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General

Rolodeck is a small program whose only function is to allow you easy access to addresses. Like a card index on your desk you can flip through the cards of the Rolodeck and find the address that you are looking for. The program is without frills so you are not paying for functions that you cant use. It does not dial, it does not schedule. It does give you an alphabetized index for your work associates and/or friends and neighbors.

The program has an alphabet bar. This bar gives you easy access to the card file with the mouse. Click on a letter in the alphabet and the program will search for the cards beginning with that letter. Then you can use the page curls, or the PgUp and PgDn keys to flip through those cards. If there are no cards beginning with that letter of the alphabet the next successive card will be displayed.

The plus and minus bars characters allow you immediate access to the add and delete functions. To add a new card select the plus key. To delete and old card use the minus key.

Because the program is free form, you can change the information on a card at any time without having to delete the card and re-enter new information.

Every effort has been made to make the program as versatile as possible but every thing has its limits. There are no files for you to load or save, the program takes care of that. In the event that your computer is shut off while using the program, the last information entered will still be saved, unless you are in the middle of entering a new card. Because of this automatic save feature, the more cards in the card file the more time will be taken writing the file to the disk. The program limits the number of cards to 5000 to keep the time accessing the disk reasonable.

Registration of this program not only is the right thing to do (if you are using it) but gives you a personalized copy of the program to impress your friends with. (It is not a lie to tell them that the program was specifically compiled for you.) You also will receive support by phone, mail, or electronic mail, and my unfailing gratitude.

This is a Shareware product. Shareware is not free software but a means for you to try software before you buy it. To keep the shareware concept going it is important for you to register your copy of this software, if you use it. If you decide not to use it (ever) then pass the program to someone who might use it and don't register the copy. If you do use it then you are obligated to register it within thirty days. If you find the program useful then please share the files with other users.

If you are going to use this program, registration instructions are in the [Ordering Information](#) help screen.

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Card Index

Rolodeck is a free form card index for addresses, phone numbers, or things you want to remember. Because it is free form the uses for Rolodeck are limited only by the 5000 card limit. There is no file saving or loading that you need to do, your job is to just use the program.

Because of the way that Rolodeck is set up, multiple copies of the program can not be run at the same time. If you have two card indices that you are using, they must reside in different directories and not be run simultaneously.

Each card is capable of holding up to 300 characters in up to 8 lines. The cards are sorted case insensitive alphabetically. The alphabet bar can be use to go to a specific letter of the alphabet by clicking on the letter. More detailed searches can be done by using the search function from the **Cards** menu item.

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Add Card

To add a new card to Rolodeck either select **New Card** from the **Cards** menu or point and click the mouse on the + sign on the alphabet bar. The program will select card 0 which is a blank card. Enter the free form data on the blank card. The card will be entered into the program when you select another card, leave the Rolodeck program, or terminate Windows.

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Delete Card

To delete a card selected **Delete Card** from the **Cards** menu or click on the - sign in the alphabet bar with the card you want to delete displayed. The program will ask you to confirm the delete. If you say yes the card is gone.

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Change Card

The program provides free form entry of data on existing cards. So if you want to change data on the currently displayed card you are free to do that. The new data will be saved when you select another card, leave Rolodeck, or terminate Windows.

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Addresses in Your Word Processor

Rolodeck allows you to have up to 5000 cards in your file. These cards can contain any kind of information because they are free form. The wonderful interface that Windows allows between applications makes all of your addresses available while you work in your Windows based word processor.

Before starting your word processor, start Rolodeck. When you need an address, use the Alt-Tab combination to activate Rolodeck. Find the address that you want and then highlight the information you are going to use with the mouse. Depress the Ctrl-Ins key combination. This copies the information to the clipboard. Now activate your word processor by using the Alt-Tab combination or selecting the window with the mouse. Move the cursor to where you want the Rolodeck information to go and then depress the Shift-Ins key combination.

The same process can be used to transfer information to Rolodeck. In this case you would select a new card from the menu, or with the + key from the alphabet bar to initiate a new card. Then use the Shift-Ins key combination to transfer the information.

