ARIS EDIT 2.0 Help Index

How To ...

open files
use the keyboard
use the toolbar
use the right mouse button
drag and drop text
use drag and drop from the File Manager

Commands

File menu
Edit menu
View menu
Workset menu
Options menu
Tools menu
Macro menu
Window menu
Help menu

Using the keyboard with ARIS EDIT 2.0

Moving the cursor:

Generally you use the arrow keys and the page keys to move the cursor within an ARIS EDIT text window.
The keys HOME and END move the cursor to the start or the end of the current line respectively.
Below you will find an additional list of key combinations that allow to move the cursor within the text:

Alt +   down arrow   Move down one paragraph (paragraphs are separated by empty lines)
Alt + up arrow   Move cursor one paragraph up
Ctrl + END   Move cursor to the end of the file
Ctrl + HOME   Move cursor to the beginning of the file
Ctrl + left arrow   Move cursor one word to the left
Ctrl + rigth arrow   Move cursor one word to the right

Selecting text:

You can use any key for moving the cursor in combination with the shift key to highlight areas of text.
Just hold the shift key down while moving the cursor and you will see the area of selected text grow or shrink accordingly.
One additional key combination (Ctrl + M) allows you to highlight text enclosed by braces.

Clipboard functions:

- (Numeric keypad)   Move current line to the clipboard
+ (Numeric keypad) Copy current line to the clipboard
Ctrl + B   Append selection to clipboard
Ctrl + C   Copy selection to clipboard
Ctrl + INSERT   Copy selection to clipboard
Ctrl + V   Insert clipboard at current cursor location
Ctrl + X   Move (copy and delete) the current selection to the clipboard
Shift + DEL   Move (copy and delete) the current selection to the clipboard
Shift + INSERT   Insert clipboard at current cursor location

Menu shortcuts:

Alt + BACKSPACE   Undo the last editing action
Alt + F3   Search for   a string or a regular expression
Ctrl + A   Redo the last undone action
Ctrl + L   Move to a specific line
Ctrl + N   Open a new, empty editing window
Ctrl + O   Open an existing file
Ctrl + P   Print the current file
Ctrl + S   Save the current file to disk
Ctrl + Z   Undo the last editing action
Ctrl + F2   Toggle bookmark at current line
F1   Help
F2   Jump to next bookmark
F11   Start or stop macro recording
F12   Play a previously recorded macro
Shift + BACKSPACE   Redo the last undone action

Shift + F1   Context sensitive help
Shift + F2   Jump to previous bookmark

Switching windows:

F6   Switch to the next window
Shift + F6   Switch to the previous window

Miscellaneous:

Alt + F5   Loads the file on whose name the cursor is placed.
Ctrl + W   Outlines the current file.
Alt + left arrow   Undindents current selection
Alt + right arrow   Indents current selection by one tab
BACKSPACE   Deletes the character left of the current cursor position
Ctrl + Y   Deletes the current line
DEL   Deletes the current selection or the character at the cursor position
INSERTToggles Insert/Overwrite mode
Shift + TAB   Undindents current selection

File menu commands

The File menu offers the following commands:

New	Creates a new file.
Open	Opens an existing file.
Insert	Inserts an existing file at the current cursor position
Directory	Changes the current working directory
Close	Closes an opened file.
Save	Saves an opened file using the same file name.
Save As	Saves an opened file to a specified file name.
Close all	Closes all currently opened files. For any modified file you will be prompted whether to save it.
Save all	Saves all currently opened files to disk if they have been modified.
Send current file	Send the currently active file via Microsoft Mail. This menu item is only available if Microsoft Mail is installed on your computer.
Send all open files	Send all currently opened files via Microsoft Mail. This menu item is only available if Microsoft Mail is installed on your computer.
Print	Prints a file.
Print Preview	Displays the file on the screen as it would appear printed.
Print Setup	Selects a printer and printer connection.
Exit	Exits ARIS EDIT 2.0

Edit menu commands

The Edit menu offers the following commands:

Undo	Reverse previous editing operation. You can undo the last 200 actions
Redo	Repeats the previous undone action. You can redo the last 200 undone actions
Cut	Deletes data from the file and moves it to the clipboard.
Copy	Copies data from the file to the clipboard.
Paste	Pastes data from the clipboard into the file.
Append to clipboard	The selected data is appended to any previous contents of the clipboard.
Clipboard	Starts the Windows clipboard viewer
Search	Opens a dialog box where a search expression can be entered
Replace	Opens a dialog box where a search and replace expressions can be entered
Uppercase	Converts the characters in the current selection to uppercase
Lowercase	Converts the characters in the current selection to lowercase
Decimal	Converts a marked number to decimal
Hexadecimal	Converts a marked number to hexadecimal
Octal	Converts a marked number to octal.

View menu commands

The View menu offers the following commands:

Toolbar	Shows or hides the toolbar.
Status Bar	Shows or hides the status bar.
File Open Window	Shows or hides the persistent open window
Document Tabs	Shows or hides the document tabs
Toggle Bookmark	Toggles the bookmark at the current line
Next Bookmark	Jumps to next bookmark
Previous Bookmark	Jumps to the previous bookmark
Clear all bookmarks	Clears all bookmarks in the current window
Jump to line	Jumps to a specific line number
Word wrap	Toggles the word wrap
Outline	Shows an outline window for the current file

Workset menu commands

The Workset menu offers the following commands:

Open	Opens an existing workset
New	Creates a new workset
Edit	Edits the currently loaded workset
Load from workset	Loads a file from the currently loaded workset

Options menu commands

The Options menu offers the following commands:

Settings   With this topic you can change several settings of ARIS EDIT 2.0

Font   Changes the font of the currently active window

Tools   Adds or deletes items of the Tools menu

Extensions   Adds or deletes file types recognized by ARIS EDIT 2.0

Printing   Changes printing options

Tools menu commands

The Tools menu offers the following commands:

Grep	Invokes a search for a regular expression in the current directory
Program	Opens a dialog for selection of the program to start
Custom items	Additional tools menu items. You can add up to ten custom tools to this menu with the topic Tools from the Options menu
DOS	Opens a DOS commandline window.

Window menu commands

The Window menu offers the following commands, which enable you to arrange multiple views of multiple documents in the application window:

New Window	Creates a new window that views the same document.
Cascade	Arranges windows in an overlapped fashion.
Tile horizontal	Arranges windows in non-overlapped tiles.
Tile vertical	Arranges windows in non-overlapped tiles.
Arrange Icons	Arranges icons of closed windows.
Window 1, 2, …	Goes to specified window.

Help menu commands

The Help menu offers the following commands, which provide you assistance with this application:

Index   Offers you an index to topics on which you can get help.
Using   Provides general instructions on using help.
Help
About   Displays the version number of this application.

New command (File menu)

Use this command to create a new file in ARIS EDIT 2.0.

You can open an existing file with the <u>Open command</u>.

Shortcuts

Toolbar:
Keys: CTRL+N

Open command (File menu)

Use this command to open an existing file in a new window.   You can open multiple files at once.   Use the Window menu to switch among the multiple open documents.   See <u>Window 1, 2, … command</u>.

You can create new documents with the <u>New command</u>.

Shortcuts

Toolbar:
Keys: CTRL+O

File Open dialog box

The following options allow you to specify which file to open:

File Name
Type or select the filename you want to open.   This box lists files with the extension you select in the List Files of Type box.

List Files of Type
Select the type of files you want to see in the filename list

Drives
Select the drive in which ARIS EDIT 2.0 stores the file that you want to open.

Directories
Select the directory in which ARIS EDIT 2.0 stores the file that you want to open.

Network...
Choose this button to connect to a network location, assigning it a new drive letter.

Close command (File menu)

Use this command to close all windows containing the active document. ARIS EDIT 2.0 suggests that you save changes to your document before you close it.   If you close a document without saving, you lose all changes made since the last time you saved it. Before closing an untitled document, ARIS EDIT 2.0 displays the Save As dialog box and suggests that you name and save the document.

You can also close a document by using the Close icon on the document's window, as shown below:

Save command (File menu)

Use this command to save the active document to its current name and directory.   When you save a document for the first time, ARIS EDIT 2.0 displays the <u>Save As dialog box</u> so you can name your document.   If you want to change the name and directory of an existing document before you save it, choose the <u>Save As command</u>.

