while holding down the CTRL key zooms in or out.

Check this box to display a Help topic that suggests what to do after you have placed everything on the collage.

Check this box to have Picture It! try to find the edges of the area you are tracing.

Choose a size for your saved picture.

On the left palette, click a color for your painting. The color appears in the large center square.
On the right palette, you can click a different shade of that color.

On the left palette, click a finish color. The color appears in the large center square. On the right palette, you can click a different shade of that color.

On the left palette, click a start color. The color appears in the large center square. On the right palette, you can click a different shade of that color.

Click any words that may be associated with your picture file.

Click any words that may be associated with your picture file.

Click the green flag to begin fixing another scratch.

Click the object that you want to place on the picture pane.

Click this after you have selected the object on the Stack that you want to move forward.

Click this after you have selected the object on the Stack that you want to move backward.

[Click for more information.](#)

[Click for more information.](#)

Click to adjust the size or shape of your cutout.

Click to narrow the scope of your search after you have clicked **More**.

Click to create a new folder for your picture files. This new folder will be a subfolder of the folder selected above.

Click to display a Help topic that provides information about the task.

Click to enter a description for the saved picture file.

Click to hear the sound you have selected.

Click to broaden your search by related descriptive words. Click again to keep expanding your search.

Closes the About dialog box.

Closes the dialog box and cancels any changes you have made.

Closes the dialog box and saves the new options.

Saves your picture as a file of the selected type.

Moves the entire picture to the front of the collage.

Copies picture files from their source location to another location in your Catalog. The picture files then exist both in the original location and the destination location.

Copies the selected object and moves it to the front of the collage.

Copyrights and credits.

Creates a cutout in a standard shape to replace the picture.

Creates a cutout in a standard shape.

Creates a greeting card that is folded along the top. [Click this option to see a preview.](#)

Creates a greeting card that is folded along the side, like a book. Click this option to see a preview.

Creates a link between the original source file and your Catalog picture file. You can view the picture file in your Catalog, but it remains in its original location.

Creates a mirror image of the object that you started with (the left becomes the right).

Creates a new folder.

Creates a shortcut button on your desktop that you can click to view the slide show.

Creates an upside-down image of the object that you started with (the top becomes the bottom).

Customizes the width of the Edge Finder.

Darkens text edges.

Deletes objects from the collage.

Determines the best values for the light and dark areas (contrast) and for the picture's overall brightness.

Displays the full text of the software license agreement, with a Print option.

Displays a message when the screen setting is:

- Less than 24-bit colors.
- Less than 800 x 600 screen resolution.

Displays on the picture pane miniature versions of the pictures.

Displays on the picture pane only the file names of the pictures.

Displays the initial startup screen, which you see the first time you run Picture It!

Displays the names of screen elements when the pointer pauses over them.

Displays the result in miniature.

Distorts text.

To adjust contrast, drag the **inner ball** clockwise or counterclockwise, and to adjust brightness, drag it center to edge. To adjust color intensity, drag the **outer ball**. The **center** shows contrast and brightness levels. To restore previous settings, click **Reset**.

To adjust hue, drag the **outer ball**. To adjust color saturation, drag the **inner ball** clockwise or counterclockwise, and to adjust brightness, drag it center to edge. The **center** shows your starting color and how it changes. To restore previous settings, click **Reset**.

Drag toward the plus sign to increase the selected color, or toward the minus sign to decrease the selected color.

Drag toward the plus sign to increase paint transparency, or toward the minus sign to decrease transparency.

Drag toward the plus sign to increase the bend effect, or toward the minus sign to decrease the bend effect.

Drag toward the plus sign to increase the effect, or toward the minus sign to decrease it.

Drag toward the plus sign to increase the compression of a JPG picture, or toward the minus sign to decrease compression.

Drag toward the plus sign to increase the direction and strength of the distortion, or toward the minus sign to decrease it.

Drag toward the plus sign to increase the slide show speed, or toward the minus sign to decrease speed.

Drag toward the plus sign to increase the softness along the edge of the object.

Drag toward the plus sign to increase the effect, or toward the minus sign to decrease the effect.

Drag toward the plus sign to make the edge design thicker, or toward the minus sign to make it thinner.

Drag toward the plus sign to make the object more transparent, or toward the minus sign to make it less transparent.

Drag toward the plus sign to make the picture sharper, or toward the minus sign to make it blurrier.

Drag toward the plus sign to make the shadow more transparent, or toward the minus sign to make it less transparent.

