



Click a topic below to jump to it.

To learn how to use Help, press F1 or choose How to Use Help from the Help menu.

All references to the use of the mouse involves clicking the left button. The right button is never used.

How To...

[Create a word list](#)

[Save a word list](#)

[Load a word list](#)

[Clear a word list](#)

[Generate a puzzle](#)

[Display a puzzle](#)

[Print a puzzle](#)



Creating a Word List

The first step in creating a puzzle is to create a word list for the puzzle. Select a group of words that you would like to use. When you generate a puzzle, some or all of these words will be in the puzzle.

Your word list must not have any words longer than 20 characters and may contain up to 20 words. The title for the puzzle must not have more than 30 characters including blanks.

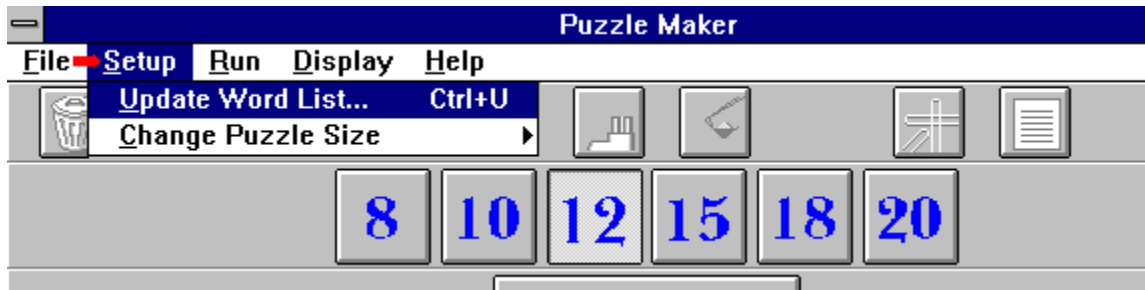
Steps

- 1 Select the Setup option
- 2 Select the Update Word List... option
- 3 Enter word list and title
- 4 Save word list
- 5 Refresh word list
- 6 Exit screen

Control Buttons
Short Cut Keys

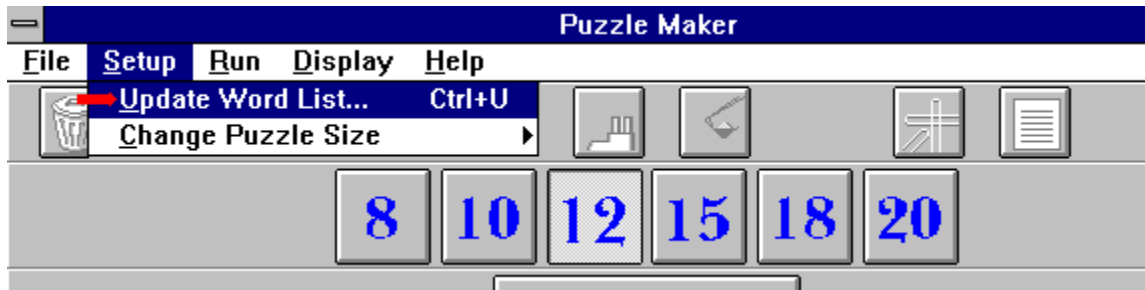
Setup

To select the [Setup](#) option, go to the menu bar with your mouse and click on the [Setup](#) option .



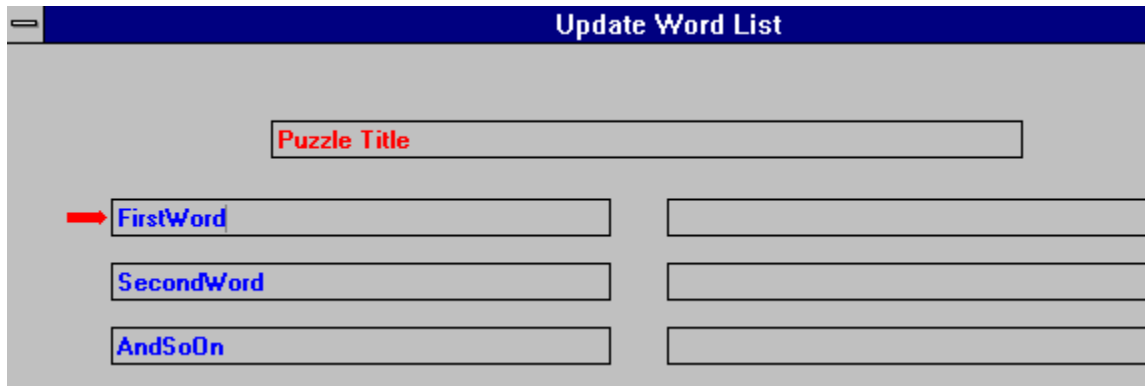
Update Word List...

To select the [Update word list...](#) option, go to the pull down menu bar with your mouse and click on the [Update word list...](#) option.



Word List

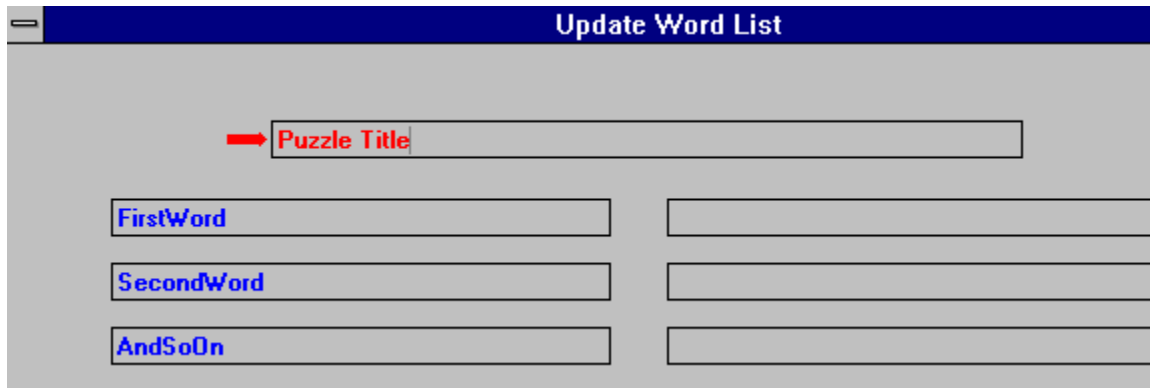
You will see 20 boxes on the screen below the title box . Each box will hold one word no longer than 20 characters. If you enter more than 20, the rest of the letters will be lost.



The image shows a screenshot of a web form titled "Update Word List". At the top, there is a dark blue header bar with the text "Update Word List" in white. Below the header, there is a light gray background area. At the top of this area is a text input box labeled "Puzzle Title" in red text. Below this, there is a list of three text input boxes. The first box is labeled "FirstWord" in blue text and has a red arrow pointing to it from the left. The second box is labeled "SecondWord" in blue text. The third box is labeled "AndSoOn" in blue text. To the right of each of these three boxes is an empty text input box, suggesting a two-column layout for the word list.

Title

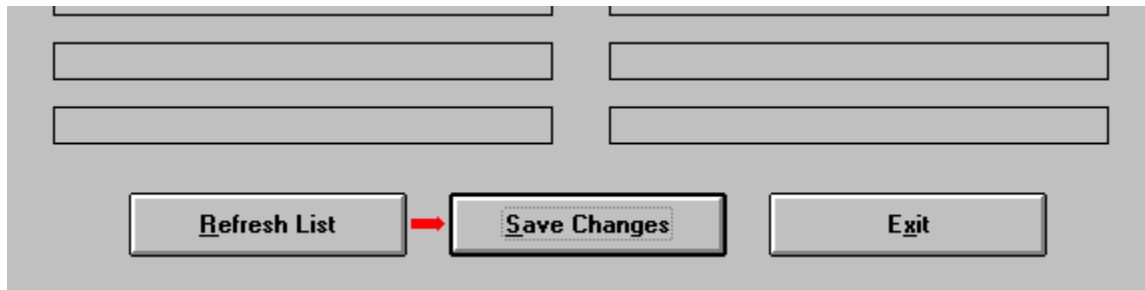
The first box at the top of the screen is for the title of the Puzzle. You may enter up to 30 characters including blanks. If you enter more than 30, the rest of the letters will be lost.



The screenshot shows a mobile application interface titled "Update Word List". At the top, there is a dark blue header bar with the text "Update Word List" in white. Below the header, the main content area is light gray. A red arrow points to a text input field labeled "Puzzle Title" in red text. Below this, there are three rows of input fields. Each row has a label on the left and an empty input box on the right. The labels are "FirstWord", "SecondWord", and "AndSoOn", all in blue text. The input boxes are empty and have a thin black border.