There is one other clipboard key combination which is Shift-Del. This is a cut action and removes the highlighted information and puts it in the clipboard.

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Save

The card information is automatically saved every time you flip a card, or leave Rolodeck for another application. So there is really no reason to use the *Save* action from the **Cards** menu. If you are prone to shutting off your computer with applications running (a bad plan) then you would need to use the *Save* function if the active application was Rolodeck, you had just changed information on the page, and you turned off your computer. In that case, the *Save* function would save your new information.

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Help

Help, this file, can be invoked by selecting *Information* from the **Help** menu item, or by pressing the F1 key when the application is active.

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Registration Window

The initial registration window can be prevented from coming up in registered versions of Rolodeck by toggling the registration window in the **Cards** menu. This feature is reserved only for those who have purchased a registered copy of the software.

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Autoload at Windows Startup

Now that Rolodeck is loaded into your Windows Operating System there are two ways to load it when you start Windows. The first way is to move the Rolodeck icon to the Start Up group. To do that, Select the Rolodeck icon and select **File** from the Program Manager menu. Select **Copy** and then select Start Up from the combination box.

The second method is a little more involved but will allow you to load the Rolodeck program and keep it as an icon at the bottom of the screen until you are ready to execute it, or display it fully on start up. To do this you must edit the WIN.INI file.

From the Files function find WIN.INI in the Windows directory. Double click on the WIN.INI name. The notepad will be loaded and the WIN.INI file will be presented. At the beginning of the file you will see two commands, LOAD= and RUN=. These commands may have data already attached to them from other applications that you have installed on your computer. The LOAD command line allows you to load applications at Windows start up and install them as icons at the bottom of the screen. The RUN command line will run the programs that you have selected in the line at Windows start up, just like the Start Up program group.

No matter which command you want to use, the data is the same. Put the fully qualified path name of the program to be run on the line, separated from the other data by a space. So, for Rolodeck the line might look like this:

```
LOAD=C:\ROLODECK\ROLODECK.EXE  
or  
RUN=C:\ROLODECK\ROLODECK.EXE
```

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Shareware

Shareware distribution gives users a chance to try software before buying it. If you try a shareware program and continue using it, you are expected to register. Individual programs differ on details -- some request registration while others require it, some specify a maximum trial period. With registration, you get anything from the simple right to continue using the software to an updated program with printed manual.

Copyright laws apply to both Shareware and commercial software and the copyright holder retains all rights, with a few specific exceptions as stated below. Shareware authors are accomplished programmers, just like commercial authors, and the programs are of comparable quality. (In both cases, there are good programs and bad ones!) The main difference is in the method of distribution. The author specifically grants the right to copy and distribute the software, either to all and sundry or to a specific group. For example, some authors require written permission before a commercial disk vendor may copy their Shareware.

Shareware is a distribution method, not a type of software. You should find software that suits your needs and pocketbook, whether it's commercial or Shareware. The Shareware system makes fitting your needs easier, because you can try before you buy. And because the overhead is low, prices are low also. Shareware has the ultimate money-back guarantee -- if you don't use the product, you don't pay for it.

Disclaimer - Agreement

Users of **Rolodeck** must accept this disclaimer of warranty: **Rolodeck** is supplied as is. The author disclaims all warranties, expressed or implied, including, without limitation, the warranties of merchantability and of fitness for any purpose. The author assumes no liability for damages, direct or consequential, which may result from the use of **Rolodeck**.

Rolodeck is a "shareware program" and is provided at no charge to the user for evaluation. Feel free to share it with your friends, but please do not give it away altered or as part of another system. The essence of "user-supported" software is to provide personal computer users with quality software without high prices, and yet to provide incentive for programmers to continue to develop new products. If you find this program useful and find that you are using **Rolodeck** and continue to use **Rolodeck** after a reasonable trial period, you must make a registration payment of **\$12 to Henning Associates**. The **\$12** registration fee will license one copy for use on any one computer at any one time. You must treat this software just like a book. An example is that this software may be used by any number of people and may be freely moved from one computer location to another, so long as there is no possibility of it being used at one location while it's being used at another. Just as a book cannot be read by two different persons at the same time.