Shortcuts

   Toolbar:
Keys: CTRL+S

Save As command (File menu)

Use this command to save and name the active document. ARIS EDIT 2.0 displays the <u>Save As dialog box</u> so you can name your document.

To save a document with its existing name and directory, use the <u>Save command</u>.

File Save As dialog box

The following options allow you to specify the name and location of the file you're about to save:

File Name
Type a new filename to save a document with a different name.   A filename can contain up to eight characters and an extension of up to three characters. ARIS EDIT 2.0 adds the extension you specify in the Save File As Type box.

Drives
Select the drive in which you want to store the document.

Directories
Select the directory in which you want to store the document.

Network...
Choose this button to connect to a network location, assigning it a new drive letter.

1, 2, 3, 4 command (File menu)

Use the numbers and filenames listed at the bottom of the File menu to open the last four documents you closed.   Choose the number that corresponds with the document you want to open.

Exit command (File menu)

Use this command to end your ARIS EDIT 2.0 session.   You can also use the Close command on the application Control menu. ARIS EDIT 2.0 prompts you to save documents with unsaved changes.

Shortcuts
    Mouse: Double-click the application's Control menu button.

Keys: ALT+F4

Insert command (File menu)

Use this command to insert an existing file at the current cursor position.

Directory command (File menu)

Use this command to change the current working directory. The appearing dialog box allows you to change the current directory as well as the current drive.
The persistent file open window showing your custom file types will be updated automatically.

Close all command (File menu)

Use this command to close all currently open files at once. ARIS EDIT 2.0 suggests that you save changes to any modified document before you close it.   If you close a document without saving, you lose all changes made since the last time you saved it.   Before closing an untitled document, ARIS EDIT 2.0 displays the <u>Save As dialog box</u> and suggests that you name and save the document.

Save all command (File menu)

Use this command to save all currently open files to their current name and directory.
When you save a document for the first time, ARIS EDIT 2.0 displays the <u>Save As dialog box</u>
so you can name your document.   If you want to change the name and directory of an
existing document before you save it, choose the <u>Save As command</u>.

Send current file (File menu)

Use this command to send the currently active file with Microsoft Mail to another user. This command is not available if Microsoft Mail is not installed on your computer. Please refer to the documentation of MS Mail for further information.

Send all open files (File menu)

Use this command to send all currently open files with Microsoft Mail to another user. This command is not available if Microsoft Mail is not installed on your computer. Please refer to the documentation of MS Mail for further information.

Undo command (Edit menu)

Use this command to reverse the last editing action. You can undo the last 200 editing actions.

Shortcuts

    Toolbar:
Keys: CTRL+Z or
         ALT-BACKSPACE

Redo command (Edit menu)

Use this command to repeat a previously undone action. You can repeat the last 200 undone actions.

Shortcuts

Toolbar:
Keys: CTRL+A or
Shift-BACKSPACE

Cut command (Edit menu)

Use this command to remove the currently selected data from the document and put it on the clipboard.   This command is unavailable if there is no data currently selected.

Cutting data to the clipboard replaces the contents previously stored there.

Shortcuts

Toolbar:
Keys: CTRL+X

Copy command (Edit menu)

Use this command to copy selected data onto the clipboard.   This command is unavailable if there is no data currently selected.

Copying data to the clipboard replaces the contents previously stored there.

Shortcuts

   Toolbar:
Keys: CTRL+C

Paste command (Edit menu)

Use this command to insert a copy of the clipboard contents at the insertion point.   This command is unavailable if the clipboard is empty.

Shortcuts

Toolbar:
Keys: CTRL+V

Append command (Edit menu)

Use this command to append the selected text to the current clipboard contents. If the clipboard is empty the current selection is copied to the clipboard.

Clipboard command (Edit menu)

Use this command to start the Windows clipboard viewer CLIPBRD.EXE. You can then inspect the current contents of the Windows clipboard.

Convert uppercase command (Edit menu)

Use this command to convert the current selection to uppercase if possible. If no text is selected this command converts the character at the current cursor position to uppercase.