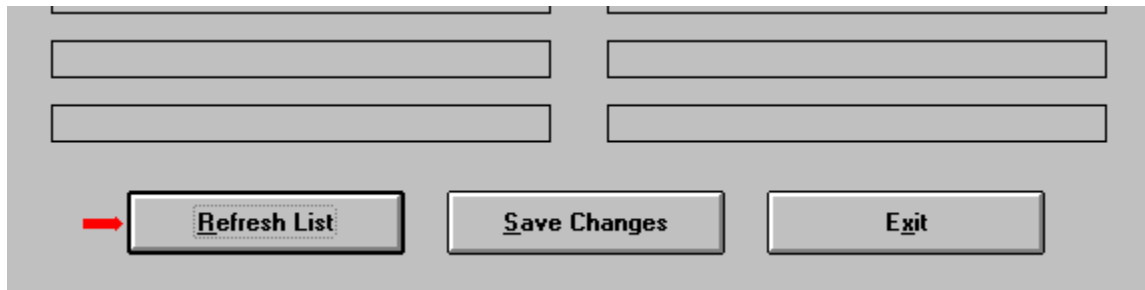
Save

Select the command button at the lower center position with the caption [Save Changes](#). The word list will then be saved for generating a puzzle.



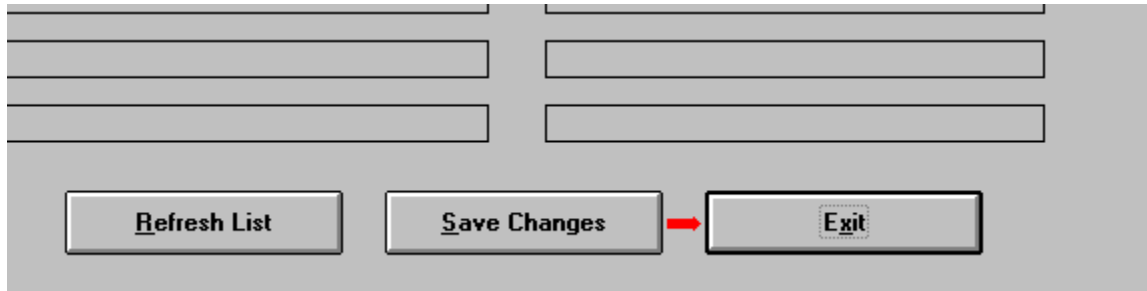
Refresh

Select the command button at the lower left position with the caption [Refresh List](#). The word list will then be refresh with the last saved word list.



Exit

Select the command button at the lower right with the caption [Exit](#). The screen will then close so you may continue working on your puzzle.





Creating a Word List

Control Buttons

To save time you may use the control buttons found at the top of the screen.

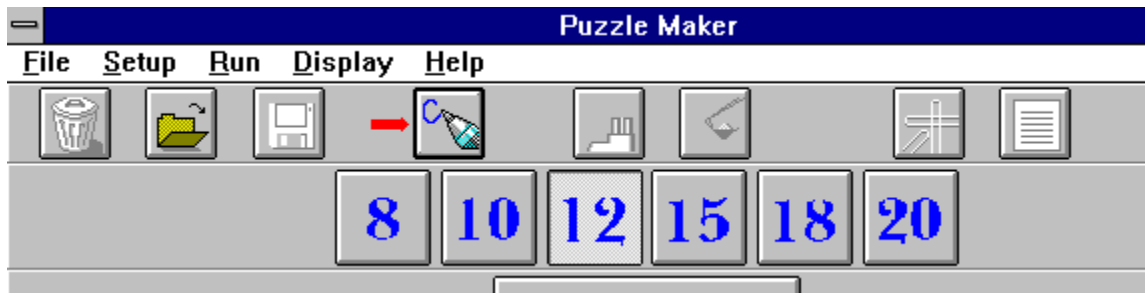
Steps

- 1 Select the pen button
- 2 Enter word list
- 3 Save word list
- 4 Exit word list panel

Short Cut Keys
Menu

Pen Button

Select the [pen button](#) at the upper center area with the picture of a pen writing.





Creating a Word List

Short Cut Keys

To save time you may use the short cut keys that can be found beside the commands in the pull down menus.

The command buttons found at the bottom of the screen can also be performed with short cut keys.

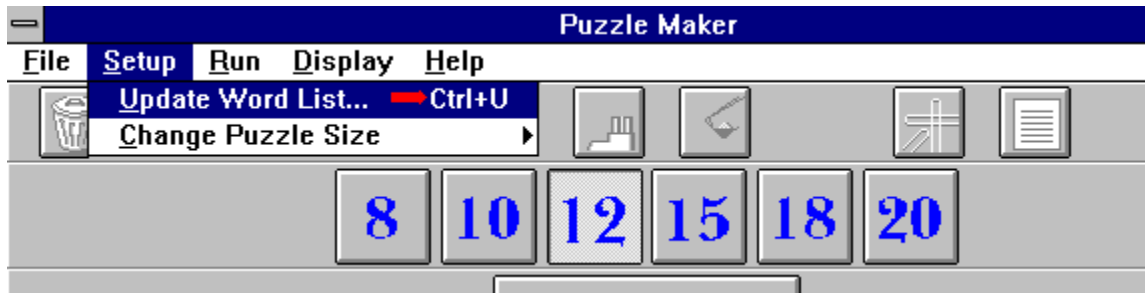
Steps

- 1 Enter Ctrl+U
- 2 Enter word list
- 3 Enter Alt+S
- 4 Enter Alt+X

Control Buttons
Menu

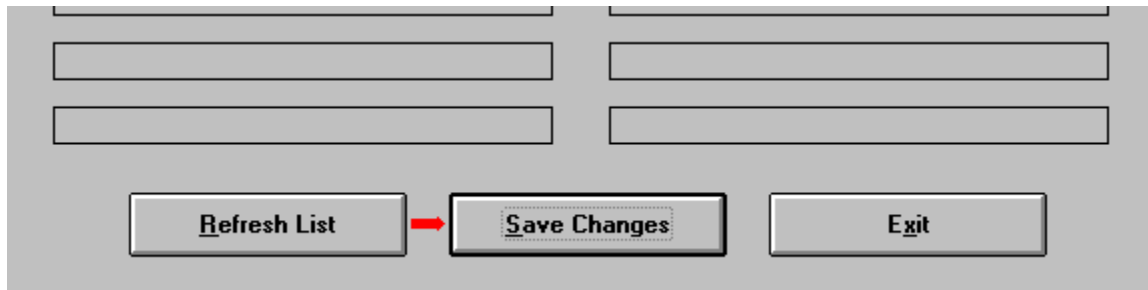
Pull Down Menus

Most of the commands on the [pull down menu](#) will have a short cut key. If it does, it will be displayed to the right of the command.



Command Buttons

Any command button at the bottom of the screen that has an under lined letter may be executed by pressing the [Alt](#) key plus the letter that is under lined.





Saving a Word List

It is important to save a word list after you have created or made changes to it. This will allow you to reload the list next time you want to generate a new puzzle or use different word lists.