Drag toward the plus sign to soften the shadow's edge, or toward the minus sign to harden the shadow's edge.

Each ball represents a different brush width.

Each ball represents a different strength level for the tool that removes dust from your picture.

Each ball represents a different width for the tool that repairs scratches on your picture.

Each ball represents a different width for the Edge Finder.

Each ball represents a different width for the edge.

Emphasizes text edges.

Fills with a color pattern and style.

Fills with a uniform color and hue.

Inserts a picture to fill the object.

High compression.

High resolution (for high-quality prints; uses more hard disk space).

Identifies your scanner type for Picture It!

If no other option is selected, Picture It! adds your pictures based on their current location.

Moves picture files from their source location to another location in your Catalog. The picture files then exist only in the destination location.

If you choose to enter exact proportions, type a crop height.

If you choose to enter exact proportions, type a crop width.

If you have a flatbed scanner, this automatically locates your picture on the scanner bed, scans it at the proper resolution, crops it, and levels it.

If you select **Custom Size**, type a custom print height.

If you select **Custom Size**, type a custom print width.

If you select **Custom Size**, type a height.

If you select **Custom Size**, type a width.

Increases or decreases a color's saturation (purity) from 0 to 100 percent in small steps.

Increases or decreases edge softness in small steps.

Increases or decreases edge width in small steps.

Increases or decreases the effect in small steps.

Increases or decreases shadow edge softness in small steps.

Increases or decreases the brightness of the picture from 0 to 100 percent in small steps.

Increases or decreases the compression in small steps.

Increases or decreases the crop shape height in small steps.

Increases or decreases the crop shape width in small steps.

Increases or decreases the distortion in small steps.

Increases or decreases the number of copies that will print.

Increases or decreases the print height.

Increases or decreases the print width.

Increases or decreases the sharpness in small steps.

Increases or decreases transparency in small steps.

Standard paper textures to apply to your brush strokes. [Click the arrows to see more.](#)

Information about configuration, printers, DLLs, fonts, filters, OLE settings, and so on.

Insert your own text into the edge.

Inserts objects into the text.

Keeps the original proportions as you adjust the size.

Leaves pictures available on the Filmstrip.

You can apply distortion.

You can trace the object yourself.

Lists file types that Picture It! supports. When you click a file type, only files of that type appear.

Lists print resolution with comparative print time.

Lists ready-to-use collages.

Lists ready-to-use backgrounds for a new collage.

Lists ready-to-use objects.

Lists the available compression options for this file format.

Lists the available drives and folders.

Lists the available drives.

Lists the available fonts.

Lists the cameras, scanners, and other optical devices that are set up on your computer.

Lists the print resolution options ("Good" prints faster).

Lists the print size options.

Lists the print size units (inches or centimeters).

Lists the printers that are set up on your computer.

The category of PictureArt to be displayed in the picture pane.

Lists the scanners, cameras, and other optical devices that are set up on your computer.

Loads pictures from a digital camera.

Loads pictures from a digital camera, using the software that came with the camera. For more information, refer to your digital camera documentation.

Searches for your pictures in My Pictures catalog using descriptions and dates.

You can add a picture from the Filmstrip or access more options for opening a picture not located on the Filmstrip.

Low compression.

Low resolution (for small prints; saves hard disk space).

Makes your collage taller than it is wide.

Makes your collage wider than it is tall.

You can manually select discolored eyes.

Medium compression.

Medium resolution.

Moves or copies a picture into an existing or a new folder.

Moves or resizes objects in the collage.

No compression.

Not implemented yet

Enter numbers below to fine-tune your changes.

Opens a picture stored on your computer, a network, a disk, or a CD-ROM.

Opens PictureArt stored on your CD-ROM.

Opens the selected picture onto the picture pane. The replaced picture remains on the Filmstrip.

Opens the slide show so you can watch it.

Click to adjust the size or shape of your cutout.

Options for printing more than one copy.

Options for printing.

Options for saving.

Paints the frame a neutral color.

Paints the frame the complementary color of the picture's main color.

Paints the frame the main color in the picture.

Paints the mat a neutral color.

Paints the mat the complementary color of the picture's main color.

Paints the mat the main color in the picture.

Permanently removes a picture from your computer.

Places the selected picture on the Filmstrip (if it's not already there) and on the picture pane. If you want to place more than one picture on the Filmstrip, drag the pictures there, and then click **Done**.

Places your cutout on a white background separate from your picture. Click to remove the check mark and keep your cutout with your original picture.