Convert lowercase command (Edit menu)

Use this command to convert the current selection to lowercase if possible. If no text is selected this command converts the character at the current cursor position to lowercase.

Convert decimal command (Edit menu)

Use this command to convert a marked hexadecimal or octal number to a decimal number. ARIS EDIT 2.0 recognizes the base of the marked number as follows:

Number is preceeded by the character x or by 0x: hexadecimal number
Number is preceeded by a zero: octal number

Convert hexadecimal command (Edit menu)

Use this command to convert a marked decimal or octal number to a hexadecimal number.

Convert octal command (Edit menu)

Use this command to convert a marked decimal or hexadecimal number to an octal number.

Toolbar command (View menu)

Use this command to display and hide the Toolbar, which includes buttons for some of the most common commands in ARIS EDIT 2.0, such as File Open.   A check mark appears next to the menu item when the Toolbar is displayed.

See Toolbar for help on using the toolbar.

Toolbar

The toolbar is displayed across the top of the application window, below the menu bar.   The toolbar provides quick mouse access to many tools used in ARIS EDIT 2.0,

To hide or display the Toolbar, choose Toolbar from the View menu (ALT, V, T).

Click	To
	Toggle visibility of the permanent file open window
	Load a file from the current workset.
	Open a new document.
	Open an existing document. ARIS EDIT 2.0 displays the Open dialog box, in which you can locate and open the desired file.
	Save the active document or template with its current name. If you have not named the document, ARIS EDIT 2.0 displays the Save As dialog box.
	Remove selected data from the document and stores it on the clipboard.
	Copy the selection to the clipboard.
	Insert the contents of the clipboard at the insertion point.
	Search for a string or a regular expression.
	Reverse the last editing. Note: You cannot undo some actions.
	Reverse the last undo.
	Cascade the currently opened windows.
	Tile the open windows vertically.
	Tile the open windows horizintally.
	Print the active document.

 Outline the active document.

Status Bar command (View menu)

Use this command to display and hide the Status Bar, which describes the action to be executed by the selected menu item or depressed toolbar button, and keyboard latch state. A check mark appears next to the menu item when the Status Bar is displayed.

See Status Bar for help on using the status bar.

Status Bar

Ready ___ ___ ___ ___ NUM ___ 000109 0001

The status bar is displayed at the bottom of the ARIS EDIT 2.0 window.   To display or hide the status bar, use the Status Bar command in the View menu.

The left area of the status bar describes actions of menu items as you use the arrow keys to navigate through menus.   This area similarly shows messages that describe the actions of toolbar buttons as you depress them, before releasing them.   If after viewing the description of the toolbar button command you wish not to execute the command, then release the mouse button while the pointer is off the toolbar button.

The right areas of the status bar indicate the state of the current file or the state of system keys:

Indicator	Description
REC	ARIS EDIT currently records a macro.
OVR	ARIS EDIT is in overwrite mode.
READ	The active document is read-only.
CAP	The Caps Lock key is latched down.
NUM	The Num Lock key is latched down.
SCRL	The Scroll Lock key is latched down.
000100	Indicates the current line in the active document
0001	Indocates the current column the cursor is in.

New command (Window menu)

Use this command to open a new window with the same contents as the active window.   You can open multiple document windows to display different parts or views of a document at the same time.   If you change the contents in one window, all other windows containing the same document reflect those changes.   When you open a new window, it becomes the active window and is displayed on top of all other open windows.

Cascade command (Window menu)

Use this command to arrange multiple opened windows in an overlapped fashion.

Tile command (Window menu)

Use this command to arrange multiple opened windows in a non-overlapped fashion.

Tile Horizontal command (Window menu)

Use this command to vertically arrange multiple opened windows in a non-overlapped fashion.

Tile Vertical command (Window menu)

Use this command to arrange multiple opened windows side by side.

Window Arrange Icons Command

Use this command to arrange the icons for minimized windows at the bottom of the main window.   If there is an open document window at the bottom of the main window, then some or all of the icons may not be visible because they will be underneath this document window.