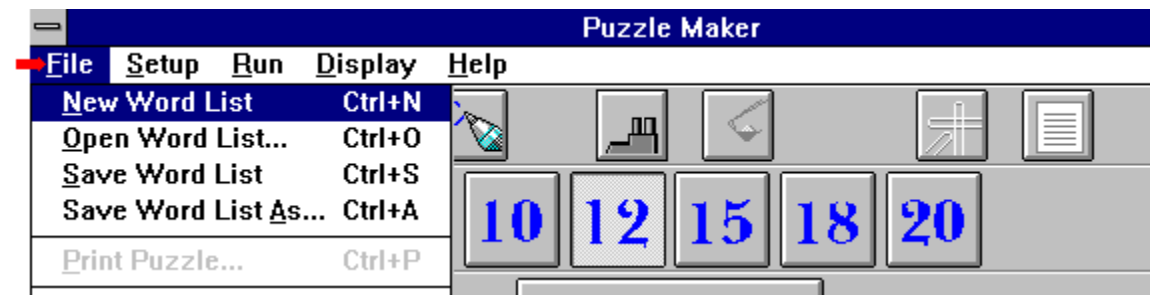
Steps

- 1 Select the File option
- 2 Select the Save Word List As... or Save Word List option
- 3 Enter File Name information
- 4 Select the OK Button

Control Buttons
Short Cut Keys

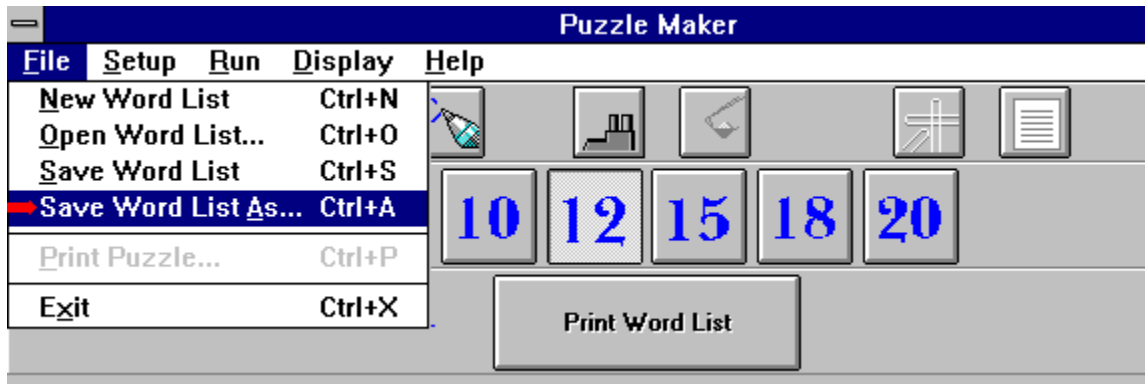
File

To select the [File](#) option, go to the menu bar with your mouse and click on the [File](#) option.



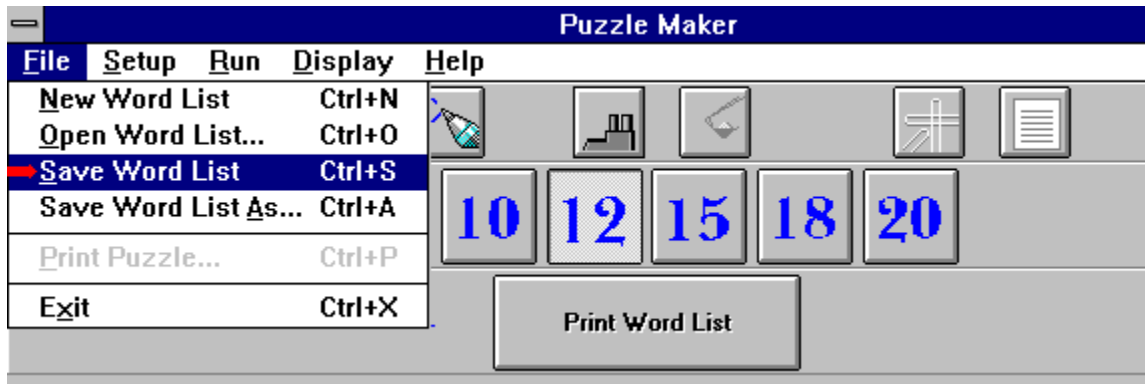
Save Word List As...

To select the [Save Word List As...](#) option, go to the pull down menu with your mouse and click on the [Save Word List As...](#) option.



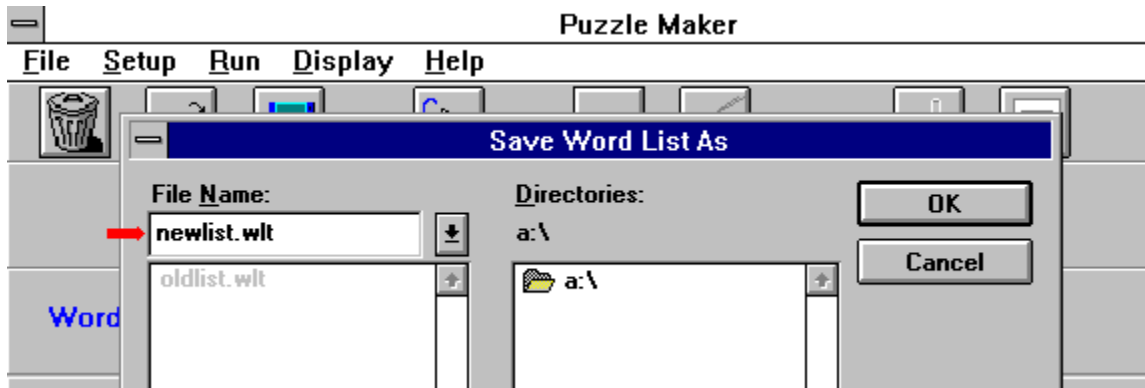
Save Word List

To select the [Save Word List](#) option, go to the pull down menu with your mouse and click on the [Save Word List](#) option.



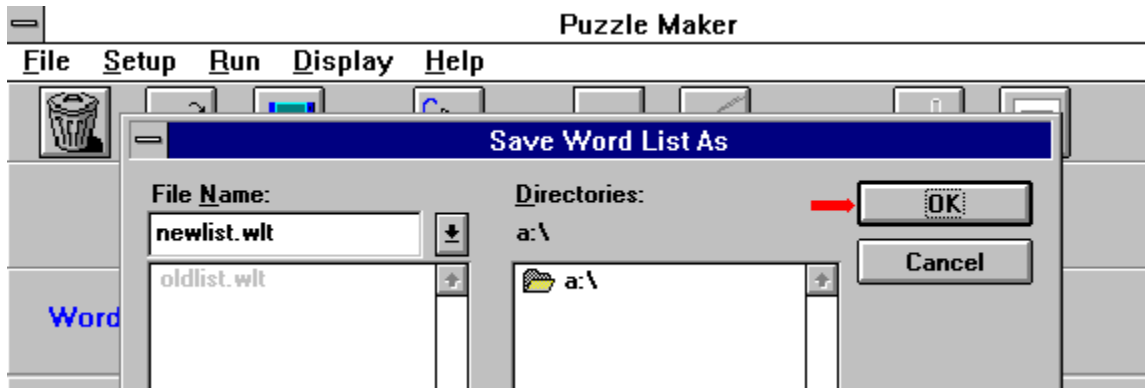
File Name

Enter a name for the file you want to create. You will also select which device you want to use (e.g.: your hard drive or floppy disk) and any sub directories you want to use.



OK Button

To select the [OK Button](#) option, move the cursor to the upper right and click on the [OK Button](#).





Saving a Word List

Control Buttons

To save time you may use the control buttons found at the top of the screen.

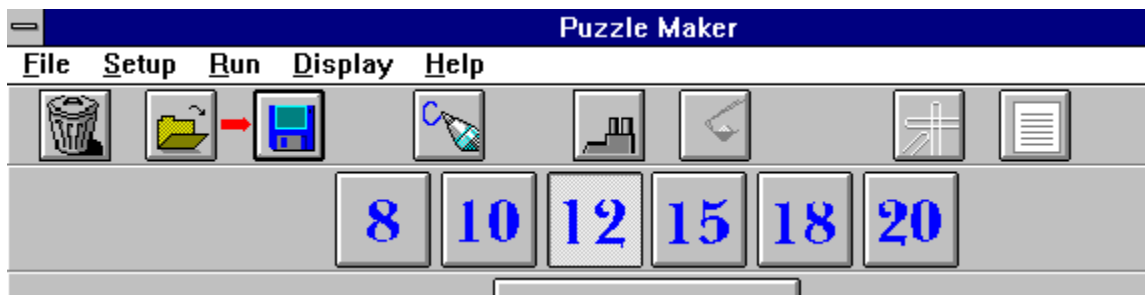
Steps

- 1 Select the floppy disk button
- 2 Enter file name if this is a new file and select the OK button

Short Cut Keys
Menu

Floppy Disk

Select the floppy disk button at the upper left area with the picture of a floppy disk.





Saving a Word List

Short Cut Keys

To save time you may use the short cut keys that can be found beside the commands in the pull down menus.