Prints a layout containing a mixture of pictures.

Prints a layout containing more than one copy of the same picture.

Prints the picture.

Prints the project on a page that is taller than it is wide.

Prints the project on a page that is wider than it is tall.

Prints thumbnails of the pictures currently open on the Filmstrip.

Prints thumbnails of your pictures with their names displayed underneath.

Prints thumbnails of your pictures without displaying names underneath.

Type the text you want to add to your picture.

Removes all pictures from the Filmstrip.

Removes dust or spots from selected areas of your picture.

Removes dust or spots from the entire picture.

Removes the selected picture from the slide show.

Removes the printed thumbnail layout from the picture pane.

Replaces an object in the collage.

Replaces the object with the entire picture that you selected on the Filmstrip.

Replaces the object with the object that you selected on the Stack.

Reset returns the picture to the way it looked before you started changing it. The Reset button then changes to **Redo**. Redo restores the changes you made.

Retains your printed thumbnail layout on the picture pane.

Returns settings to the Picture It! default settings.

Returns settings to their original values.

Returns the last selected picture or folder to the preview pane.

Returns the picture to the way it looked before your most recent action.

Returns you to the previous task pane to begin a new search.

Returns your picture to the way it looked before your most recent action.

Reverses the fill color pattern and style.

Rotates the object 180 degrees (the top becomes the bottom and the left becomes the right).

Saves any changes you have made and closes the task pane.

Saves hard disk space, but you will need to recreate cutouts if later you want to move or change them.

Lists the available color options for this file format.

Keeps the original proportions as you adjust the size.

Saves the current picture or collage as your desktop wallpaper.

Saves the picture so that cutouts can be moved or changed, but uses more hard disk space.

Saves the postcard on a computer file or to a disk.

Saves the slide show as a PSF file so you can either view it in its own window or insert it into documents.

Saves two copies of the slide show, one as a PSF file and the other as an HTML file. Both files are linked to the pictures (JPG files).

Scans a picture.

Scans new pictures.

Scans the picture.

Select so that the edge expands and wraps to show more of your picture.

Select the month or months.

Select the time period.

Select the year.

Adjusts the colors so that printout colors approximate those on the screen.

Makes all the text **bold**.

Makes all the text *italic*.

Underlines all the text.

Select this to choose your own width and height.

Applies "transparent" as the finish color.

Applies "transparent" as the start color.

Creates a thumbnail in "My Pictures" for easy access and viewing if you are saving on a removable disk.

Select to customize the size of your crop shape.

Selects a category of Cool Edges.

Selects a ready-to-use object.

Selects all parts of the object except what is currently selected.

Selects one of your own pictures as the background of your new collage.

Selects one of your own pictures or objects.

Selects pictures for a new slide show.

Selects whatever is on the picture pane.

Selects a white background to build your collage on.

Sets the location that you want Picture It! to show first when you click **Get Picture**, and then click **My Picture**.

Sets the resolution and compression of pictures when you save them as *MIX* files.

Shows the current directory structure. Select a folder to see the files either listed or displayed in the picture pane.

The object that you have selected to place on the picture pane.

Standard brush shapes you can use. *Click the arrows to see more.*

Standard brush strokes you can use. [Click the arrows to see more.](#)

Distortion effects you can use. Click the arrows to see more.

Standard edge colors you can use.

Standard edge shapes you can use. Click the arrows to see more.

Standard fill color patterns you can use. Click the arrows to see more.

Standard fill styles you can use. Click the arrows to see more.

Standard kinds of shadows to apply. [Click the arrows to see more.](#)

Standard shapes to select from. Click the arrows to see more.

Standard text bend patterns you can use. [Click the arrows to see more.](#)

Standard text styles you can use. [Click the arrows to see more.](#)

Standard tools you can use for distorting. *Click the arrows to see more.*

Selects all the picture files displayed so they can be added to your Catalog.

#Technical support options.

The yellow ball indicates the color that you are adding to or removing from the selected object.

The beginning date for the picture file search.

The brightness control: You can enter numbers between -100 and +100. Higher numbers increase brightness.

The contrast control: You can enter numbers between -100 and +100. Higher numbers increase contrast.

Color Picker tool: Use this to click a color in your picture if you want to select it as the "reference color" before adjusting the color in the object. The reference color is the color that changes to match the color you click on the Color tool.

The richness control: You can enter numbers between -100 and +100. Higher numbers increase color intensity.

Categories of PictureArt within the main category that you selected.