1, 2, ... command (Window menu)

ARIS EDIT 2.0 displays a list of currently open document windows at the bottom of the Window menu.   A check mark appears in front of the document name of the active window. Choose a document from this list to make its window active.

Index command (Help menu)

Use this command to display the opening screen of Help.   From the opening screen, you can jump to step-by-step instructions for using ARIS EDIT 2.0 and various types of reference information.

Once you open Help, you can click the Contents button whenever you want to return to the opening screen.

Using Help command (Help menu)

Use this command for instructions about using Help.

About command (Help menu)

Use this command to display the copyright notice and version number of your copy of ARIS EDIT 2.0.

Context Help command

Use the Context Help command to obtain help on some portion of ARIS EDIT 2.0.   When you choose the Toolbar's Context Help button, the mouse pointer will change to an arrow and question mark.   Then click somewhere in the ARIS EDIT 2.0 window, such as another Toolbar button.   The Help topic will be shown for the item you clicked.

Shortcut
    Keys: SHIFT+F1

Title Bar

<< Show your application's title bar here. >>

The title bar is located along the top of a window.   It contains the name of the application and document.

To move the window, drag the title bar.   Note: You can also move dialog boxes by dragging their title bars.

A title bar may contain the following elements:
- Application Control-menu button
- Document Control-menu button
- Maximize button
- Minimize button
- Name of the application
- Name of the document
- Restore button

Scroll bars

Displayed at the right and bottom edges of the document window.   The scroll boxes inside the scroll bars indicate your vertical and horizontal location in the document.   You can use the mouse to scroll to other parts of the document.

<< Describe the actions of the various parts of the scrollbar, according to how they behave in your application. >>

Size command (System menu)

Use this command to display a four-headed arrow so you can size the active window with the arrow keys.

After the pointer changes to the four-headed arrow:
1. Press one of the DIRECTION keys (left, right, up, or down arrow key) to move the pointer to the border you want to move.
2. Press a DIRECTION key to move the border.
3. Press ENTER when the window is the size you want.

Note: This command is unavailable if you maximize the window.

Shortcut
Mouse: Drag the size bars at the corners or edges of the window.

Move command (Control menu)

Use this command to display a four-headed arrow so you can move the active window or dialog box with the arrow keys.

Note: This command is unavailable if you maximize the window.

Shortcut
 Keys: CTRL+F7

Minimize command (application Control menu)

Use this command to reduce the ARIS EDIT 2.0 window to an icon.

Shortcut

   Mouse: Click the minimize icon on the title bar.
Keys: ALT+F9

Maximize command (System menu)

Use this command to enlarge the active window to fill the available space.

Shortcut

Mouse: Click the maximize icon on the title bar; or double-click the title bar.
Keys: CTRL+F10 enlarges a document window.

Next Window command (document Control menu)

Use this command to switch to the next open document window. ARIS EDIT 2.0 determines which window is next according to the order in which you opened the windows.

Shortcut
    Keys: CTRL+F6

Previous Window command (document Control menu)

Use this command to switch to the previous open document window. ARIS EDIT 2.0 determines which window is previous according to the order in which you opened the windows.

Shortcut
Keys: SHIFT+CTRL+F6

Close command (Control menus)

Use this command to close the active window or dialog box.

Double-clicking a Control-menu box is the same as choosing the Close command.

Note: If you have multiple windows open for a single document, the Close command on the document Control menu closes only one window at a time.   You can close all windows at once with the Close command on the File menu.

Shortcuts
Keys: CTRL+F4 closes a document window
                ALT+F4 closes the window or dialog box

Restore command (Control menu)

Use this command to return the active window to its size and position before you chose the Maximize or Minimize command.

Switch to command (application Control menu)

Use this command to display a list of all open applications.   Use this "Task List" to switch to or close an application on the list.

Shortcut
    Keys: CTRL+ESC

Dialog Box Options
When you choose the Switch To command, you will be presented with a dialog box with the following options:

Task List
    Select the application you want to switch to or close.

Switch To
    Makes the selected application active.

End Task
    Closes the selected application.

Cancel
    Closes the Task List box.

Cascade
    Arranges open applications so they overlap and you can see each title bar.   This option does not affect applications reduced to icons.