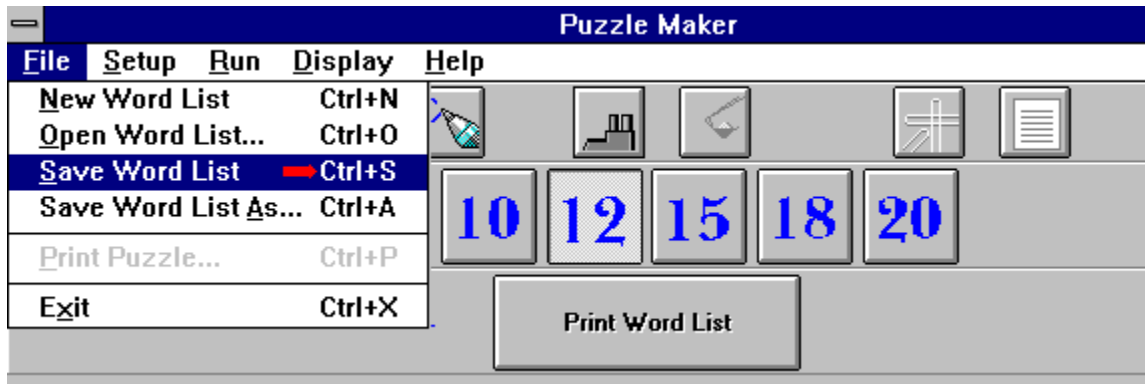
Steps

- 1 Enter Ctrl+S or Ctrl+A
- 2 Enter file name if required and press the Enter key

Control Buttons
Menu

Pull Down Menus

Most of the commands on the [pull down menu](#) will have a short cut key. If it does, it will be displayed to the right of the command.





Loading a Word List

Once you have created one or more word lists, you will want to use them to generate puzzles.

Steps

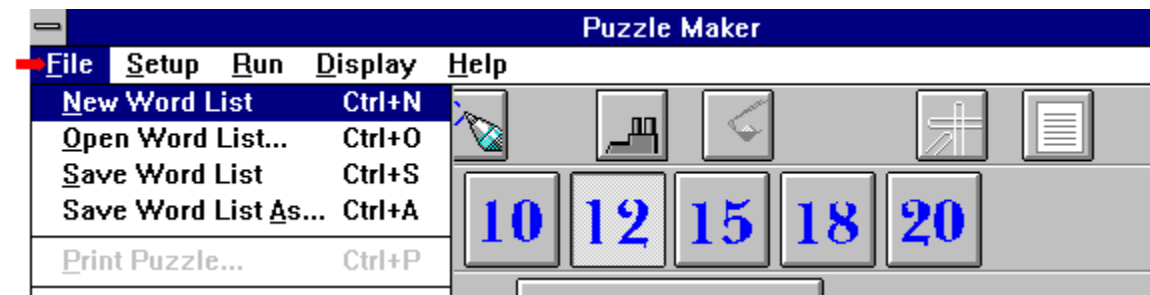
- 1 Select the File option
- 2 Select the Open Word List... option
- 3 Enter the file name
- 4 Select the OK Button

Control Buttons

Short Cut Keys

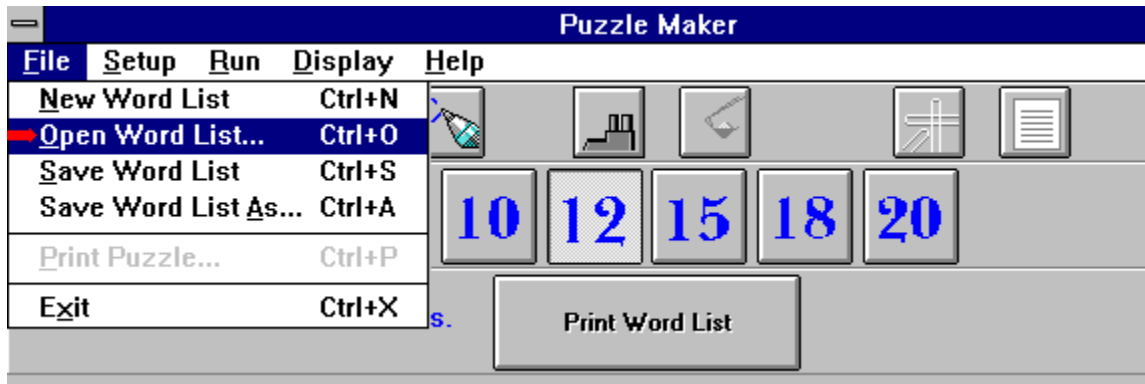
File

To select the [File](#) option, go to the menu bar with your mouse and click on the [File](#) option.



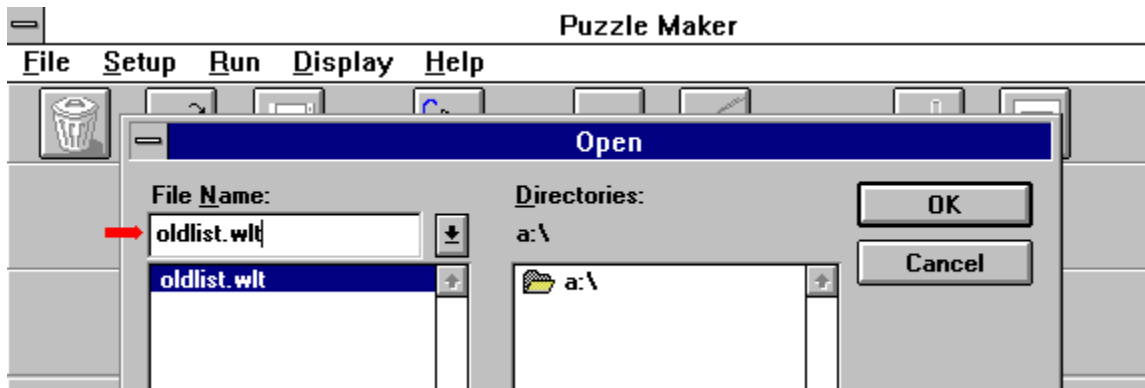
Open Word List...

To select the [Open Word List...](#) option, go to the pull down menu with your mouse and click on the [Open Word List...](#) option.



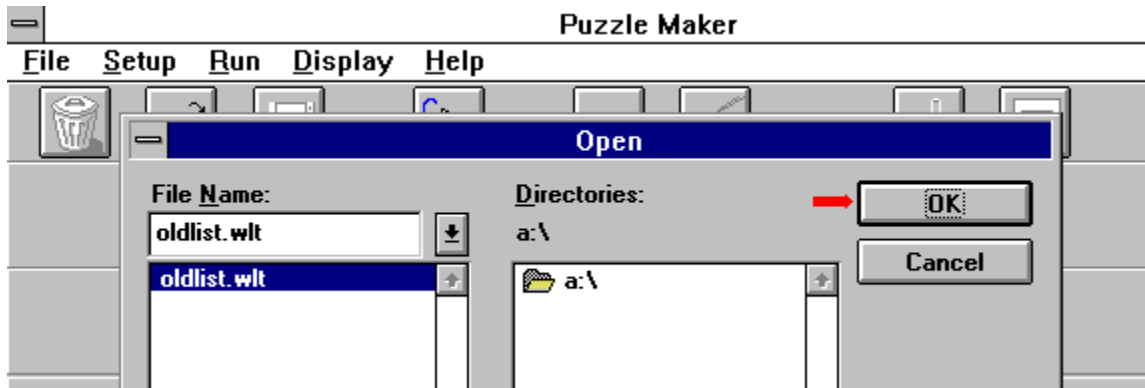
File Name

Enter a name for the file you want to load.



OK Button

To select the [OK Button](#) option, move the cursor to the upper right and click on the [OK Button](#).





Loading a Word List

Control Buttons

To save time you may use the control buttons found at the top of the screen.

Steps

- 1 Select the file folder button
- 2 Enter file name and select the OK button

Short Cut Keys
Menu

File Folder

Select the file folder button at the upper left area with the picture of a file folder opening.





Loading a Word List

Short Cut Keys

To save time you may use the short cut keys that can be found beside the commands in the pull down menus.

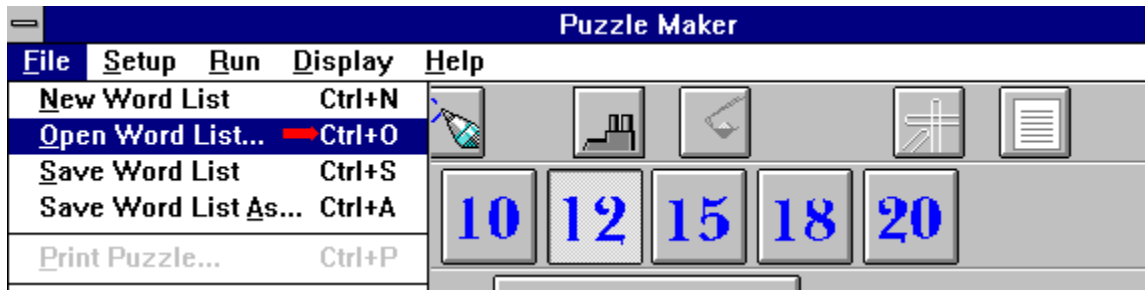
Steps

- 1 Enter Ctrl+O
- 2 Enter file name and select the OK button

Control Buttons
Menu

Pull Down Menus

Most of the commands on the [pull down menu](#) will have a short cut key. If it does, it will be displayed to the right of the command.