You scan using the software that came with your scanner. For more help, refer to your scanner's documentation.

Traces an object in the picture.

Turns on the sounds that come with Picture It!

Turns the selected object on its side (270 degrees) so that the top points to the left.

Turns the selected object on its side (90 degrees) so that the top points to the right.

Turns the selected object upside down (180 degrees).

Type a beginning date for the picture file search.

Type a message for the bottom edge.

Type a message for the left edge.

Type a message for the right edge.

Type a message for the top edge.

Type a number to change the distortion direction.

Type an ending date for the picture file search.

Type the date of your picture.

Types of sound that play when your postcard is received.

When **Smart Task Scan** is being used, this option will attempt to automatically correct the brightness and contrast of your picture.

When the flag is green, clicking it connects the ends of your tracing, and then you can adjust the lines of the tracing. When the flag is yellow, clicking it finishes the tracing.

When you click **Recover an area**, whatever you trace next will be added back to the object.

When you click **Trim an area**, whatever you trace next will be removed from the object.

You can customize the colors for your fill color pattern.

You can enter numbers between -100 and +100. Higher numbers increase shadow transparency.

You can enter numbers between -100 and +100. Higher numbers increase edge softness.

You can enter numbers between -100 and +100. Higher numbers increase transparency.

You can enter numbers between -100 and +100. Higher numbers increase sharpness.

You can enter numbers between -100 and +100. Higher numbers increase the edge softness.

You can enter numbers between -99 and +100. Higher numbers increase edge thickness.

You can further customize the cutout color or fill.

You can further customize the shape and texture of your paintbrush.

You can further customize your color.

You can further customize your colors.

You can further customize your edge.

You can further customize your gradient finish color.

You can further customize your gradient start color.

You can further customize your shadow color.

You can further customize your text shadow.

You can select a predefined shape for your object.

Categories of ready-to-use KODAK IMAGE MAGIC Custom Creations.

Lists the sizes and formats of high-quality prints of your project that you can order from Kodak.

Makes a 5-by-7-inch print.

Makes an 11-by-14-inch print.

Makes an 8-by-10-inch print.

Initiates the KODAK IMAGE MAGIC Print Service software, where you can find new KODAK IMAGE MAGIC Custom Creations.

Initiates the KODAK IMAGE MAGIC Print Service software, where you can order your photographic-quality prints.

Type your own text to replace what's on the KODAK IMAGE MAGIC Custom Creations template.

Resets your search criteria to the initial settings. The **Reset** button then changes to **Redo**. **Redo** restores the changes.

Orients the page with the short edge to the top.

Orients the page with the long edge to the top.

Lists available page sizes.

When **Custom Size** has been selected, you can increase or decrease the width of your page in small steps.

When **Custom Size** has been selected, you can increase or decrease the height of your page in small steps.

Closes the task pane and carries out the command.

Closes the task pane and cancels any changes you have made.

Proceeds to the next task pane.

Returns to the previous task pane.

Selects a picture for a new e-mail postcard.

Opens an existing e-mail postcard.

Opens the e-mail postcard so you can see it.

Click this to select a path.

Initiates the search.

Each ball represents a different strength level for distorting your image.

Color effects you can use. Click the arrows to see more.

Artistic effects you can use. Click the arrows to see more.

Special effects you can use. *Click the arrows to see more.*

Standard edge resolutions to choose from.

Opens a sound stored on your computer, a network, a disk, or a CD-ROM.

Type the name of the file you want to find.

Clears the file name you just typed. The **Reset** button then changes to **Redo**. **Redo** restores the file name.

Creates a greeting card that is folded twice vertically. [Click this option to see a preview.](#)

Creates a greeting card that is folded along the top, and also along the side. Click this option to see a preview.

Click to add your pictures to your Catalog.

Click to store your pictures elsewhere on your computer.

Pictures or folders you have selected.

Saves your e-mail postcard to be mailed later.

Initiates a search for your pictures in the folder or catalog you've selected.

Enter numbers to adjust the position of the slider in small increments.

Standard edge designs you can use. Click the arrows to see more.

Click the arrow to choose from available resolutions.

Adds an artistic effect to your text.

Adds a traditional look to your text.

Adds an exotic look to your text.

Text effects to choose from. Click the arrows to see more.

Changes the color of your text.

Changes the content of your text.

Makes a new cutout you can add.

Displays further help topics after scanning.

Does not display further help topics after scanning.

Lists the available folders for Picture It! to look in first when opening pictures. Select the folder you want, and then click **OK**.

