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## **Word Not Found in Dictionary dialog box**

This dialog box is presented when a word is spellchecked and found to be possibly misspelled. The word being spellchecked is shown in the Not Found box. If automatic suggestions are enabled, the suggestions list box is filled with suggested correct spellings and the first suggestion is placed in the Replace With box. A choice must be made to instruct the spellchecker how to respond to the word. See the following topics for more information on choices:

Not Found word

Not Found Suggestions button

Replace With edit box

Replace With Suggestions button

List of suggestions

Ignore button

Ignore All button

Replace button

Replace All button

Prompt Replace button

Add to Custom button and list box

Options button

Help button

Cancel button

Thesaurus button

## **Not Found word**

The word presented in the Not Found box is the potentially misspelled word. This may be a word that was not found in any of the dictionaries available to the spellchecker, or may be a word previously flagged for a Prompt Replace action. This word can not be modified in the dialog box .

## **Not Found Suggestions button**

Pressing the Suggestions button to the left of the Not Found box finds suggested correct spellings for the word in the Not Found box. If automatic suggestions are enabled, this is done automatically on entry to the dialog box . However, if suggestions for other words are subsequently generated, pressing this button returns the list to the original set of suggestions. Suggestions are displayed in the list box below the two suggestion buttons.

## **Replace With edit box**

To replace a misspelled word with another word, the replacement word must be entered in this edit box. A word may either be typed in, or may be picked from the list of suggested spellings below the two suggestion buttons.

When suggestions are generated, the first word in the list is automatically transferred to the Replace With box.

Whenever a word is entered in the Replace With box, the Replace button becomes the default button. Pressing the Enter key initiates the replacement and continues the spellchecking. The word in this box is also used by the Replace All and Prompt Replace button choices.

## **Replace With Suggestions button**

Whenever there is a word in the Replace With edit box, pressing the Suggestions button to the left of the Replace With box generates suggestions for that word, and displays them in the suggestions list below the two Suggestions buttons.

## **List of suggestions**

Whenever suggestions are generated, either automatically on entry to the dialog box or by pressing either of the Suggestions buttons, the suggested correct spellings are displayed in the suggestions list below the two Suggestions buttons. If the Replace With box is empty, the first suggestion in the list is automatically copied to the Replace With box. To select any other suggestion in the list, click on the word with the left mouse button.

## **Ignore button**

Pressing the Ignore button instructs the spellchecker to treat the word as spelled correctly for this one occurrence. If the word is encountered again in the text, or if the text is spellchecked again, the word will again cause the dialog box to appear.



## **Ignore All button**

The Ignore All button instructs the spellchecker to treat the current word as spelled correctly for the remainder of the spellchecking session. Depending on the application, this word may also continue to be considered spelled correctly until the spellchecker is removed from memory. Use this choice for words which are spelled correctly, but which do not occur frequently enough to warrant inclusion in a custom dictionary.

## **Replace button**

Pressing the Replace button replaces the single occurrence of the Not Found word with the word in the Replace With box. Subsequent occurrences of the Not Found word are still considered misspelled. If there is no word in the Replace With box, then the Not Found word is deleted from the text being spellchecked.

## **Replace All button**

Pressing the Replace All button replaces the current Not Found word, and all subsequent occurrences of the Not Found word with the word in the Replace With box. Subsequent occurrences of the Not Found word do not invoke the dialog box, but are automatically replaced. If there is no word in the Replace With box, then the current and future occurrences of the Not Found word are deleted from the text being spellchecked.

## **Prompt Replace button**

The Prompt Replace button replaces the current Not Found word with the word in the Replace With box, or deletes the word if there is no word in the Replace With box. Future occurrences of the Not Found word invoke the dialog box. The replacement word is automatically displayed in the Replace With box, and the Replace button is highlighted, so that pressing the Enter key invokes the replace action. Use this choice for words which would commonly be replaced with another word, but which need to be examined on each occurrence.

## **Add to Custom button and list box**

If custom dictionaries are open, these dictionaries are displayed in the list box beneath the Add to Custom button. Pressing the Add to Custom button adds the current Not Found word to the currently displayed custom dictionary. This registers the word as correctly spelled for this and future spellchecking sessions as long as the custom dictionary is open for spellchecking. If no custom dictionaries are open, the Add to Custom button is disabled. See the Spell Options dialog box for more information on opening and closing custom dictionaries.

## **Options button**

The Options button brings up the Spell Options dialog box, which controls certain features of the spellchecker, such as opening and closing dictionaries. See [Spell Options](#) for more information.

## **Help button**

Pressing the Help button brings up this help file.

## **Cancel button**

Pressing the Cancel button cancels the spellcheck and returns to the application. Changes made to the text up to this point may or may not take effect depending on the application design.



## **Thesaurus button**

If present, pressing the Thesaurus button invokes the thesaurus dialog box to find possible synonyms and antonyms. If there is a word in the Replace With box, this word is passed to the thesaurus dialog box. Otherwise, the word in the Not Found box is passed to the thesaurus dialog box. Since this word may be misspelled, there is a lesser chance of the thesaurus finding meaningful alternatives.