Clearing a Word List

When you wish to create a new word list, and you still have an old word list loaded, you may clear the old one out.

Steps

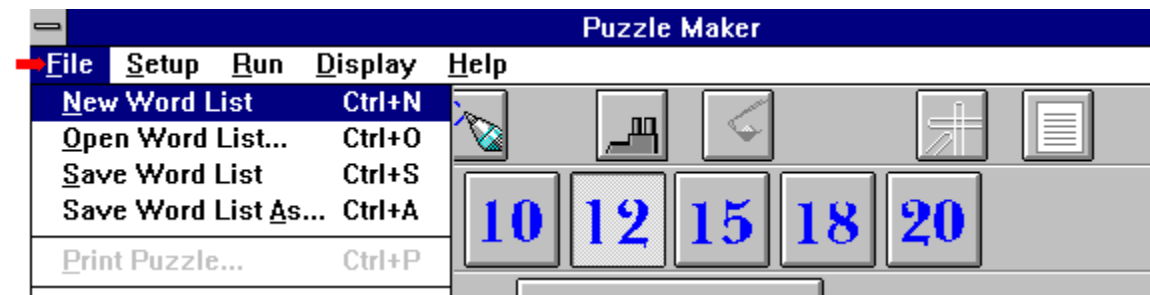
- 1 Select the File option
- 2 Select the New Word List option

Control Buttons

Short Cut Keys

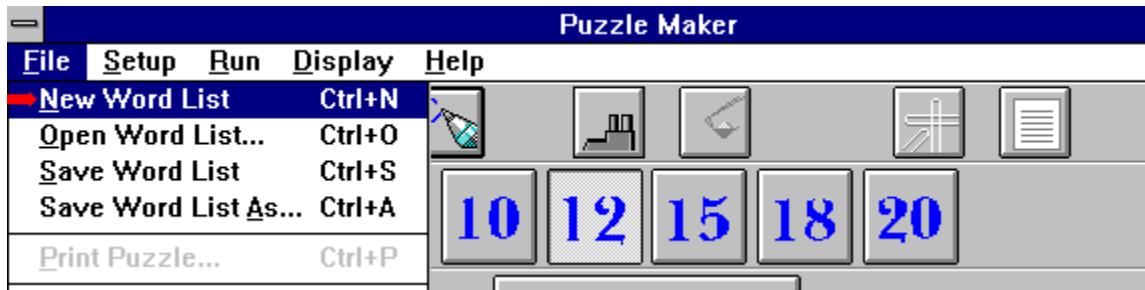
File

To select the [File](#) option, go to the menu bar with your mouse and click on the [File](#) option.



New Word List

To select the [New Word List](#) option, go to the pull down menu with your mouse and click on the [New Word List](#) option.





Clearing a Word List

Control Buttons

To save time you may use the control buttons found at the top of the screen.

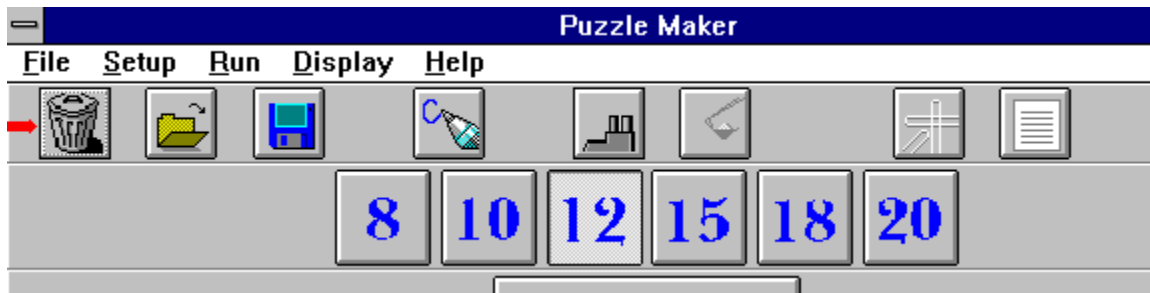
Steps

- 1 Select the trash can button

Short Cut Keys
Menu

Trash Can

Select the trash can button at the upper left area with the picture of a trash can.





Clearing a Word List

Short Cut Keys

To save time you may use the short cut keys that can be found beside the commands in the pull down menus.

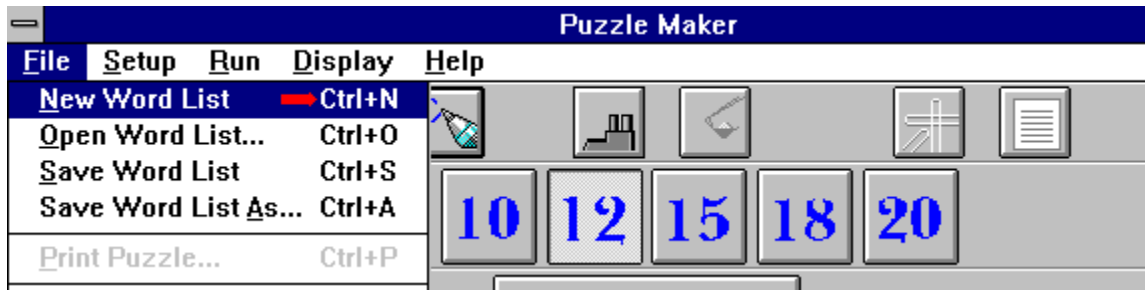
Steps

- 1 Enter Ctrl+N

Control Buttons
Menu

Pull Down Menus

Most of the commands on the [pull down menu](#) will have a short cut key. If it does, it will be displayed to the right of the command.





Generating a Puzzle

Once you have a word list setup or loaded, you are ready to generate a puzzle.

Steps

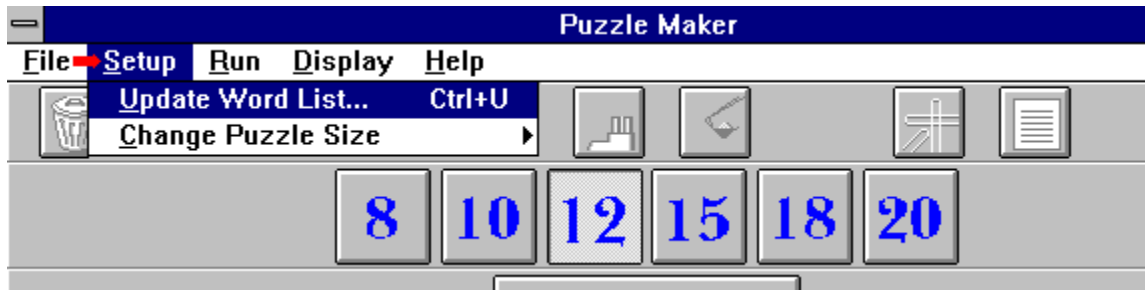
- 1 Select the Setup option
- 2 Select the Change Puzzle Size option
- 3 Select one of the six puzzle sizes
- 4 Select the Run option
- 5 Select the Generate Puzzle option
- 6 Select the Run option again
- 7 Select the Fill Puzzle With Letters option

Control Buttons

Short Cut Keys

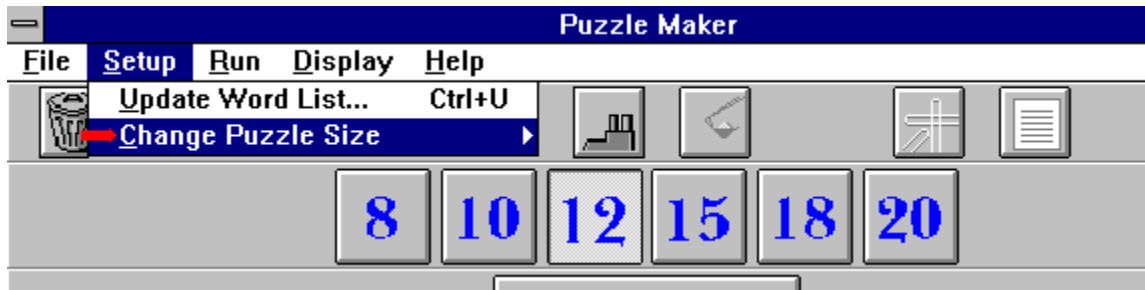
Setup

To select the [Setup](#) option, go to the menu bar with your mouse and click on the [Setup](#) option.