Downloading pictures from a new roll of film at PhotoNet

- 1 On the Workbench, click **Get Picture**, and then click **My Picture**.
- 2 Click the small arrow to the right of **Click a folder**, and then click **PhotoNet**.
- 3 In the list, click **New PhotoNet roll**, and then in the Internet message that appears, click **OK**.
- 4 If you are not currently connected to the Internet, your Internet service provider login screen will appear for you to establish the connection.
- 5 In **Name**, type your name, and in **Film Id**, type the film identification number you received from PhotoNet.
Note: The first time you view a roll of film at PhotoNet, a thumbnail of each picture will be stored on the hard drive of your computer.
- 6 To specify the resolution your picture will be downloaded at, click the small arrow to the right of **Picture quality**, and then click **Low**, **Medium**, or **High**.
Note: If you choose **High**, you will be charged a download fee.
- 7 To select a picture to download onto your computer, click the thumbnail you want and drag it onto the Filmstrip.
Tip: To download more than one picture at a time, hold down CTRL and drag the thumbnails onto the Filmstrip.
- 8 If you are not being billed for the download and you see your picture on the Filmstrip, click **Done**, and then in the Internet logoff reminder message click **OK**.

Note: Picture It! will not log off your Internet service provider for you.

—or—

In the **OK to Bill?** message, click **OK** to proceed with downloading your picture to your computer.

How can I reduce my PhotoNet charges?




- 9 In the **Billing Information Screen**, type your name, address, telephone number, e-mail address, major credit card number, and credit card expiration date. If you want your credit card information to automatically appear next time you use PhotoNet, click **Remember Credit Card Information**.
- 10 To process your billing information, submit a charge to your credit card, and download your picture onto your computer, click **OK**.
- 11 Click **Done**, and in the Internet logoff reminder message, click **OK**.

Note: Picture It! will not log off your Internet service provider for you.

Troubleshooting

PhotoNet problems

Tips

-  What is PhotoNet?
-  What do I need to use PhotoNet's services?
-  Tips on reducing PhotoNet charges

Downloading pictures from a roll of film that you've already viewed at PhotoNet

- 1 On the Workbench, click **Get Picture**, and then click **My Picture**.
- 2 Click the small arrow to the right of **Click a folder**, and then click **PhotoNet**.
- 3 In the list, click the film identification number you want, and then in the Internet message that appears, click **OK**.
- 4 If you are not currently connected to the Internet, your Internet service provider login screen will appear for you to establish the connection.
- 5 To specify the resolution your picture will be downloaded at, click the small arrow to the right of **Picture quality**, and click **Low**, **Medium**, or **High**.
Note: If you choose **High**, you will be charged a download fee.
- 6 To select a picture to download onto your computer, click the thumbnail you want and drag it onto the Filmstrip.
Tip: To download more than one picture at a time, hold down **CTRL** and drag the thumbnails onto the Filmstrip.
- 7 In the **OK to Bill?** message, click **OK** to proceed with downloading your picture to your computer.

▶ How can I reduce my PhotoNet charges?

- 8 In the **Billing Information Screen**, type your name, address, telephone number, e-mail address, major credit card number, and credit card expiration date. If you want your credit card information removed from the screen when you're done, click **Remember Credit Card Information** to remove the check mark.
- 9 To process your billing information, submit a charge to your credit card, and download your picture onto your computer, click **OK**.
- 10 Click **Done**, and in the Internet logoff reminder message, click **OK**.
Note: Picture It! will not log off your Internet service provider for you.

Troubleshooting

▶ PhotoNet problems

Tips

- ▶ What is PhotoNet?
- ▶ What do I need to use PhotoNet's services?
- ▶ Tips on reducing PhotoNet download charges

Saving your picture at PhotoNet


You can only save at PhotoNet the picture that is currently in the picture pane. To save more than one picture, open each one and repeat this procedure.