Commercial users of **Rolodeck** must register and pay for their copies of **Rolodeck** within 30 days of first use or their license is withdrawn. Site-License arrangements may be made by contacting **Henning Associates**.

Anyone distributing **Rolodeck** for any kind of remuneration must first contact **Henning Associates** at the address below for authorization. This authorization will be automatically granted to distributors recognized by the (ASP) as adhering to its guidelines for shareware distributors, and such distributors may begin offering **Rolodeck** immediately (However **Henning Associates** must still be advised so that the distributor can be kept up-to-date with the latest version of **Rolodeck**).

You are encouraged to pass a copy of **Rolodeck** along to your friends for evaluation. Please

encourage them to register their copy if they find that they can use it. All registered users will receive a copy of the latest version of the **Rolodeck** system.

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Ordering Information

When registering **Rolodeck**:

You will receive a registered version of the program personalized with your name.

You will receive product support for the life of the product.

You will receive notification of program upgrades.

You will receive program upgrades for the cost of shipping and handling for 12 months.

You will be able to use Rolodeck with a clear conscience as a registered user.

Henning Associates now accepts Visa and MasterCard orders. If ordering by snail mail, sign the order form where indicated. If ordering by e-mail, your mail indicates permission for Henning Associates to charge your credit card account with the cost of software.

The registration fee is \$8. Specify the size of disk, 5.25" or 3.5" that your computer requires. If you elect to obtain a copy of the software by electronic transmission over CompuServe or America On-Line you can register your software for \$8. If you chose electronic transfer please include your CompuServe user id or America On-line screen name.

To register **Rolodeck** send your registration fee, or credit card number, name, address and CompuServe or AOL id if requesting electronic transfer to:

Henning Associates
Rt. 2 Box 526-A
Crozet, VA 22932

(804) 823-6896

By selecting Registration Form from the Main menu, all of the data can be entered and printed from the program or sent to the file ORDER.TXT for e-mail transfer.

The program generated order form can also be generated as a text file, ORDER.TXT so ordering can be done with e-mail. At the registration form dialog select file instead of print and the ORDER.TXT file will be created.

The registered version of **Rolodeck** entitles the user to lifetime product support by mail, phone, or electronic mail. Additionally the user will receive product upgrades for the first 12 months after registration for the cost of shipping and handling (\$5).

Henning Associates is a member of the Association of Shareware Professionals (ASP). ASP wants to make sure that the shareware principle works for you. If you are unable to resolve a shareware-related problem with an ASP member by contacting the member directly, ASP may be able to help. The ASP Ombudsman can help you resolve a dispute or problem with an ASP member, but does not provide technical support for members' products. Please write to the ASP Ombudsman at 545 Grover Road, Muskegon, MI 49442-9427 USA, FAX 616-788-2765 or send a CompuServe message via CompuServe: Mail to ASP Ombudsman 70007,3536.

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Other Henning Associates Shareware

Shareware from Henning Associates all uses the philosophy that simple is better. There is no need to pay high prices for functions that you will never use. Having programmed for thirty years I have learned the KISS principle - Keep It Simple Stupid. So if you like and use Rolodeck, you might also find these other programs useful:

Yellow Sticky - a daily to do list to keep you day organized and get the important things done.

Postit - an on screen sticky pad for up to 10 pages of notes.

Heart Smart - a weekly menu program that has a 900 item food list and keeps track of calories, fat, and cholesterol.

Bike - a bicycle training log. Keeps track of statistics numerically and graphically. Allows up to 3 bicycles for a single rider.

These programs are available on CompuServe, America On-line and many BBSs through out the world. The programs are also available on CD ROM and disk from Shareware Vendors.

If you are dying to try one of these program and cannot get one any where contact me and we can make arrangements for you to get a copy.

Mike