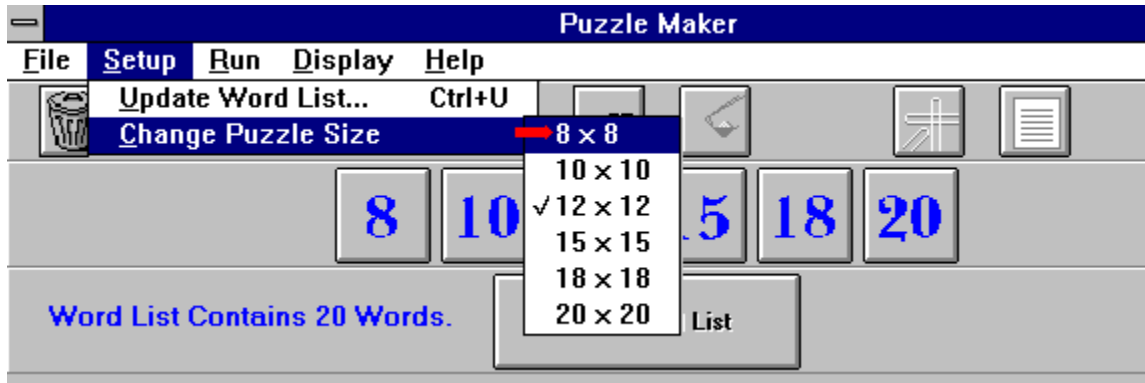
Change Puzzle Size

To select the [Change Puzzle Size](#) option, go to the pull down menu bar with your mouse and click on the [Change Puzzle Size](#) option.



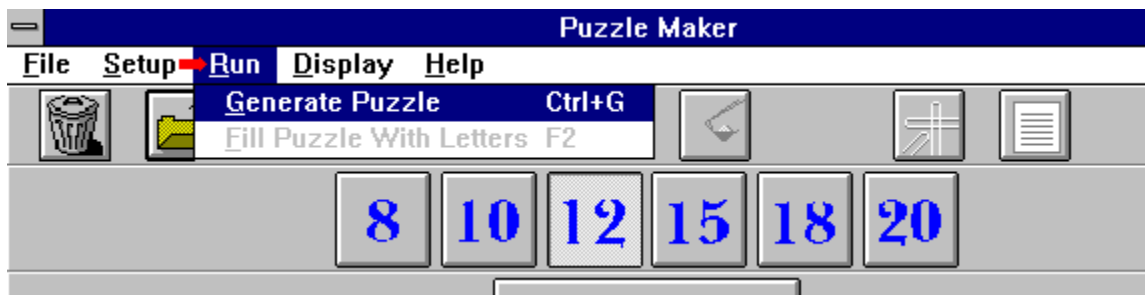
Puzzle Sizes

To select one of the puzzle sizes, go to the pull down menu bar with your mouse and click on the puzzle size you want. The numbers refer to the number of letters running horizontally and vertically.



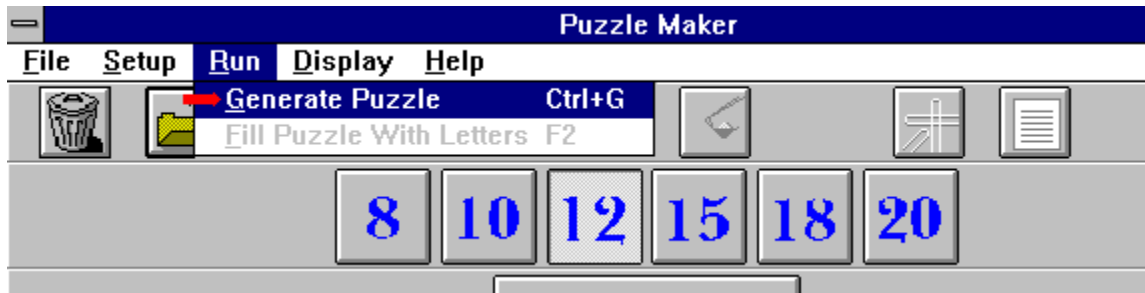
Run

To select the [Run](#) option, go to the menu bar with your mouse and click on the [Run](#) option



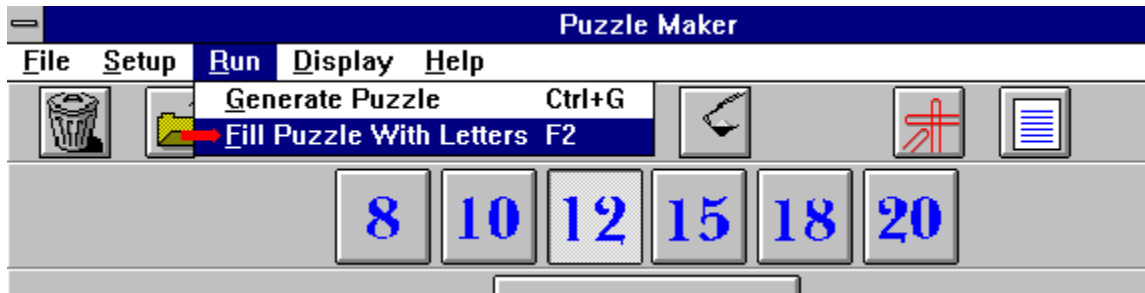
Generate Puzzle

To select the [Generate Puzzle](#) option, go to the pull down menu bar with your mouse and click on the [Generate Puzzle](#) option.



Fill Puzzle With Letters

To select the [Fill Puzzle With Letters](#) option, go to the pull down menu bar with your mouse and click on the [Fill Puzzle With Letters](#) option.





Generating a Puzzle

Control Buttons

To save time you may use the control buttons found at the top of the screen.

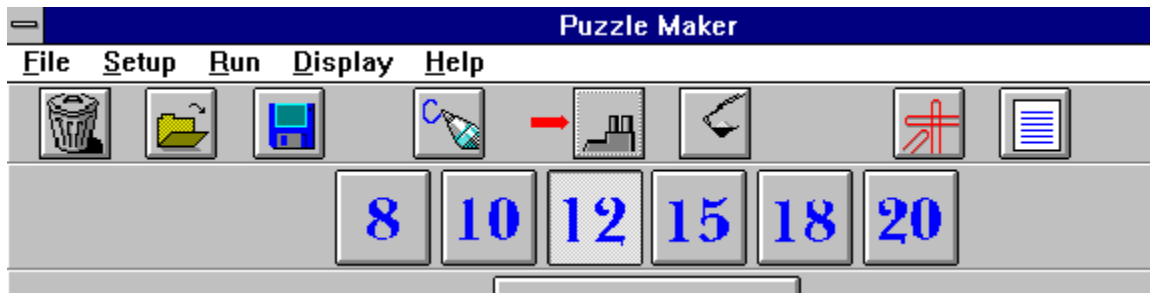
Steps

- 1 Select the factory symbol button
- 2 Select the shovel symbol button

Short Cut Keys
Menu

Factory Symbol

Select the factory symbol button at the upper center area with the picture of a factory.



Shovel Symbol

Select the shovel symbol button at the upper center area with the picture of a shovel.





Generating a Puzzle

Short Cut Keys

To save time you may use the short cut keys that can be found beside the commands in the pull down menus.

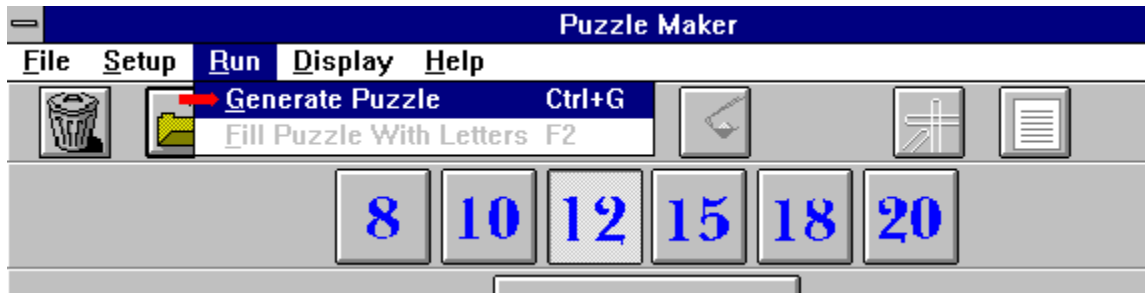
Steps

- 1 Enter Ctrl+G
- 2 Enter F2

Control Buttons
Menu

Pull Down Menus

Most of the commands on the [pull down menu](#) will have a short cut key. If it does, it will be displayed to the right of the command.