Tile
    Arranges open applications into windows that do not overlap.   This option does not affect applications reduced to icons.

Arrange Icons
    Arranges the icons of all minimized applications across the bottom of the screen.

Ruler command (View menu)

<< Write application-specific help here. >>

Choose Font dialog box

<< Write application-specific help here. >>

Choose Color dialog box

<< Write application-specific help here. >>

Search command (Edit menu)

Use this command to initiate a search for text or for a regular expression in the active window.

Shortcuts

Toolbar:
Keys: ALT+F3

Specifies the string of charcaters to find, or the regular expression to match.

Finds only text strings that match the case of the characters in the Find What string exactly. Otherwise, the command finds strings with either upper- or lowercase characters that match the characters in the Find What string.

The options have the following meanings:

Up   Search from the current cursor position towards the beginning of the file.
Down   Search from the current cursor position towards the end of the file.

Interprets special characters in the Find What box as patterns to match. Special characters and their matches are:

.   Any single character.

*   None or more of the preceding character or expression. For instance, ba*c matches bc, bac, baac, baaac, and so on.

+   At least one or more of the preceding character or expression. For instance, ba+c matches bac, baac,baaac, but not bc.

^   The beginning of a line.

$ The end of a line.

[]   Any on of the characters contained in the brackets, or any of an ASCII range of characters separated by ahyphen. For instance, b[aeiou]d matches bad, bed, bid, bod and bud, and r[eo]+d matches red, rod, reed, rood, but not reod or roed. x[0-9] matches x0, x1, x2 and so on.

\   Removes the pattern match characteristics from the special characters listed above. For instamce, 100$ matches 100 at the end of a line, but 100\$ matches the character string 100$ anywhere on a line.

Finds only text strings that match the characters in the Find What string exactly. Otherwise, the command finds also strings that are substrings of larger character strings.

Find dialog box

Use the Find dialog box to:

　Find a symbol or a sequence of symbols in a file.

　Find all symbols or sequences of symbols that match a given pattern.

Options

Find What

Match Case

Match Whole Word Only

Regular Expression

Direction

Tips and Troubleshooting

If you are using regular expressions, remember to use a backslash in front of a special character if you
want to use it without its special meaning. For instance, if you want to search for filenames ending
with the extension .DOC or .DOT, and you use the regular expression .DO[CT], that expression also
finds :DOC, @DOC, %DOT, _DOT, and so on. Those strings are not what you intended to find. To
match the period character (.) only, your regular expression should be \.DO[CT].

Replace command (Edit menu)

Use this command to replace one string or regular expression with another.

The string of characters to replace the characters found. You cannot use regular expressions in this string.

Replaces all strings that match the Find What string automatically, without requiring confirmation for each replacement.

Replace dialog box

Use the Replace dialog box to:

  Find and replace a symbol or a sequence of symbols in a file.

  Find and replace all symbols or sequences of symbols that match a given pattern.

Options

  Find What

  Match Case

  Replace With

  Match Whole Word Only

  Regular Expression

 Replace All

Tips and Troubleshooting

It is a good idea to test regular expressions using only the Find command before using the Replace
command, because they may match expressions that you don't intend to match. You should test
them especially if you intend to use the Replace All option, because you can only Undo the very last
replacement if your regular expression replaces unintended matches.

Repeat command (Edit menu)

Use this command to repeat the last editing command carried out.   The Repeat menu item changes to Can't Repeat if you cannot repeat your last action.

Shortcut
    Key: F4

Clear command (Edit menu)

<< Write application-specific help here. >>

Clear All command (Edit menu)

<< Write application-specific help here. >>

Next Pane

<< Write application-specific help here. >>

Prev Pane

<< Write application-specific help here. >>

Using the right mouse button

Whenever you press the right mouse button within an ARIS EDIT text window a small menu appears at the location of the mouse cursor. The contents of this menu depends on whether you have currently selected a protionof text or not. See the tables below for a description of these menus.

This table shows the contents of the menu if no text is selected:

Paste	Inserts the contents of the clipboard at the current cursor position.
Insert file	Inserts a disk file at the current cursor position.
Uppercase	Converts the character at the current cursor position to uppercase if possible.
Lowercase	Converts the character at the current cursor position to lowercase if possible.