- 1 On the Workbench tab, click **Save, Print, & Send**, and then click **Save As**.
- 2 Click the small arrow to the right of **Click a folder**, and then click **PhotoNet**.
- 3 If you are saving your picture to an existing roll of film, in the list, click the film identification number you want.
—or—
Click **New PhotoNet roll**.
- 4 In the Internet message that appears, click **OK**.
- 5 If you are not currently connected to the Internet, your Internet service provider login screen will appear for you to establish the connection.
- 6 Click **Save**.
- 7 Type your name, telephone number, and e-mail address where indicated, and then click **OK**.
- 8 If you are not being billed for the upload and you see your picture in the picture pane, in the Images Remaining message click **OK**, and then in the Internet logoff reminder message click **OK**.
Note: Picture It! will not log off your Internet service provider for you.
—or—
In the **OK to Bill?** message, click **OK** to proceed with uploading your picture to PhotoNet.
Note: You will be charged an upload fee for the first picture you save to an existing roll of film at PhotoNet. For 30 days thereafter, you can save 5 more pictures to the same roll of film at no charge.
- 9 In the **Billing Information Screen**, type your name, address, telephone number, e-mail address, major credit card number, and credit card expiration date. If you want your credit card information removed from the screen when you're done, click **Remember Credit Card Information** to remove the check mark.
- 10 To process your billing information, submit a charge to your credit card, and upload your picture to PhotoNet, click **OK**.
- 11 In the Internet logoff reminder message, click **OK**.

Troubleshooting

 [PhotoNet problems](#)

Tips

 [What is PhotoNet?](#)

 [What do I need to use PhotoNet's services?](#)

PhotoNet problems

What is the problem?

- ▶ I can't find my roll of film
- ▶ I can't log on to PhotoNet
- ▶ Missing or incorrect billing information

For assistance, you can contact PhotoNet at:

- ▶ Phone number: 1-888-FUN-PICS (1-888-386-7427)
- ▶ E-mail: netpics@photonet.com
- ▶ FAQ web page: <http://home.photonet.com/faq/>

I can't find my roll of film

Verify that the film identification number you typed was correct. If it is, call PhotoNet to locate your film.

I can't log on to PhotoNet

- ▶ If you are connecting to the PhotoNet site with an external modem, make sure it is turned on, and all the cables are completely plugged into the correct outlets.
- ▶ If you are using an internal modem to connect, make sure the telephone line is securely plugged into the correct outlet.
- ▶ If the PhotoNet site on the Internet is temporarily unavailable, try logging on again a little later.
- ▶ Quit Picture It!, start Picture It! a second time, and try logging on to PhotoNet again.

Missing or incorrect billing information

Verify that you have typed correct information in the name, address, and credit card information areas.

What is PhotoNet?

PhotoNet provides one more method for you to get your pictures into Picture It! and then share them with your friends and family members.

PhotoNet digitizes the photographs on your rolls of film, and then stores these high-resolution images on the Internet. Many photofinishing companies now offer PhotoNet's service.

After PhotoNet has processed your pictures, you will receive an e-mail message with a unique film identification number. With this number, you can:

- ▶ View your pictures.
- ▶ Download some or all of the pictures to your computer.
- ▶ Send e-mail to a friend telling them how to view or download your pictures to their computer.
- ▶ Store other pictures from Picture It! on this roll of film on the Internet.

For more information visit the PhotoNet Web site at:

<http://www.photonet.com>

Tips

- ▶ What do I need to use PhotoNet's services?

What do I need to use PhotoNet's services?

Before you can request PhotoNet processing from a photofinishing company, you need:

- ▶ A modem or network connection to the Internet.
- ▶ An Internet service provider (ISP), such as MSN.
- ▶ A major credit card for the billing charges. PhotoNet accepts VISA, MasterCard, American Express, and Diner's Club.

Tips on PhotoNet's charges

In addition to the processing fee, PhotoNet charges you a minimum fee for downloading pictures to your computer.

Each time you drag a high-resolution picture from PhotoNet to the Filmstrip in Picture It!, you will be charged a minimum download fee. Depending on the size of the image, you may also be charged for downloading a medium-resolution picture.

To reduce the cost of using PhotoNet, try:

- ▶ Using medium or low resolution whenever possible
- ▶ Experimenting to see how many pictures you can download at one time, and still stay within the basic charge. To find the maximum number of images you can download, click a single thumbnail in the preview pane, click **Open**, note the basic charge, and then click **Cancel**. Repeat this procedure, only this time hold down the CTRL and click two thumbnails to download. Continue in this manner, adding one more picture each time, until the billing charge increases.

The first time you add a picture to an existing roll of your film or create a new roll of film at PhotoNet, you are charged a minimum fee. You can then upload up to 35 more pictures without charge.

Using PhotoNet

What do you want to do?

- Download pictures from a new roll of film
- Download pictures from a roll of film I've already viewed
- Store pictures at PhotoNet

Downloading a picture from PhotoNet

What are you downloading?

- A new roll of film
- A roll of film I've already viewed