Displaying a Puzzle

Once you have generated a puzzle, you may want to look at it before printing it.

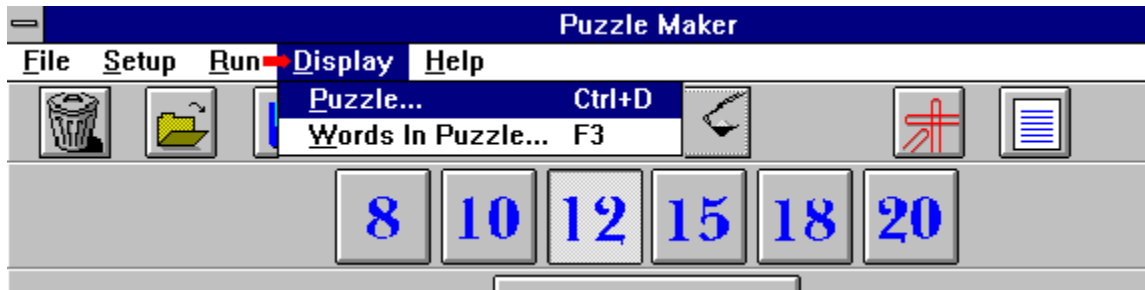
Steps

- 1 Select the Display option
- 2 Select the Puzzle... option
- 3 Exit screen
- 4 Select the Display option again
- 5 Select the Words In Puzzle... option
- 6 Exit screen

Control Buttons
Short Cut Keys

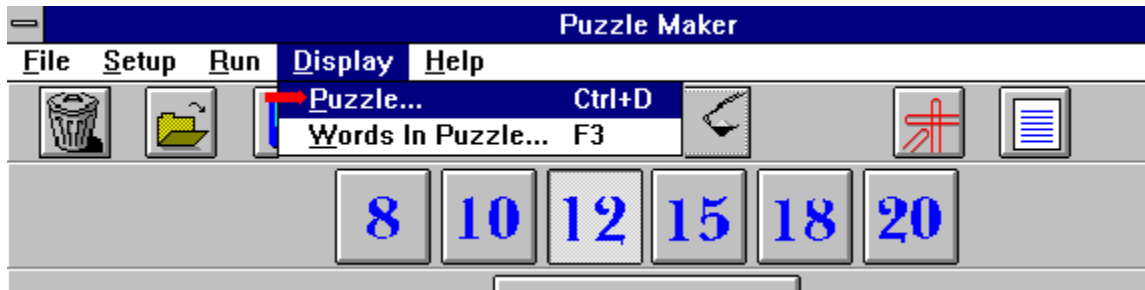
Display

To select the [Display](#) option, go to the menu bar with your mouse and click on the [Display](#) option.



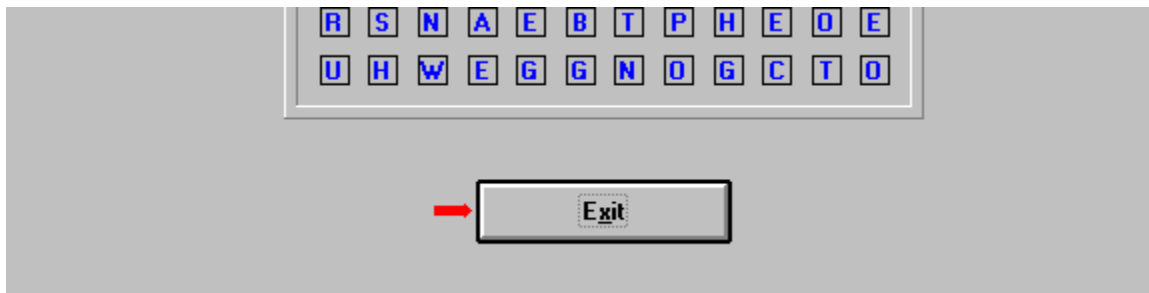
Puzzle...

To select the [Puzzle...](#) option, go to the pull down menu bar with your mouse and click on the [Puzzle...](#) option.



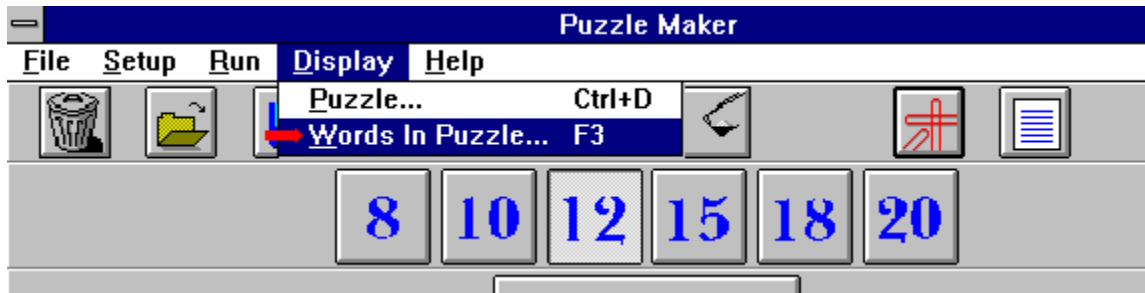
Exit

Select the command button at the lower center area with the caption [Exit](#).



Words In Puzzle...

To select the [Words In Puzzle...](#) option, go to the pull down menu bar with your mouse and click on the [Words In Puzzle...](#) option.





Displaying a Puzzle

Control Buttons

To save time you may use the control buttons found at the top of the screen.

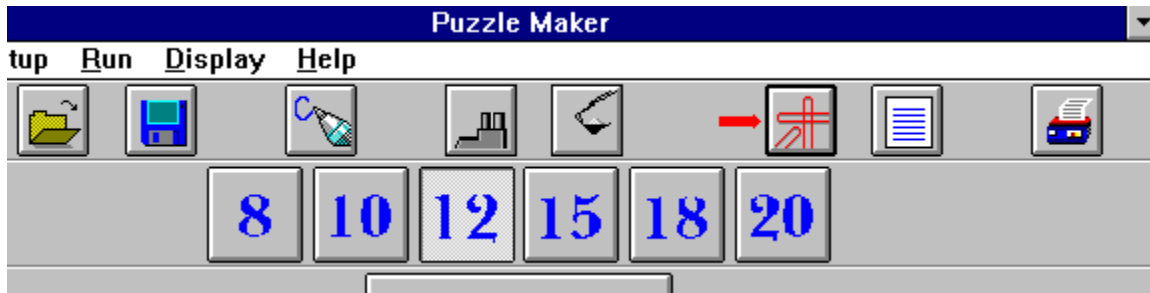
Steps

- 1 Select the circled words symbol button
- 2 Exit screen
- 3 Select the word list symbol button
- 4 Exit screen

Short Cut Keys
Menu

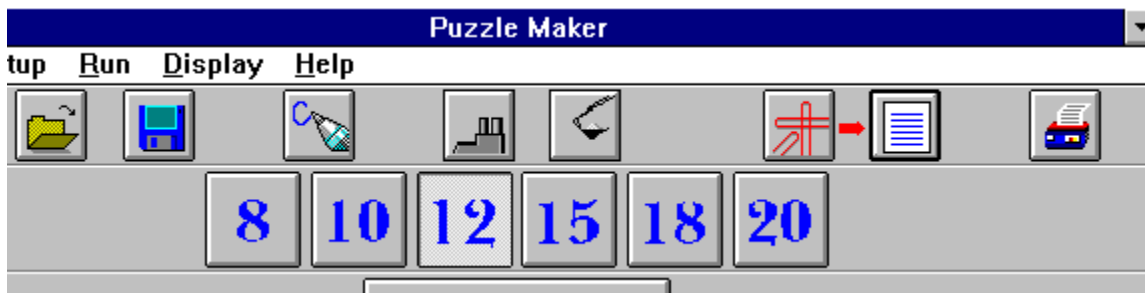
Circled Words Symbol

Select the circled words symbol button at the upper right area with the picture of a circled words.



Word List Symbol

Select the word list symbol button at the upper right area with the picture of a word list.