## **Spell Options dialog box**

The Spell Options dialog box allows various spellchecker features to be changed, including which dictionaries are currently available for spellchecking. See the following options for more information on choices:

[Check boxes](#)

[Open/Close Custom choices](#)

[Open/Close Standard choices](#)

[Performance slider](#)

[Suggestion Search Limit](#)

[OK button](#)

[Help button](#)

[Cancel button](#)

## Check boxes

The check boxes in the Spell Options dialog box are used to enable or disable certain spellchecker features. Checked options are enabled; unchecked options are disabled. Changes to the options take effect only if the OK button is pressed to close the dialog box. The available options are:

|                        |   |
|------------------------|---|
| Automatic Suggestions  | If checked, suggestions are automatically generated for the misspelled word when the Word Not Found in Dictionary dialog box appears.   |
| Exact Match Required   | If checked, words must exactly match those in the dictionaries to be considered spelled correctly. If not checked, words all lowercased in the dictionary can also be proper cased or fully capitalized in the text and be considered spelled correctly.                          |
| Ignore Full Caps       | If checked, words completely capitalized (such as NASA) are considered spelled correctly without searching the dictionaries.  |
| Ignore Partial Numbers | If checked, words partially composed of digits (such as 4th) are considered spelled correctly without searching the dictionaries.   |
| Ignore Pure Numbers    | If checked, words completely composed of digits (such as 456) are considered spelled correctly without searching the dictionaries.  |
| Allow Joined Words     | If checked, words with hyphens in them which are not found in a dictionary are separated into individual words at the hyphens, and each separate word spellchecked. For example, leaf-blower is considered spelled correctly if leaf and blower are each found in the dictionary. |
| Recheck Typed Replaces | If checked, then any word typed in the <u>Replace With</u> box in the Word Not Found in Dictionary dialog box and used to replace a misspelled word is spellchecked. Words selected from the suggestions list are not spellchecked.   |

## **Open/Close Custom choices**

The Open Custom and Close Custom buttons are used to manage the custom dictionaries currently in use by the spellchecker.

To open an additional custom dictionary, press the Open Custom button, and browse for the dictionary in the presented open dialog box.

If the selected dictionary does not exist, the option is given to create the dictionary, in which case an empty compatible custom dictionary is created and opened. Currently open dictionaries are presented in the list box between the buttons, and any dictionaries opened are added to the list box.

To close a currently open dictionary, pick the dictionary from the list so it is the visible dictionary, and press the Close Custom button. Dictionaries remain opened and closed even if the Cancel button is pressed to close the dialog box .

## **Open/Close Standard choices**

The Open Standard and Close Standard buttons are used to manage the standard dictionaries currently in use by the spellchecker.

To open an additional standard dictionary, press the Open Standard button, and browse for the dictionary in the presented open dialog box.

Currently open dictionaries are presented in the list box between the buttons, and any dictionaries opened are added to the list box.

To close a currently open dictionary, pick the dictionary from the list so it is the visible dictionary, and press the Close Standard button. Dictionaries remain opened and closed even if the Cancel button is pressed to close the dialog box .

## **Performance slider**

The Performance slider controls the performance of the Standard dictionary currently visible in the Open/Close Standard list box. By default the slider position is centered. This causes the dictionary and its common word list, if it has one, to be managed by a most-recently-accessed caching method.

Moving the slider to the right brings more of the dictionary into memory, which increases the average speed at which a given dictionary can be searched. At the far right position, the entire dictionary is in memory, and the maximum search speed is enabled at the expense of the additional memory being allocated to the application.

Moving the slider to the far left disables the common word list and reduces the memory requirements and performance of the spellchecker.

If more than one standard dictionary is open, the performance level can be adjusted independently for each by picking the dictionary in the list box, then adjusting the performance slider. The new performance takes effect immediately, and does not revert to its original value on a Cancel.

## **Suggestion Search Limit**

Modifying the suggestion search limit affects the generation of suggestions. Suggestions are searched for by modifying the misspelled word in various ways, then spellchecking the variations to see if they are found in the dictionary. The Suggestion Search Limit controls how many variations are checked before stopping the search and displaying the results. Making this a large number may allow more variations to be examined, but may also result in the suggestions search taking a longer time. Decreasing this number may speed up the suggestions search process, but also may result in some suggested spellings not being found.

## **OK button**

Pressing this button exits the Spell Options dialog box with all changes made in effect, and returns to where the Spell Options dialog box was invoked.



## **Help button**

Pressing this button brings up this help.

## **Cancel button**

Pressing the Cancel button exits this dialog box and returns to wherever the Spell Options dialog box was invoked. Any changes made to the check boxes or to the Suggestion Search Limit do not take effect. However, any changes to the Custom or Standard dictionaries, including the Performance slider remain in effect.