This table shows the contents of the menu if some text is currently selected:

Cut	Copies the selected text to the clipboard and deletes it from the text.
Copy	Copies the current selection to the clipboard.
Paste	Inserts the contents of the clipboard at the current cursor position.
Append	Appends the current selection to the clipboadr contents.
Uppercase	Converts the character at the current cursor position to uppercase if possible.
Lowercase	Converts the character at the current cursor position to lowercase if possible.
Convert to decimal	Converts the currently selected number to decimal, if possible.
Convert to hex	Converts the currently selected number to hexadecimal.
Convert to octal	Converts the currently selected number to octal.

Modifying the Document

<< Write application-specific help here that provides an overview of how the user should modify a document using your application.

If your application supports multiple document types and you want to have a distinct help topic for each, then use the help context i.d. generated by running the MAKEHELP.BAT file produced by AppWizard.   Alternatively, run MAKEHM as follows:

        makehm IDR_HIDR_,0x2000 resource.h

If the IDR_ symbol for one of your document types is, for example, IDR_CHARTTYPE, then the help context i.d. generated by MAKEHM will be HIDR_CHARTTYPE.

Note, AppWizard defines the HIDR_DOC1TYPE help context i.d. used by this help topic for the first document type supported by your application.   AppWizard produces an alias in the .HPJ file for your application, mapping HIDR_DOC1TYPE to the HIDR_ produced by MAKEHM for that document type. >>

Using drag and drop from the File Manager

You can use the drag and drop mechanism of the File Manager to open one or more files with ARIS EDIT. In order do do so, simply select the files you want top open in the File Manager and drag them with the mouse inside the ARIS EDIT main window. This process is very similar to copying files with drag and drop. ARIS EDIT will instantly open the dropped files and, in case it was iconized, it will restore ist window to its former size and location. If you drop any file already opened by ARIS EDIT this file will not be opened again.

Using drag and drop with text

ARIS EDIT allows you to move or copy text by simply dragging it with the mouse. You can move and copy text within the same ARIS EDIT window or you can copy text across different windows by using drag and drop.

To move any text to another location within a file simply select this portion of text, place the mouse cursor with the highlighted area, press the left mouse button and start dragging the text to ist new location while holding the left mouse button down.

The mouse cursor changes accordingly, indicating that you are currently dragging text.

When you release the left mouse button the selected text will be moved to the new position. If you hold down the Ctrl-key while dragging the text it will be copied to the new location instead of being moved.

NOTE: If you have to scroll the window to reach the position where you want to drop the selected text, keep the mouse cursor withing the boundaries of the window (on the horizontal scrollbar to scroll down or on the caption to scroll up).

To copy a selected text across different ARIS EDIT windows simply drag the cursor to the destination window and drop the text as before. Please note that across windows you can only copy text rather than moving it.

Opening files with ARIS EDIT

Since opening files is one of the most used functions in almost any application ARIS EDIT provides 5 different ways to open files. Try any of the functions listed below to determine which one is the most convinient for you.

1. Using the file open dialog

2. Using drag and drop

3. Using the permanent File open window

4. Using associations with the File Manager

5. Specifying files on the command line

Specifying files on the command line

If you want ARIS EDIT to load one or more files on startup you can simply specify these files on the command line. Use Alt-Enter with ARIS EDITs icon in the Program Manager highlighted and edit the entry *Command Line* accordingly.
Please note that you must specify a fully qualified file name when the file is not present in the initial working directory.

Using associations with the File Manager

Within the Windows file manager you can easily associate file types you frequently edit with ARIS EDIT. As ARIS EDIT registers itself in the Windows registration database all you have to do is to select the topic Associate... from the file managers File menu, enter an extension (i.e. .CPP) and choose ARIS EDIT from the list of available applications.

From there on a simple double click on a file with such an extension in the Windows file manager automatically launches ARIS EDIT with this file. Subsequent double clicks (with ARIS EDIT already started) simply open additional windows within ARIS EDIT, because its capabilities as a DDE server.
You can even print with ARIS EDIT without specifically launching it. Simply drag a file whose extension is associated with ARIS EDIT to your Windows Print Manager. Windows will then launch ARIS EDIT (or using an already running instance), instruct it to print the dragged file and terminate it in case it was not already running.