Displaying a Puzzle

Short Cut Keys

To save time you may use the short cut keys that can be found beside the commands in the pull down menus

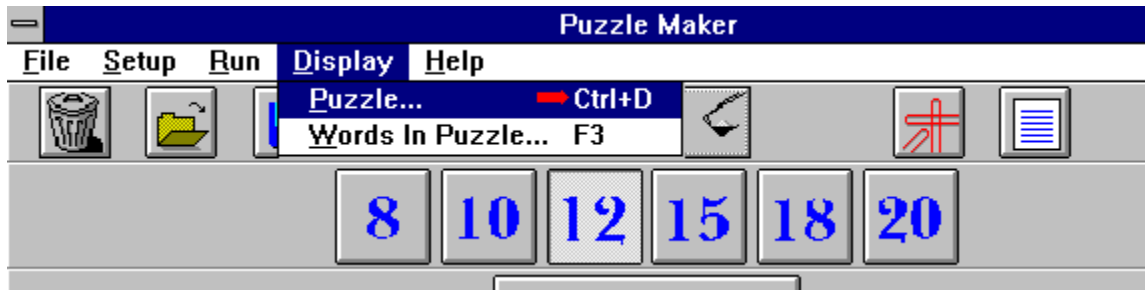
Steps

- 1 Enter Ctrl+D
- 2 Exit screen
- 3 Enter F3
- 4 Exit screen

Control Buttons
Menu

Pull Down Menus

Most of the commands on the [pull down menu](#) will have a short cut key. If it does, it will be displayed to the right of the command.





Printing a Puzzle

Once you have generated a puzzle, you may want to print it.

Steps

- 1 Select the word list option by pressing the Word List Button
- 2 Select the File option
- 3 Select the Print Puzzle... option
- 4 Select the OK button option

Control Buttons
Short Cut Keys

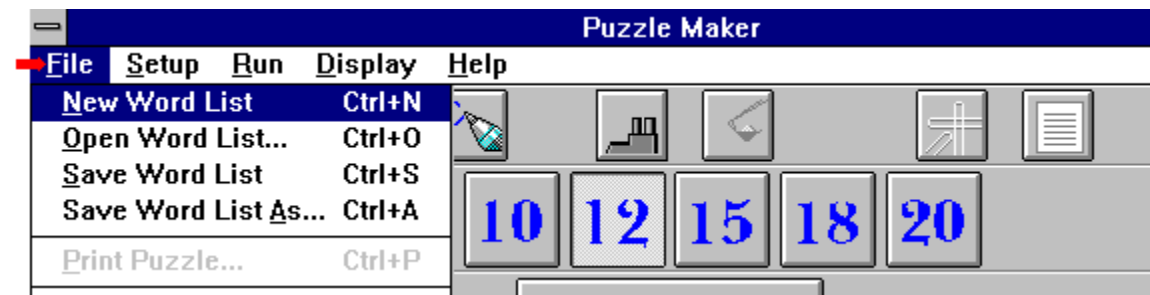
Word List Button

To select the [Word List Button](#) option, move your mouse to the upper center area of the screen where you will find a button display either [Print Word List](#) or [Do Not Print Word List](#). Press the mouse button to toggle this setting.



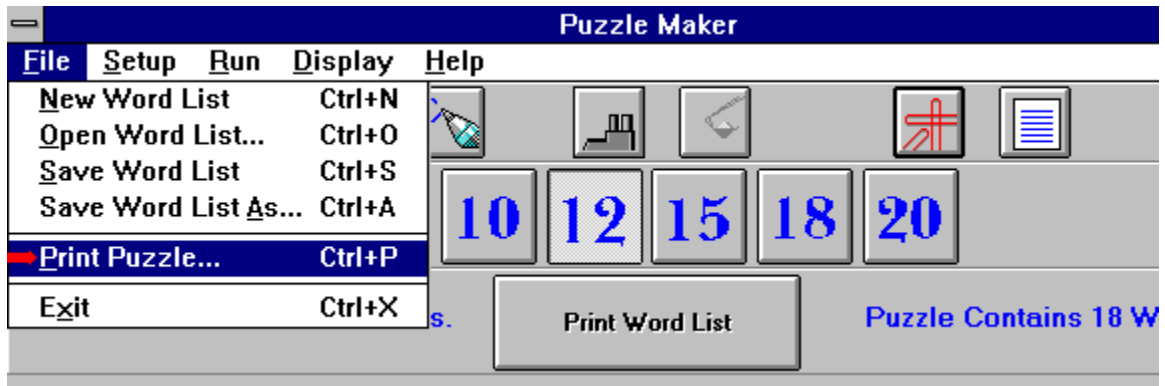
File

To select the [File](#) option, go to the menu bar with your mouse and click on the [File](#) option.



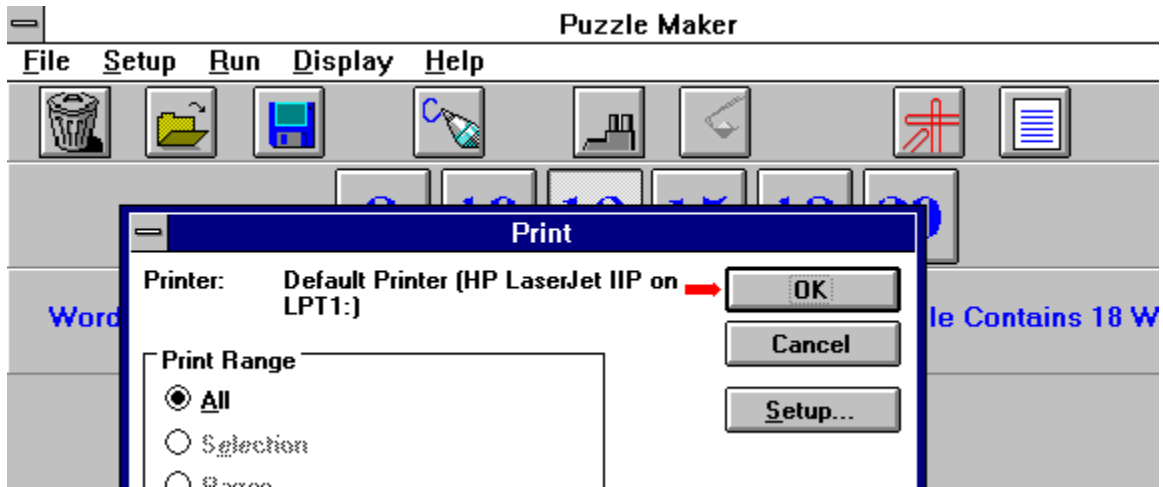
Print Puzzle...

To select the [Print Puzzle...](#) option, go to the pull down menu with your mouse and click on the [Print Puzzle...](#) option.



OK Button

To select the **OK Button** option, move the cursor to the upper right and click on the **OK Button**.





Printing a Puzzle

Control Buttons

To save time you may use the control buttons found at the top of the screen.

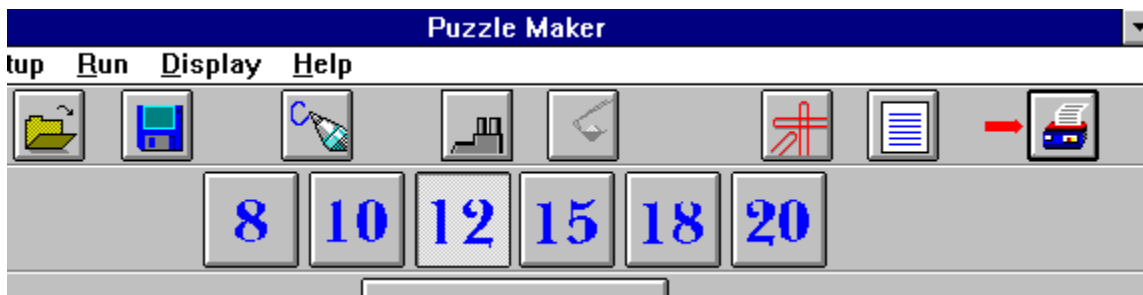
Steps

- 1 Select the printer button
- 2 Select the OK button option

Short Cut Keys
Menu

Printer Button

Select the printer button at the upper right area with the picture of a printer.





Printing a Puzzle

Short Cut Keys

To save time you may use the short cut keys that can be found beside the commands in the pull down menus

Steps

- 1 Enter Ctrl+P
- 2 Select the OK button option

Control Buttons
Menu

Pull Down Menus

Most of the commands on the [pull down menu](#) will have a short cut key. If it does, it will be displayed to the right of the command.