Note: You must start ARIS EDIT at least once before you can associate a file extension to it, as it creates the entries in the Windows registration database on startup rather than during installation.

Using the permanent file open window

On the left side of the ARIS EDIT window you can see the permanent file open window. If you dont see this window you can make it visible by using the command File Open Window from the View menu or by using the toolbar button .

Initially you will see little folder icons that correspond to your adjustments of ARIS EDITs default extensions.

By double clicking on such a folder the folder will open and a list of files with the corresponding extensions will be shown. Double clicking on an open folder closes the list again.

You can now easily open files in the current directory by simply double clicking on its name in the list. If you attempt to open a file already loaded by ARIS EDIT this file will get the input focus rather than be loaded again.

If you changed the contents of the current directory, for example by using the file manager to delete, move or copy some files from or to the current directory, an expanded list in the file open window will not automatically reflect these changes. To update the list simply close the appropriate folder and re-open it again.

No Help Available

No help is available for this area of the window.

No Help Available

No help is available for this message box.

<< If you wish to author help specific to each message box prompt, then remove the AFX_HIDP_xxx values from the [ALIAS] section of your .HPJ file, and author a topic for each AFX_HIDP_xxx value.   For example, AFX_HIDP_INVALID_FILENAME is the help topic for the Invalid Filename message box. >>

Print command (File menu)

Use this command to print a document.   This command presents a <u>Print dialog box</u>, where you may specify the range of pages to be printed, the number of copies, the destination printer, and other printer setup options.

Shortcuts

Toolbar:
Keys: CTRL+P

Print dialog box

The following options allow you to specify how the document should be printed:

Printer
    This is the active printer and printer connection.   Choose the Setup option to change the printer and printer connection.

Setup
    Displays a <u>Print Setup dialog box</u>, so   you can select a printer and printer connection.

Print Range
    Specify the pages you want to print:
All	Prints the entire document.
Selection	Prints the currently selected text.
Pages	Prints the range of pages you specify in the From and To boxes.

Copies
    Specify the number of copies you want to print for the above page range.

Collate Copies
    Prints copies in page number order, instead of separated multiple copies of each page.

Print Quality
    Select the quality of the printing.   Generally, lower quality printing takes less time to produce.

Print Progress Dialog

The Printing dialog box is shown during the time that <<YourApp>> is sending output to the printer.   The page number indicates the progress of the printing.

To abort printing, choose Cancel.

Print Preview command (File menu)

Use this command to display the active document as it would appear when printed.   When you choose this command, the main window will be replaced with a print preview window in which one or two pages will be displayed in their printed format.   The print preview toolbar offers you options to view either one or two pages at a time; move back and forth through the document; zoom in and out of pages; and initiate a print job.

Print Preview toolbar

The print preview toolbar offers you the following options:

Print
    Bring up the print dialog box, to start a print job.

Next Page
    Preview the next printed page.

Prev Page
    Preview the previous printed page.

One Page / Two Page
    Preview one or two printed pages at a time.

Zoom In
    Take a closer look at the printed page.

Zoom Out
    Take a larger look at the printed page.

Close
    Return from print preview to the editing window.

Print Setup command (File menu)

Use this command to select a printer and a printer connection.   This command presents a
Print Setup dialog box, where you specify the printer and its connection.

Print Setup dialog box

The following options allow you to select the destination printer and its connection.

Printer
  Select the printer you want to use.   Choose the Default Printer; or choose the Specific Printer option and select one of the current installed printers shown in the box.   You install printers and configure ports using the Windows Control Panel.

Orientation
  Choose Portrait or Landscape.

Paper Size
  Select the size of paper that the document is to be printed on.

Paper Source
  Some printers offer multiple trays for different paper sources.   Specify the tray here.

Options
  Displays a dialog box where you can make additional choices about printing, specific to the type of printer you have selected.

Network...
  Choose this button to connect to a network location, assigning it a new drive letter.

Page Setup command (File menu)

<< Write application-specific help here. >>